

COMMITTEE OF HOME INSPECTOR EXAMINERS

**Regular Meeting
October 6, 2026
Conference Room
2401 N.W. 23rd Street, Suite 2F
Oklahoma City, Oklahoma 73107
10:00 a.m.**

AGENDA

Note: The Committee may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.

I. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT –
Melissa Coon/Susan Fleck

II. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT –
Melissa Coon/Susan Fleck

III. NEW BUSINESS

In accordance with 25 O.S. § 311(A)(9) and (10), new business not known at the time of the posting of the agenda, if any, will now be heard. – Assistant Attorney General

IV. PUBLIC COMMENTS (limit 3 minutes per person)

(Opportunity for the Committee to receive public comments. Each person wanting to make a public comment is asked to sign in and remember time is limited to three minutes. To comply with the intent of the public notice requirements, the Committee does not respond to or discuss comments regarding matters not on today's agenda.) – Assistant Attorney General

V. ACTION ITEMS

- 1) Discussion with possible vote on the Minutes of the Regular Meeting of the Home Inspector Examiners Committee held April 7, 2026 – Melissa Coon.
- 2) Discussion and possible vote regarding assignment/disposition of complaint for investigation against Home Inspector Todd Willis – Stan Scheilz.
- 3) Discussion and possible vote regarding assignment/disposition of complaint for investigation against Home Inspector Lee Sales – Stan Scheilz.
- 4) Discussion and possible vote regarding education equivalency for home inspector applicant, Robert Holladay.
- 5) Discussion and possible vote regarding Home Inspection Training Application:

- A. A-Train Academy – *Oklahoma Professional Home Inspector Courses, Blake Williams*, Instructor, online, for 90 Home Inspection Training Hours.
 - For Action: Provider – A-Train Academy
 - For Action: Instructor – Blake Williams
 - For Action: Course – For 90 clock hours of Home Inspection Training.
 - B. Moore Norman Technology Center – *Home Inspection Pre-Licensing Course, Dale Neal Hettinger*, Instructor, January 12, 2027 through April 29, 2027 for 90 Hour Inspection Training Hours.
 - For Action: Instructor – Dale Neal Hettinger
 - For Action: Course – For 90 clock hours of Home Inspection Training.
- 6) Discussion with possible vote on CEU requests:
(Requests for CEU courses may be approved by the Committee for up to a maximum of eight (8) hours credit, alternatively any portion of a request consistent with the Home Inspection Industry Regulations may be considered for approval by the Committee as an Ancillary System for two (2) hours of credit.)
- i. Introduction, review and discussion of CEU consent agenda items – Darryl Baskin, Melissa Coon
 - ii. Possible vote to remove item from CEU consent agenda for consideration as a separate action item – (Any item may be removed from the consent agenda by any Committee member who requests to discuss the item for consideration as a separate action item.)
- Assistant Attorney General
 - iii. Discussion and possible vote on any item removed from CEU consent agenda for consideration as a separate action item – Assistant Attorney General
 - iv. Discussion and possible vote on provider, course, and instructor CEU consent agenda for items listed in CEU consent agenda and not removed from the consent agenda – Assistant Attorney General

CEU CONSENT AGENDA:

- A. McKissock 100% Education – *Mold Overview for Home Inspections, Michael Gelsick*, Instructor, online for 2 CE credit hours.
- B. McKissock 100% Education – *Online Correspondence: Mold Overview for Home Inspections, Michael Gelsick*, Instructor, correspondence for 2 CE credit hours.
- C. McKissock 100% Education – *Online Correspondence: Residential Properties and Radon Inspections, Michael Gelsick*, Instructor, correspondence for 2 CE credit hours.
- D. McKissock 100% Education – *Residential Properties and Radon Inspections, Michael Gelsick*, Instructor, online for 2 CE credit hours.

- E. ORCIA P-018 – Report Writing via Standards of Practice, Samuel Haubrick, Instructor, 11/13/2026 for 4 CE credit hours.*
- F. ORCIA P-018 – Insulation and Spray Foam Insulation, Samuel Haubrick, Instructor, 11/13/2026 for 4 CE credit hours.*

VI. ADJOURNMENT