

**MINUTES OF THE REGULAR MEETING OF THE
HOME INSPECTOR EXAMINERS COMMITTEE**

April 7, 2026

10:00 am

CALL TO ORDER:

At approximately 10:00 a.m., Chair Darryl Baskin called the meeting of the Committee of Home Inspector Examiners to order in the CIB Conference Room, 2401 NW 23rd Street, Suite 2F, Oklahoma City, OK 73107.

COMMITTEE MEMBERS PRESENT: Darryl Baskin, Sam Haubrick, Robert Whipp, Paul Hassink, Melissa Coon, and Jay Stern

COMMITTEE MEMBERS ABSENT: Brent Stovall

PRESENT FROM THE CONSTRUCTION INDUSTRIES BOARD:

Janis Hubbard, Administrator; Stan Scheilz, Home Inspection Liaison; Susan Fleck, Home Inspector and Roofing Division Secretary; Richard Hager, Plumbing Division Supervisor; Tony Desha, Public Relations and Outreach Officer.

OTHERS PRESENT: Jon Dutton, Assistant Attorney General; Darren Martin; Craig Covington.

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT

This regular meeting of the Oklahoma Committee of Home Inspector Examiners, scheduled to begin at 10:00 a.m. on this 37th day of April 2026, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto.

Six (6) people have filed a written request for notice of meetings of this public body to date.

Read aloud this 7th day of April 2026.

NEW BUSINESS

There was no new business.

PUBLIC COMMENT

No public comments.

ACTION ITEMS:

DISCUSSION WITH POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE HOME INSPECTOR EXAMINERS COMMITTEE HELD FEBRUARY 3, 2026.

The Committee was provided with a draft of the Minutes for February 3, 2025, meeting of the Committee of Home Inspector Examiners.

MOTION MADE BY MELISSA COON WITH A SECOND BY PAUL HASSINK TO APPROVE THE FEBRUARY 3, 2026 MEETING MINUTES AS SUBMITTED

MOTION PASSED

Voting aye: Darryl Baskin
Melissa Coon
Paul Hassink
Sam Haubrick
Robert Whipp
Jay Stern

Absent: Brent Stovall

DISCUSSION AND POSSIBLE VOTE REGARDING ASSIGNMENT/DISPOSITION OF COMPLAINT FOR INVESTIGATION AGAINST HOME INSPECTOR DILLON BURCHETT– STAN SCHEILZ.

Stan Scheilz briefly described the information obtained from further investigation of the submitted complaint. He advised that the information provided by the complainant supported further investigation to be taken against home inspector.

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO FURTHER INVESTIGATE HOME INSPECTOR DILLION BURCHETT.

MOTION PASSED

Voting aye: Darryl Baskin
Melissa Coon
Paul Hassink
Sam Haubrick
Robert Whipp
Jay Stern

Absent: Brent Stovall

DISCUSSION AND POSSIBLE VOTE ON HOME INSPECTION TRAINING APPLICATION:

The Committee reviewed the material submitted by American Home Inspectors Training (AHIT).

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO APPROVE AMERICAN HOME INSPECTORS AS A PROVIDER.

MOTION PASSED

Voting aye: Darryl Baskin
Melissa Coon

Absent: Brent Stovall

COMMITTEE OF HOME INSPECTOR EXAMINERS MEETING MINUTES

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Paul Hassink
Sam Haubrick
Robert Whipp
Jay Stern

The Committee reviewed the resume submitted by Chris Kjeldsen.

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO
APPROVE CHRIS KJELDEN AS A NEW INSTRUCTOR

MOTION PASSED

Voting aye: Darryl Baskin
Melissa Coon
Paul Hassink
Sam Haubrick
Robert Whipp
Jay Stern

Absent: Brent Stovall

The Committee reviewed the material submitted by American Home Inspectors Training (AHIT),
OK Professional Home Inspection Online Course, for 90 Home Inspection Training Hours.

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO
APPROVE AMERICAN HOME INSPECTORS – OK PROFESSIONAL HOME INSPECTION
ONLINE COURSE FOR 90 HOME INSPECTION TRAINING HOURS.

MOTION PASSED

Voting aye: Darryl Baskin
Melissa Coon
Paul Hassink
Sam Haubrick
Robert Whipp
Jay Stern

Absent: Brent Stovall

DISCUSSION AND POSSIBLE VOTE FOR CHAIRMAN – MELISSA COON

A MOTION MADE BY ROBERT WHIPP WITH A SECOND BY SAM HAUBRICK TO
APPOINT MELISSA COON FOR OFFICE OF CHAIRMAN

MOTION PASSED

Voting aye: Darryl Baskin
Melissa Coon
Paul Hassink
Sam Haubrick
Robert Whipp
Jay Stern

Absent: Brent Stovall

DISCUSSION AND POSSIBLE VOTE FOR VICE CHAIRMAN - ROBERT WHIPP

MOTION MADE BY MELISSA COON WITH A SECOND BY SAM HAUBRICK TO
APPOINT ROBERT WHIPP FOR OFFICE OF VICE CHAIRMAN

MOTION PASSED

Voting aye: Darryl Baskin
Melissa Coon
Paul Hassink
Sam Haubrick
Robert Whipp
Jay Stern

Absent: Brent Stovall

ADJOURNMENT

MOTION MADE BY MELISSA COON WITH SECOND BY SAM HAUBRICK TO
ADJOURN.

MOTION PASSED

Voting aye: Darryl Baskin
Melissa Coon
Paul Hassink
Sam Haubrick
Robert Whipp
Jay Stern

Absent: Brent Stovall

Minutes approved in Regular Session on the 6th day of October 2026.

Minutes approved in Regular Session on the 7th day of April 2026.

/s/ Melissa Coon
Darryl Baskin, Chairman

/s/ Susan Fleck
Susan Fleck, Secretary to the Home Inspector Examiners Committee