

**OKLAHOMA BOARD OF CORRECTIONS
REGULAR MEETING MINUTES**

February 26, 2025

1. Call to Order

Chairman Stephan Moore called the meeting of the Oklahoma Board of Corrections (BOC) to order at 1:04 p.m., on Wednesday, February 26, 2025, at Great Plains Correctional Center, 700 Sugar Creek Drive, Hinton, OK.

The meeting was preceded by advance notice of the date, time, and place, filed with the Oklahoma Secretary of State on Tuesday, December 10, 2024. An announcement was also given at least twenty-four (24) hours in advance by posting notice of the date, time, place, and agenda of the meeting at 11:00 a.m., on Tuesday, February 25, 2025, at the principal office of the Oklahoma Department of Corrections (ODOC), located at 4345 N. Lincoln Blvd, Oklahoma City, OK 73105.

A. Pledge of Allegiance

Chairman Moore led the meeting attendees in reciting the pledge of allegiance to the United States Flag.

B. Roll Call

Chairman Moore asked the clerk to call roll:

Rhonda Bear	Present	Jake Parsons	Absent
Joseph Brantley	Present	T. Hastings Siegfried	Present
Randy Chandler	Present	Daniel Snead	Present
Sunne Day	Absent	Matthew White	Present
Stephan Moore	Present		

The roll reflected a quorum.

2. Approval of Board of Corrections Meeting Minutes

Chairman Moore requested approval of the meeting minutes as presented to members in the BOC packet for February 26, 2025.

A. January 22, 2025, Meeting Minutes

Motion: Mr. Snead made the motion to approve the minutes. Mr. Brantley seconded the motion.

Rhonda Bear	Approved	Jake Parsons	Absent
Joseph Brantley	Approved	T. Hastings Siegfried	Abstain
Randy Chandler	Approved	Daniel Snead	Approved
Sunne Day	Absent	Matthew White	Abstain
Stephan Moore	Approved		

The meeting minutes from January 22, 2025, were approved by majority vote.

3. Chairman's Update

Chairman Moore welcomed everyone to the Board of Corrections meeting and thanked The Great Plains warden and staff for hosting the meeting. Mr. Moore welcomed the new Board of Corrections member, Matt White. Mr. White introduced himself and gave a summary of his background.

4. Director's Update

Executive Director Steven Harpe gave agency updates including continued appropriations related meetings in the House and Senate. The FY2026 minimal 1% budget request increase was for body cameras, debt service and the rising cost of employee insurance. In addition, the purchase of Lawton Correctional & Rehabilitation Facility is a FY26 budget priority. State revenue is down by \$120 million, and agencies have asked for increases to budgets. Governor Stitt is pushing the budget to include a ½ point income tax decrease. These factors will directly affect the ODOC FY26 budget.

Operation Guardian will affect some inmates in ODOC custody. ODOC staff will work with ICE as necessary for inmate transfers as the operation develops.

The Richard Glossip case has been overturned by the Supreme Court and a retrial will begin with the District Attorney's office.

HCM has sent out the annual employee engagement survey. The data will be reviewed by Executive staff.

5. Warden's Welcome

Warden Casey Hamilton welcomed board members and ODOC staff. Great Plains Correctional Center (GPCC) is a 2,047-bed medium security facility. Mr. Hamilton reviewed programming available at GPCC and praised staff for improvements over the past year. Staffing has increased to 90% filled and this helps to retain and attract additional staffing. A copy of the Great Plains Correctional Center information sheet was included in the BOC packet for February 26, 2025.

6. Agency Budget Update

A. FY25 DOC Budget Report

Chief Financial Officer Ashlee Clemmons welcomed everyone and provided an update on the year-to-date financials as of January 31, 2025. The financial reports were included in the BOC packet for February 26, 2025.

7. Inmate/Offender Population Update

A. Inmate/Offender Population Report

Chief Administrator of Classification & Programs Clint Castleberry provided an overview of the inmate/offender population as of January 31, 2025. A copy of the overview was included in the BOC packet for February 26, 2025.

B. Bed Capacity Adjustments

Mr. Castleberry requested approval of bed capacity changes. The adjustment request is to add 3 beds in Lexington Correctional Center infirmary and 1 safe cell bed in SMU at James Crabtree Correctional Center. This will adjust agency-wide capacity to 22,214. A copy of the request was included in the BOC packet for February 26, 2025.

Motion: Mr. Siegfried made a motion to approve the bed capacity adjustments. Mr. Snead seconded the motion.

Rhonda Bear	Approved	Jake Parsons	Absent
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Sunne Day	Absent	Matthew White	Approved
Stephan Moore	Approved		

The bed capacity adjustments were approved by a majority vote.

8. Resolution: Volunteer Appreciation Week

A. Resolution: Volunteer Appreciation Week

Agency Chaplain & Volunteer Services Administrator Leo Brown read the resolution for Volunteer Appreciation Week and requested approval. Chaplain Brown gave an update on over 3,000 active volunteers agency wide.

Motion: Mr. White made a motion to approve the Volunteer Appreciation Week Resolution. Mr. Siegfried seconded the motion.

Rhonda Bear	Approved	Jake Parsons	Absent
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Sunne Day	Absent	Matthew White	Approved
Stephan Moore	Approved		

The Volunteer Appreciation Week Resolution was approved by a majority vote.

9. Committee Reports – Standing Committees:

A. Executive

Chairman Stephan Moore

Members Dan Snead, Rhonda Bear and Hastings Siegfried

Members in this committee discussed the proposed BOC agenda and current litigation.

B. Public Policy/Affairs/Criminal Justice

Chairman Rhonda Bear

Members Jake Parsons and Matthew White

Members in this committee discussed the Public Relations initiatives, Community Outreach initiatives and Reentry programs including Birth Certificate and ID disbursements.

C. Population/Security/Private Prisons

Chairman Hastings Siegfried

Members Dan Snead, Joseph Brantley and Sunne Day

Members in this meeting discussed population, Oklahoma Inspector General statistical updates, Office of Threats and Intelligence updates and Private Prisons security and contract updates.

D. Audit and Finance

Chairman Randy Chandler

Members Joseph Brantley, Stephan Moore and Hastings Siegfried

Members in this meeting discussed the BOC Budget Reports ending on January 31, 2025.

10. New Business

There was no new business.

11. Adjournment

Motion: Mr. White made a motion to adjourn the meeting. Mr. Snead seconded the motion.

Rhonda Bear	Approved	Jake Parsons	Absent
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Sunne Day	Absent	Matthew White	Approved
Stephan Moore	Approved		

There being no further business to discuss, the adjournment of the meeting was approved by a majority vote at 2:06 p.m.

Submitted to the Board of Corrections By:

Signature on file

04-23-2025

Toni Lee, Minutes Clerk

Date

I hereby certify that these minutes were duly approved by the Board of Corrections on April 23, 2025, in which a quorum was present and voting.

Signature on file

Rhonda Bear, Secretary
Board of Corrections