

Step-by-step Guide | Vaccine Scheduler Portal

- Open your internet browser
- Go to the website: vaccinate.oklahoma.gov
- Click the blue button at the bottom of the page that says COVID-19 Questionnaire

Page Two

- On the next page, answer the following 4 questions with Yes or No:
 - Are you a long-term care worker or do you live in a nursing home that is not served by the Federal LTC Pharmacy Association Program?
 - Are you a healthcare worker providing direct care to hospitalized COVID patients?
 - Are you a public health worker carrying out COVID-19 mitigation and control activities?
 - Are you an Oklahoma State Licensed Paramedic or Emergency Medical Technician?
- When you finish answering the questions, click the blue button that says Next

Page Three

- On this page, answer the following 7 questions:
 - Are you a first aid worker - either paid or volunteer?
 - Are you a healthcare worker providing outpatient care for COVID-19 patients or a funeral home worker assisting with people killed by COVID-19?
 - Are you an adult 65 or older?
 - Are you an adult of any age with comorbidity (more than one medical condition or disease)?
 - Are you a teacher or educator or an employee of a school or some other educational setting?
 - Do you live in shared housing or a shelter for the homeless ... do you work in a prison or jail, in a facility that has to do with the food industry, or do you work in public transportation?
 - Are you a public health worker supporting front-line efforts, or are you a state, county, or city government leader or elected official?
- When you finish answering the questions, click the blue button that says Next

Page Four

- The next page has these 3 questions:
 - Are you an educator or a student 16 years of age or older, or are you a clerical worker in an educational setting such as preschool through high school, child



care centers, colleges, universities, career technology centers, or other post-secondary institution?

- Are you a critical infrastructure worker in an essential business industry, as specified in the Governor's third executive order found here: <https://oklahoma.gov/content/dam/ok/en/covid19/documents/vaccine/Oklahoma%20Essential%20Industries%20List%20-%201-8-21.pdf>
- Do you live in Oklahoma and are you at least 16 years old or older?
- When you finish answering the questions, click the blue button that says Next

Page five

- On the next page, answer these 5 questions:
 - Do you have an allergy to eggs?
 - Have you had a serious reaction to a vaccination?
 - Have you been vaccinated in the last 14 days?
 - Are you pregnant or are you breastfeeding?
 - Do you have any of the following medical conditions? Check all that apply.
 - Asthma
 - Cancer
 - Chronic lung disease
 - Diabetes
 - Heart disease
 - High blood pressure
 - Chronic liver disease
 - Suppressed immune system
 - Obesity
- When you finish answering the questions, click the blue button that says Next

Page Six

- On the next page, answer these 3 questions:
 - Have you been infected by COVID-19 recently or are you in quarantine or isolation?
 - Has a doctor or healthcare provider told you not to receive the vaccine?
 - Will this be your first dose of the COVID-19 vaccine?
 - If you answer "No" to this question, there will be a second follow-up question: Did you book your first vaccination appointment on this online portal?
 - If you answer "No" to this follow-up question, you will have to select from the list which type of vaccine you received.
- When you finish answering the questions, click the blue button that says Next

Page seven

- Now that you have finished with all the questions, you will now have to fill in the following information:
 - Name (First Name)
 - Last Name
 - Phone Number
 - Email Address
 - Re-confirm your email (Confirm Email Address)
 - Gender (Sex)
 - Ethnicity (Please describe your ethnicity)
 - Race (Race)
 - Write and select your address (Address)
 - City (City)
 - Address (Address Line 1)
 - County
 - State
 - Country
 - Postal Code
 - Date of Birth starting with Month (month), Day (day) and Year (Year)
- Finally on this page, if you have health insurance, you can fill out the information (this is optional)
- When you finish filling out the form, click the blue button that says Next

Page Eight

- On the next page you have to verify all the details that you filled in during the form and make sure everything is correct.
- Then at the bottom of the page ... you will see an attestation statement (Attestation), click on the box if you verify that the information given is correct and thus you will give your consent for the Department's COVID-19 vaccination services Oklahoma State Health Department.

Last steps

- After you're done, navigate to the next page.
- Here you will see if you qualify for the vaccine.

Make your appointment

- If you are eligible then you will see a map of locations to make an appointment for the vaccination. The address of your residence will appear in the search bar and you will be



able to see different options near you and you can also change the distance in miles of the places offered compared to your address.

- When you choose a place, select it and you will see the list of available appointments.
- You will have only 120 seconds (2 minutes) to choose a date and time for the vaccination appointment.
- After you make your choice, click the button that says “Book” to make your reservation.
- By doing this step, you will ask yourself to review the details of your appointment before confirming.
- Scroll down the page and you will see another code made up of letters and numbers. Insert the new code from the image and click the button that says “Submit” to confirm.

Next steps

- The next page will confirm your appointment and give you the details. You will also receive an email with this information and a QR code.
- Now you can open your email that will have the necessary information. There will be an icon with the QR code that you can scan with you when you go to your appointment - either from your cell phone or you can also print it and bring it to your appointment.
- You will also have the option to change the date of your appointment or cancel it in the sites that you see below.