



CONSTRUCTION INDUSTRIES BOARD

2401 NW 23rd, Suite 2F
Oklahoma City, OK 73107-2431
(405) 521-6550 or Toll Free: 1-877-484-4424
<https://oklahoma.gov/cib.html>

This application is for plumbers who are currently licensed in Arkansas to apply for reciprocal licensing in Oklahoma.

Unlimited Plumbing Journeyman Reciprocity Application Instructions

Reciprocal License Fee
(License fee \$50.00 + Application Processing Fee \$25.00 = **total \$75.00**)

FEES – MUST ACCOMPANY APPLICATIONS to the CIB: Make remittance payable to the **Construction Industries Board (CIB) in step 3, see below.**

How to Apply

1. If eligible (see below), complete the first page of the Arkansas reciprocity application.
2. Once “Part 1” has been completed, send the document to the State of Arkansas. See the contact information below.

Protective Health Codes
4815 W. Markham St., Slot 24
Little Rock, AR 72205

Phone: 501-661-2642
Fax: 501-661-2671
adh.phc@arkansas.gov

3. Once the State of Arkansas completes “Part 2,” send the original completed document with the Arkansas State Seal to the Oklahoma Construction Industries Board, along with the required fee. For verification reasons, the Oklahoma Construction Industries Board will not accept photocopies or digital documents.

Eligible Applicants must:

- have held their Arkansas plumbing license for at least one year;
- hold at least an unlimited plumbing journeyman license with Arkansas;
**Applicants who hold a greater license class may apply if their license meets or exceeds the qualification requirements for the unlimited Journeyman license.*
- have successfully passed a plumbing licensing examination in Arkansas by examination sponsored by Arkansas, not through reciprocity with other states.

An applicant is not eligible for a license under this agreement if:

- the applicant’s journeyman plumber license has been revoked or is suspended, and the applicant is not in good standing in the application state;
- the applicant has disciplinary action pending in Arkansas or is not otherwise in good standing.
- the applicant has failed to renew their Arkansas plumbing license within the timeframe allowed for renewal without being required to re-take the license examination; or
- within the past two years the applicant has performed plumbing work in Oklahoma without obtaining the required Oklahoma licensing.



OKLAHOMA Construction Industries Board

REQUEST FOR VERIFICATION OF LICENSE

Use this form to verify licensure from Arkansas, is applicable.

Out of state licensing will not be considered by the Construction Industries Board Plumbing Division without the proper completion of this form.

PART 1- TO BE COMPLETED BY THE APPLICANT

Name _____
Last First Middle

Social Security No. _____ D.O.B. _____

Mailing Address _____

City _____ ST _____ Zip Code _____

Home/Cell Phone _____ Work Phone _____

Email address _____

I am requesting licensure in the State of Oklahoma as a Journeyman Plumber that includes some natural gas work per CIB laws and rules.

I am licensed in the State of Arkansas as an unrestricted/unlimited plumbing journeyman or master plumber under the name of _____

My Arkansas license number is _____

Signature of Applicant _____ Date _____

Do not fill out anything after this page.

PART 2 – Office use only- The State of Arkansas will complete this section.

Please furnish the requested information and verify the document.

Verifying Agency_____

Name of Licensee (as it appears in the Verifying Agency's records)

Classification or level unrestricted/unlimited of license issued_____

License Number_____ Original issued date_____ Expiration Date_____

Is the applicant's license current?

YES_____ NO_____

Is the applicant's license in good standing for the previous one year and renewable?

YES_____ NO_____

Has there been any disciplinary actions against this license?

YES_____ NO_____

Is there pending or unresolved disciplinary issues against this license?

YES_____ NO_____

Was education and/or work experience required for the license?

YES_____ NO_____

Was the license issued based on an examination in Arkansas?

YES _____ NO _____

If YES, please provide the following:

Did the examination include Natural Gas Codes?

YES _____ NO _____

Examination Type(s) _____

_____ Date(s): _____

Examination Score(s) _____

Code Model Base for the examination (IPC, IFGC, NPC, etc...) _____

Does the Verifying Agency reciprocate Oklahoma Plumbing Licenses? YES _____ NO _____

SIGNATURE OF VERIFYING AGENT _____ **DATE** _____

NAME (print) _____ **TITLE** (print) _____

PHONE NUMBER _____

(SEAL)

EMAIL _____

AGENCY _____