

OKLAHOMA BOARD OF CORRECTIONS REGULAR MEETING MINUTES

January 22, 2025

1. Call to Order

Chairman Stephan Moore called the meeting of the Oklahoma Board of Corrections (BOC) to order at 1:04 p.m., on Wednesday, January 22, 2025, at the ODOC Lincoln Administration, 4345 N. Lincoln Blvd, Oklahoma City, OK 73105 .

The meeting was preceded by advance notice of the date, time, and place, filed with the Oklahoma Secretary of State on Tuesday, December 10, 2024. An announcement was also given at least twenty-four (24) hours in advance by posting notice of the date, time, place, and agenda of the meeting at 1:00 p.m., on Tuesday, January 21, 2025, at the principal office of the Oklahoma Department of Corrections (ODOC), located at 4345 N. Lincoln Blvd, Oklahoma City, OK 73105.

A. Pledge of Allegiance

Chairman Moore led the meeting attendees in reciting the pledge of allegiance to the United States Flag.

B. Roll Call

Chairman Moore asked the clerk to call roll:

Rhonda Bear	Present	Stephan Moore	Present
Joseph Brantley	Present	Jake Parsons	Present
Randy Chandler	Present	T. Hastings Siegfried	Absent
Sunne Day	Present	Daniel Snead	Present
Alex Gerszewski	Absent		

The roll reflected a quorum.

2. Approval of Board of Corrections Meeting Minutes

Chairman Moore requested approval of the meeting minutes as presented to members in the BOC packet for January 22, 2025.

A. November 20, 2024 Meeting Minutes

Motion: Ms. Day made the motion to approve the minutes. Mr. Snead seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Approved
Joseph Brantley	Approved	Jake Parsons	Approved
Randy Chandler	Approved	T. Hastings Siegfried	Absent
Sunne Day	Approved	Daniel Snead	Approved
Alex Gerszewski	Absent		

The meeting minutes from November 20, 2024 were approved by majority vote.

3. Chairman's Update

Chairman Moore welcomed everyone to the Board of Corrections meeting and thanked the ODOC administration staff for hosting the meeting.

4. Director's Update

Executive Director Steven Harpe gave agency updates including upcoming appropriations hearings in the House and Senate. The FY2026 minimal 1% budget increase was for body cameras, debt service and the rising cost of employee insurance. Discussion also included the potential for AI and technology additions within the facilities.

5. Unit Spotlight

K-9 Unit

Chief of Security Eric Enblom provided an overview of the K-9 Unit including a demonstration with a K-9 dog and handler team. A copy of the overview was included in the BOC packet for January 22, 2025.

6. Agency Budget Update

A. FY25 DOC Budget Report

Chief Financial Officer Ashlee Clemmons welcomed everyone and provided an update on the year-to-date financials as of December 31, 2024. The financial reports were included in the BOC packet for January 22, 2025.

B. Cost of Incarceration

Chief Financial Officer Ashlee Clemmons reported the cost of incarceration and requested approval as required by Title 57 § 561.1 ¶ E. A copy of the report was included in the BOC packet for January 22, 2025.

Motion: Mr. Chandler made the motion to approve the cost of incarceration. Mr. Brantley seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Approved
Joseph Brantley	Approved	Jake Parsons	Approved
Randy Chandler	Approved	T. Hastings Siegfried	Absent
Sunne Day	Approved	Daniel Snead	Approved
Alex Gerszewski	Absent		

The meeting cost of incarceration was approved by majority vote.

7. Inmate/Offender Population Update

A. Chief Administrator of Classification & Programs Clint Castleberry provided an overview of the inmate/offender population as of December 31, 2024. A copy of the overview was included in the BOC packet for January 22, 2025.

8. Committee Reports – Standing Committees:

A. Executive

Chairman Stephan Moore

Members Dan Snead, Rhonda Bear and Hastings Siegfried

Members in this committee discussed the proposed BOC agenda and current litigation.

B. Public Policy/Affairs/Criminal Justice

Chairman Rhonda Bear

Members Alex Gerszewski and Jake Parsons

Members in this committee discussed the Public Relations initiatives, Community Outreach initiatives and Reentry programs including Birth Certificate and ID disbursements.

C. Population/Security/Private Prisons

Chairman Hastings Siegfried

Members Dan Snead, Joseph Brantley and Sunne Day

Members in this meeting discussed population, Oklahoma Inspector General statistical updates, Office of Threats and Intelligence updates and Private Prisons security and contract updates.

D. Audit and Finance

Chairman Randy Chandler

Members Joseph Brantley, Stephan Moore and Hastings Siegfried

Members in this meeting discussed the BOC Budget Reports ending on December 31, 2024.

9. New Business

There was no new business.

10. Adjournment

Motion: Ms. Day made a motion to adjourn the meeting. Mr. Parsons seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Approved
Joseph Brantley	Approved	Jake Parsons	Approved
Randy Chandler	Approved	T. Hastings Siegfried	Absent
Sunne Day	Approved	Daniel Snead	Approved
Alex Gerszewski	Absent		

There being no further business to discuss, the adjournment of the meeting was approved by a majority vote at 2:10 p.m.

Submitted to the Board of Corrections By:

Signature on file

2/26/2025

Toni Lee, Minutes Clerk

Date

I hereby certify that these minutes were duly approved by the Board of Corrections on January 22, 2025, in which a quorum was present and voting.

Signature on file

Rhonda Bear, Secretary
Board of Corrections