

CLEET COUNCIL MEETING
Council on Law Enforcement Education and Training
2401 Egypt Road
Ada, OK. 74820
October 23, 2024
10:00 a.m.
MINUTES

MEMBERS PRESENT:

Chief Brandon Berryhill, Chairman, Broken Arrow
Director Donnie Anderson, O.B.N.D.D.
Chief Don Cluck, Tuttle PD
Mr. Russ Higbie
Chief Jeremy McGill, Iowa Tribe PD
Sheriff Kevin Mitchell, Woodward Co. SO
Director Aungela Spurlock, OSBI
Chief Don Sweger, Guthrie PD
Commissioner Tim Tipton, DPS
Sheriff Chris West, Canadian Co. SO
Director Holli Witherington, ECU
Deputy Sheriff Todd Young, Pontotoc Co. SO

MEMBERS ABSENT:

Lt. Elijah Hass, McAlester PD

STAFF PRESENT:

Darry Stacy, Executive Director
Marcus Williams, Deputy Director
Preston Draper, General Counsel
Janey Rowden, Chief of Staff
Jason Potter, Chief of Operations
Trent Pettigrew, Academy Coordinator
Shawna Murphy, Business Manager
Vonnie Houser, Field Rep
James Holloway, Field Rep
Bobby Floyd, Field Rep
Austin Little, Attorney I
Jeremy Day, Field Manager I
Kendrae Traylor, Field Rep
Todd Bussell, Field Rep
Elleigh Mills, Admin Tech Supervisor LE

VISITORS PRESENT:

Commissioner Randy Wesley, Chickasaw
Chief JR Kidney, Tecumseh PD
Zach Emrich, Tecumseh PD
Brian Clarkston, Moore PD
Chris Maddocks, Moore PD
Kevin Stromski, Moore PD
Westin Williams, H2O Church

1. Chairman, Chief Berryhill called the meeting to order at 10:00 a.m.

2. **Roll call**

Roll was called and twelve members were present representing a quorum.

3. **Open Meeting Act Compliance**

This meeting is being held in compliance with the Oklahoma Open Meetings Act. Notice was given to the Secretary of State on October 24, 2023, and the agenda posted October 21, 2024.

4. **Recognition of Service of Chairman Berryhill and Vice-Chair Wesley**

Discussion: Director Stacy recognized Chairman Brandon Berryhill, Commissioner Randy Wesley, and Sheriff Chris West for their dedicated service to the CLEET Council.

5. Welcome to New Council Member, Chief Jeremy McGill, Iowa Tribe Police Department.

Discussion: Director Stacy introduced Chief Jeremy McGill and shared a brief overview of his career.

6. Pledge of Allegiance and Invocation

Discussion: Director Stacy welcomed Chaplain Westin Williams from the H2O church. Chaplain Williams provided the invocation and lead the Pledge of Allegiance.

7. Introduction of Guests

Discussion: each of the guests/staff introduced themselves and whom they represent.

8. Approval of Minutes

There was no discussion.

Action taken: Sheriff Mitchell made a motion to approve the minutes from the Council meeting on July 24, 2024, as written. Director Anderson seconded the motion. Chief Berryhill voted yes. Director Anderson voted yes. Chief Cluck voted yes. Mr. Higbie voted yes. Chief McGill abstained. Sheriff Mitchell voted yes. Director Spurlock voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Sheriff West voted yes. Director Witherington voted yes. Deputy Sheriff Young voted yes. Motion carried 11-0 and one abstention.

9. Election of a Council Chairman

Pursuant to Rule 390:1-1-3, vacancies in the position of Chair are to be filled by election and the elected member will assume duties of the office immediately upon election for the remainder of the unexpired term. Chairman Berryhill's retirement and resignation from the Council necessitated an election to fill the position.

Nominations:

Chief Cluck

Director Anderson

Action taken: Chief Berryhill made a motion to appoint Director Anderson as Chairman of the CLEET Council. Sheriff West seconded the motion. Chief Berryhill voted yes. Director Anderson abstained. Chief Cluck abstained. Mr. Higbie voted yes. Chief McGill voted yes. Sheriff Mitchell voted yes. Director Spurlock voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Sheriff West voted yes. Director Witherington voted yes. Deputy Sheriff Young voted yes. Motion carried 10-0 and two abstentions.

Action taken: Director Anderson made a motion for Chief Berryhill to continue as Chair until the conclusion of the current meeting and for him (Director Anderson) to assume the Chairmanship at the conclusion of the meeting. Chief Sweger seconded the motion. Chief Berryhill voted yes. Director Anderson voted yes. Chief Cluck voted yes. Mr. Higbie voted yes. Chief McGill voted yes. Sheriff Mitchell voted yes. Director Spurlock voted yes. Chief Sweger voted yes.

Commissioner Tipton voted yes. Sheriff West voted yes. Director Witherington voted yes. Deputy Sheriff Young voted yes. Motion carried 12-0.

10. Election of a Council Vice-Chair

Pursuant to Rule 390:1-1-3, vacancies in the position of Vice-Chair are to be filled by election and the elected member will assume duties of the office immediately upon election for the remainder of the unexpired term. Vice-Chair Wesley's replacement on the Council necessitated an election to fill the position.

Nominations: Chief Sweger

Action taken: Chief Cluck made a motion to appoint Chief Sweger as Vice-Chair of the CLEET Council. Deputy Sheriff Young seconded the motion. Chief Berryhill voted yes. Director Anderson voted yes. Chief Cluck voted yes. Mr. Higbie voted yes. Chief McGill voted yes. Sheriff Mitchell voted yes. Director Spurlock voted yes. Chief Sweger abstained. Commissioner Tipton voted yes. Sheriff West voted yes. Director Witherington voted yes. Deputy Sheriff Young voted yes. Motion carried 11-0 and one abstention.

11. 2025 Meeting Dates and Locations

- January 22, 2025 at 10:00 a.m. – CLEET
- April 23, 2025 at 10:00 a.m. – CLEET
- July 23, 2025 at 10:00 a.m. – CLEET
- October 22, 2025 at 10:00 a.m. – CLEET

Discussion on locations of meetings.

Action taken: Chief Sweger made a motion to adopt the 2025 meeting dates, times, and locations. Commissioner Tipton seconded the motion. Chief Berryhill voted yes. Director Anderson voted yes. Chief Cluck voted yes. Mr. Higbie voted yes. Chief McGill voted yes. Sheriff Mitchell voted yes. Director Spurlock voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Sheriff West voted yes. Director Witherington voted yes. Deputy Sheriff Young voted yes. Motion carried 12-0.

12. Advisory Council Composition

Discussion: Chief Kidney and Chief Sweger endorsed the reappointment.

Action taken: Chief Sweger made a motion to reappoint Agent Brian Gooch, OBN, as an Advisory Council At-Large Representative. Chief Cluck seconded the motion. Chief Berryhill voted yes. Director Anderson voted yes. Chief Cluck voted yes. Mr. Higbie voted yes. Chief McGill voted yes. Sheriff Mitchell voted yes. Director Spurlock voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Sheriff West voted yes. Director Witherington voted yes. Deputy Sheriff Young voted yes. Motion carried 12-0.

13. Advisory Council Composition

There was no discussion.

Action taken: Chief Sweger made a motion to appoint Major Mark Ohnesorge, Tulsa Training Coordinator, to the Advisory Council. Director Spurlock seconded the motion. Chief Berryhill voted yes. Director Anderson voted yes. Chief Cluck voted yes. Mr. Higbie voted yes. Chief McGill voted yes. Sheriff Mitchell voted yes. Director Spurlock voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Sheriff West voted yes. Director Witherington voted yes. Deputy Sheriff Young voted yes. Motion carried 12-0.

14. Private Security Advisory Committee Composition

There was no discussion.

Action taken: Director Anderson made a motion to appoint Mr. Danny Robbins, Choctaw Nation Public Safety Department, as the PSAC SW Quadrant Representative. Chief Sweger seconded the motion. Chief Berryhill voted yes. Director Anderson voted yes. Chief Cluck voted yes. Mr. Higbie voted yes. Chief McGill voted yes. Sheriff Mitchell voted yes. Director Spurlock voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Sheriff West voted yes. Director Witherington voted yes. Deputy Sheriff Young voted yes. Motion carried 12-0.

15. Proposed Modifications to the Drug Dog Standards and Guidelines

The Drug Dog Advisory Council approved various amendments (2.2, 2.3, and 2.4) and new provisions (2.5 d, 2.9, and 2.9 a) to the Drug Dog Standards and Guidelines and sought final approval from the Council. Members received copies of the Drug Dog Standards and Guidelines that included the proposed changes.

Discussion: General Counsel Draper gave an overview of changes.

Action taken: A motion was made by Director Anderson to approve the proposed changes to the Drug Dog Standards and Guidelines. Commissioner Tipton seconded the motion. Chief Berryhill voted yes. Director Anderson voted yes. Chief Cluck voted yes. Mr. Higbie voted yes. Chief McGill voted yes. Sheriff Mitchell voted yes. Director Spurlock voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Sheriff West voted yes. Director Witherington voted yes. Deputy Sheriff Young voted yes. Motion carried 12-0.

16. Private Security Advisory Committee - Rifle Qualification/Re-Qualification Course of Fire

Members received a copy of the proposed Rifle Qualification/Re-Qualification Course of Fire for security guards, private investigators, and bail enforcers. The PSAC recommended this be approved by the Council.

Discussion: Deputy Director Marcus Williams presented the Private Security Advisory Committee proposed Rifle Qualification/Re-Qualification Course of Fire requested this Course of Fire be passed, so curriculum can be updated.

Chief of Staff Janey Rowden noted that once the Course of Fire is approved, work will commence on creating and approving the additional rifle-specific Phase 4 training.

Action taken: Deputy Sheriff Young made a motion to approve the Rifle Qualification/Re-Qualification Course of Fire. Director Anderson seconded the motion. Chief Berryhill voted yes. Director Anderson voted yes. Chief Cluck voted yes. Mr. Higbie voted yes. Chief McGill voted yes. Sheriff Mitchell voted yes. Director Spurlock voted yes. Chief Sweger

voted no. Commissioner Tipton voted yes. Sheriff West voted yes. Director Witherington voted yes. Deputy Sheriff Young voted yes. Motion carried 11-1.

17. Moore Police Department – Application for Approval as an Academy City

Discussion: Representatives from the Moore PD gave an overview of the goals and challenges. Mission to begin by the end of this year.

Action taken: Chief Sweger made a motion to approve Moore PD as an Academy City. Director Anderson seconded the motion. Chief Berryhill voted yes. Director Anderson voted yes. Chief Cluck voted yes. Mr. Higbie voted yes. Chief McGill voted yes. Sheriff Mitchell voted yes. Director Spurlock voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Sheriff West voted yes. Director Witherington voted yes. Deputy Sheriff Young voted yes. Motion carried 12-0.

18. Private Security Advisory Committee Report

There was no discussion.

No action required.

19. Advisory Council Report

Discussion: Chief Kidney commended Academy Coordinator Pettigrew on the operational changes to the academy.

No action required.

20. Director's Report

Director Stacy reported on various items of interest related to CLEET. He noted that he and other CLEET staff members have (1) participated in several legislative interim studies, (2) attended graduation ceremonies for various academy city and BPOC basic academies, (3) engaged in various stakeholder meetings, including regularly attending the monthly meetings of the OSA, OACP, and OSPOA. Director Stacy reported on his participation in specialized training for state law enforcement training directors at the Federal Law Enforcement Training Center. He gave a brief overview of leadership training he has been providing at various law enforcement agencies across the state. Director Stacy introduced new staff members, bragged on staffers who have been chosen as employees of the month in 2024, and noted our community involvement, including participating in East Central University's homecoming parade. Finally, Director Stacy described the "Beyond the Badge" podcast and touted recent guests he has been able to interview for it.

No action required.

21. CLEET Financial Report

Discussion: Business Manager Shawna Murphy reported on the following:
An overview of collections and appropriations for FY25.

No action required.

22. Chief of Staff Report

Chief of Staff Janey Rowden discussed CLEET's commitment to customer service, gave a brief overview of license processing and our online service portal. She also provided specific updates from the law enforcement records and private security divisions with reports from those divisions' respective leads, Elleigh Mills and Breanna Atkeson.

No action required.

23. Chief of Operations Report

Chief of Operations Jason Potter provided an overview of activities in our training division, including our provision of three fulltime and three bridge academies in calendar year 2024. He noted that we have provided specialized training in addition to the basic academy, including a defensive tactics instructor course which was then in progress. He also noted that we were able to assist several other agencies by allowing them to use our facilities to conduct specialized classes and training. Mr. Potter also gave a report on our facilities, noting that (1) architects have been chosen for the Advanced Active Response Center and construction plans for it are progressing, (2) upgrades at the firing range have been completed, (3) installation of more comprehensive access controls are ongoing, and (4) new signage has been installed which highlights and promotes CLEET's core values.

No action required.

24. Field Representative Report

Field Manager Bobby Floyd reported that the field representatives have been very active across the state. Field representatives have (1) attended and observed academy training at academy cities, BPOCs, and reserve academies and have proctored all certification exams, (2) attended various professional conferences and training opportunities, (3) been intentional in making contacts with and visiting law enforcement, security, and private investigative agencies in all areas of the state, (4) conducted investigations, inspections, and courtesy visits to help ensure licensees are in compliance with applicable statutes and rules and to take appropriate action when violations are discovered.

No action required.

25. Public Information Officer Report

PIO Brooke Christian reported on efforts to reach stakeholders and inform the public about CLEET's accomplishments through social media. She also reported on the process of moving to a new website.

No action required.

26. Peace Officer Certification Status Reports and Proposed Executive Session

Discussion: General Counsel Preston Draper gave an overview of the non-confidential portion of the legal report.

Action taken: Director Anderson made a motion to enter into executive session. Mr. Higbie seconded the motion. Chief Berryhill voted yes. Commissioner Wesley voted yes. Director Anderson voted

yes. Chief Cluck voted yes. Mr. Higbie voted yes. Sheriff Mitchell voted yes. Director Spurlock voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Sheriff West voted yes. Director Witherington voted yes. Deputy Sheriff Young voted yes. Motion carried 12-0.

11:35 a.m. – everyone left the meeting except Leslie Haynie, Shelly Lowrance, Director Stacy, Deputy Director Williams, General Counsel Draper, and Chief of Staff Janey Rowden.

Entered into executive session.

Action taken: Chief Sweger made a motion to come out of executive session. Chief Cluck seconded the motion. Chief Berryhill voted yes. Commissioner Wesley voted yes. Director Anderson voted yes. Chief Cluck voted yes. Mr. Higbie voted yes. Sheriff Mitchell voted yes. Director Spurlock voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Sheriff West voted yes. Director Witherington voted yes. Deputy Sheriff Young voted yes. Motion carried 12-0.

11:43 a.m. – everyone returned to the meeting except Brian Clarkston, Chris Maddocks, Kevin Stromski, and Westin Williams.

Returned to open session.

No ES action taken.

27. Board Comments

Discussion: Director Stacy thanked Chief Berryhill for his service to CLEET.

No action required.

28. Public Comments

There was no discussion.

No action required.

29. New Business

There was no discussion.

No action taken.

30. Adjournment

Action Taken: Chief Cluck made a motion to adjourn. Sheriff West seconded the motion. Chief Berryhill voted yes. Commissioner Wesley voted yes. Director Anderson voted yes. Chief Cluck voted yes. Mr. Higbie voted yes. Sheriff Mitchell voted yes. Director Spurlock voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Sheriff West voted yes. Director Witherington voted yes. Deputy Sheriff Young voted yes. Motion carried 12-0.

Chief Berryhill adjourned the meeting at 11:45 a.m.