MINUTES OF THE REGULAR MEETING OF THE COMMITTEE OF MECHANICAL EXAMINERS
July 9, 2026
10:00 am

CALL TO ORDER:
At approximately 10:00 am., immediately following Mechanical hearings (if any), Committee Chairman Steve Motley called the meeting of the Committee of Mechanical Examiners to order in the CIB Conference Room, 2401 NW 23rd, Suite 2F, Oklahoma City, OK 73107.

COMMITTEE MEMBERS PRESENT: Steve Motley, Steve Yadon, Jared Kobyluk, and Crystal Manchester.

PRESENT FROM THE CONSTRUCTION INDUSTRIES BOARD: Janis Hubbard, Administrator; Shereice Word, Mechanical Secretary; Dale Hudson, Mechanical Supervisor; Richard Hager, Plumbing Supervisor; Tony Desha, Public Relations & Outreach Officer; Adam Lawson, Mechanical Field Investigator; Timithy Mahoney, Mechanical Field Investigator; Michael Kubala, Mechanical Field Investigator.

OTHERS PRESENT: Jon Dutton, Assistant Attorney General; Richard Moore, Lowe's Home Centers, LLC.; Marvin Franklin, First Choice Mechanical; David Huffman, First Choice Mechanical; Brian Dearman, Local 344 Training Center; Josh VanTassel, Local 344 Training Center.

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT
This regular meeting of the Committee of Mechanical Examiners, scheduled to begin at 10:00 a.m. on this 9th day of July 2026, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The Agenda was posted and displayed in public view on the office site of the Construction Industries Board and Notice of this meeting was given at least twenty-four (24) hours prior hereto.

Eighteen people have filed a written request for notice of meetings of this public body to date.

Read aloud this 9th day of July 2026.

NEW BUSINESS

There was no new business.

PUBLIC COMMENTS

There was no new business.

UPDATE ON MECHANICAL ACTIVITY

Mr. Hudson discussed the mechanical activity for the months of May and June with regards to the number of renewals, new applications, testing, and new licenses issued. Mr. Hudson also discussed the enforcement contacts and the pass/fail statistics on the exams, etc.

***ACTION ITEMS*:**

DISCUSSION WITH POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE COMMITTEE OF MECHANICAL EXAMINERS HELD ON MAY 14, 2026.

The Committee was provided a draft of the Minutes for the May 14, 2026 meeting of the Committee of Mechanical Examiners.

MOTION MADE BY JARED KOBYLUK WITH A SECOND BY CRYSTAL MANCHESTER TO APPROVE THE MINUTES OF THE REGULAR MEETING OF THIS COMMITTEE OF MECHANICAL EXAMINERS HELD ON MAY 14, 2026

MOTION PASSED

Voting aye: Steve Motley
Steve Yadon
Jared Kobyluk
Crystal Manchester

Abstain:

DISCUSSION WITH POSSIBLE VOTE ON CEU REQUESTS:

R. E. MICHEL, HVAC ADVANCED DIAGNOSTIC AND TROUBLE SHOOTING, INSTRUCTOR GREG WILLIAMS, SEPTEMBER 29, 2026 FOR 4 CREDIT HOURS.

The Committee reviewed the material submitted by R. E. Michel.

MOTION BY STEVE YADON WITH A SECOND BY JARED KOBYLUK TO APPROVE THE R. E. MICHEL CE.

MOTION PASSED

Voting aye: Steve Motley
Steve Yadon
Jared Kobyluk
Crystal Manchester

Absent:

DISCUSSION WITH POSSIBLE VOTE ON RECOMMENDING TO THE BOARD PROPOSED PERMANENT AMENDMENTS TO CHAPTER 50 OF TITLE 158 OF THE OKLAHOMA ADMINISTRATIVE CODE, INCLUDING THOSE LISTED BELOW AND AS MAY BE PROPOSED DURING THE MEETING.

TITLE 158. CONSTRUCTION INDUSTRIES BOARD
CHAPTER 50. MECHANICAL INDUSTRY REGULATIONS

SUBCHAPTER 1. GENERAL PROVISIONS
158:50-1-1. Purpose
158:50-1-2. Definitions

The Committee was provided a copy of the Proposed Permanent Amendments to Chapter 50 of Title 158 of the Oklahoma Administrative Code.

MOTION BY JARED KOBYLUK WITH A SECOND BY CRYSTAL MANCHESTER TO ACCEPT PROPOSED PERMANENT AMENDMENTS OF THE OKLAHOMA ADMINISTRATIVE CODE TITLE 158, CONSTRUCTION INDUSTRIES BOARD, SUBCHAPTER 1, MECHANICAL INDUSTRY REGULATIONS, CHAPTER 50.

MOTION PASSED

Voting aye: Steve Motley
Steve Yadon
Jared Kobyluk
Crystal Manchester

Absent:

SUBCHAPTER 3. PROCEDURES OF THE COMMITTEE AND HEARING BOARD
158:50-3-1. Procedures of the Committee

MOTION BY JARED KOBYLUK WITH A SECOND BY STEVE YADON TO ACCEPT PROPOSED PERMANENT AMENDMENTS OF THE OKLAHOMA ADMINISTRATIVE CODE TITLE 158, CONSTRUCTION INDUSTRIES BOARD, SUBCHAPTER 3, MECHANICAL INDUSTRY REGULATIONS, CHAPTER 50.

MOTION PASSED

Voting aye: Steve Motley
Steve Yadon
Jared Kobyluk
Crystal Manchester

Absent:

SUBCHAPTER 9. QUALIFICATIONS FOR MECHANICAL LICENSURE, LICENSE AND REGISTRATION FEES, DURATION OF LICENSE, MECHANICAL LICENSE APPLICATION AND APPRENTICE REGISTRATION.
158:50-9-2. License and registration fees and renewals.

MOTION BY STEVE YADON WITH A SECOND BY JARED KOBYLUK TO ACCEPT PROPOSED PERMANENT AMENDMENTS OF THE OKLAHOMA ADMINISTRATIVE CODE TITLE 158, CONSTRUCTION INDUSTRIES BOARD, SUBCHAPTER 9, MECHANICAL INDUSTRY REGULATIONS, CHAPTER 50.

MOTION PASSED

Voting aye:	Steve Motley	**Absent:**
	Steve Yadon	
	Jared Kobyluk	
	Crystal Manchester	

ADJOURNMENT

MOTION BY JARED KOBYLUK WITH A SECOND BY CRYSTAL MANCHESTER TO ADJOURN.

MOTION PASSED

Voting aye:	Steve Motley	**Absent:**
	Steve Yadon	
	Jared Kobyluk	
	Crystal Manchester	

Minutes approved in regular Session on the 10th day, of November 2026.

Steve Motley, Chairman

PREPARED BY: Shereice Word
Shereice Word, Mechanical Division Secretary