

CONSTRUCTION INDUSTRIES BOARD

(A self-funded, non-appropriated agency whose mission is to protect life and property by licensing and inspection of the related trades for the health, safety and welfare of the public.)

Regular Board Meeting

Conference Room
2401 N.W. 23rd Street, Suite 2F
Oklahoma City, Oklahoma 73107

May 27th, 2026

1:30 p.m.

AGENDA

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.

1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT – Chair
Larry Buxton/Stephanie Brown

2. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT – Stephanie Brown

3. NEW BUSINESS

In accordance with 25 O.S. § 311(A)(9) and (10), new business not known at the time of the posting of the agenda, if any, will now be heard. – Jon Dutton, Assistant Attorney General

4. PUBLIC COMMENTS

(Opportunity for the Board to receive public comments. Each person wanting to make a public comment is asked to sign in and remember time is limited to three minutes. To comply with the intent of the public notice requirements, the Board does not respond to or discuss comments regarding matters not on today's agenda.) – Jon Dutton, Assistant Attorney General

5. REPORTS

(A) Administrator's Report – Janis Hubbard, Administrator

(B) Financial Report – OMES ABS Representative

(C) Public Relations Report – Tony DeSha, Public Relations and Outreach Officer

- Workforce Development
- Communications and Outreach
- Legislative Update

6. DIVISION REPORTS

- (D) Electrical Division statistical report and Division activity update – Ron Morris, Supervisor
- (E) Mechanical Division statistical report and Division activity update – Richard Hager, Supervisor
- (F) Plumbing Division statistical report and Division activity update – Richard Hager, Supervisor
- (G) Roofing and other Division statistical reports and Division activity update – Richard Hager, Supervisor

7. CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED

- (H) Review and possible vote to approve all fines, penalties and fees assessed and collected on uncontested matters where administrative hearing was waived and fines have already been paid, as reflected on the Management Statement of Activities by trade revolving fund. (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General
- (I) Possible vote to remove item from Consent Agenda for Uncontested Citations Paid, Hearing Waived, for consideration as a separate action item – Jon Dutton, Assistant Attorney General
- (J) Discussion and possible action on items removed from Consent Agenda for Uncontested Citations Paid, Hearing Waived.

8. ADDITIONAL ACTION AND DISCUSSION ITEMS:

- (K) Discussion and possible vote on the Minutes of the Regular Meeting of the Construction Industries Board held March 25th, 2026 – Chair Larry Buxton
- (L) Discussion and possible vote on Interview Panel's recommendation of Candidate to fill the vacant Mechanical Supervisor position previously held by Gary Kirk – Janis Hubbard, Administrator
 - (i) Possible vote to convene into Executive Session pursuant to 25 O.S. § 307(B)(1) for discussion and possible action on Interview Panel's recommendation of for employment, hiring, appointment, for the vacant Mechanical Supervisor position.
 - (ii) If Executive Session convened, vote to return to Open Session.
 - (iii) Possible vote on matters discussed related to Interview Panel's recommendation of Candidate for employment, hiring, appointment, for the vacant Mechanical Supervisor position either from Executive Session or as discussed in Open Session.

- (M) Discussion and announcement of any disqualification or conflict of interest as defined by state laws and recusal of any board member due to consideration of either any application or any proposed agreement for the Skilled Trade Education Workforce Development Fund authorized by 59 O.S. § 1000.4a, as listed in the following agenda items. – Jon Dutton, Assistant Attorney General
- (N) Discussion and possible vote on proposed agreement following application approval by the Board for Skilled Trade Education Workforce Development Funds authorized by 59 O.S. § 1000.4a, contingent upon approval by applicable technology center listed below. – Tony DeSha, Public Relations and Outreach Officer
 - i. Project: HVAC Equipment Modernization
Applicant: Eastern Oklahoma County Technology Center
Amount: \$7,393.59
- (O) Discussion and possible vote on Administrative Consent Order reflecting agreement between parties in lieu of an administrative hearing in Re: The Matters of Alleged Home Inspector Industry Rules Violations of Jeremy Proctor, July 18, 2018, Initial Complaint – Jon Dutton, Assistant Attorney General
- (P) Discussion and possible vote on Administrative Consent Order reflecting agreement between parties in lieu of an administrative hearing in Re: The Matters of Alleged Mechanical Industry Rules Violations of Ernest A. Prudhom, Jr. – Jon Dutton, Assistant Attorney General
- (Q) Discussion and possible vote on Administrative Consent Order reflecting agreement between parties in lieu of an administrative hearing in Re: The Matters of Alleged Electrical Industry Rules Violations of William Andrew Mozingo. – Jon Dutton, Assistant Attorney General
- (R) Discussion and possible vote to obtain a vendor to design and implement a cloud-based application for Electrical, Mechanical, Plumbing, Home Inspector and Inspector trades as provided in the Scope of Work in Appendix A, through contract allowing staff to amend as needed through the state approval process. – Chair Larry Buxton & Windy Nunnery, Office Manager
- (S) Consideration and possible vote to appoint a person or re-appoint Thomas Berry as a member of the Oklahoma State Committee of Plumbing Examiners for a two-year term ending September 30, 2028. Title 59 O.S. § 1004 (A)(2) (Journeyman). – Chair Larry Buxton
- (T) Consideration and possible vote to appoint a person or re-appoint Brian Dunlap to the Oklahoma State Committee of Plumbing Examiners for a two-year term expiring September 2028. Title 59 O.S. § 1004(A)(4) (Journeyman) – Chair Larry Buxton
- (U) Consideration and possible vote to appoint a person or re-appoint Scott Ringwald to the Oklahoma State Committee of Plumbing Examiners for a two-year term ending September 2026. Title 59 O.S. § 1004 (A)(3) (Contractor) – Chair Larry Buxton

- (V) Consideration and possible vote to appoint a person or re-appoint Sonny Stas as a member of the Committee of Electrical Examiners for a two-year term expiring September 2028. Title 59 O.S. § 1683(B)(6) (Contractor) – Chair Larry Buxton
- (W) Consideration and possible vote to appoint a person or re-appoint Cliff Stewart as a member of the Committee of Electrical Examiners for a two-year term expiring September 2028. Title 59 O.S. § 1683(B)(4) (Journeyman)– Chair Larry Buxton
- (X) Consideration and possible vote to appoint a person or re-appoint Darren Martin as a member of the Committee of Inspector Examiners for a four-year term expiring September 2030. Title 59 O.S. § 1034 (Plumbing Inspector) – Chair Larry Buxton
- (Y) Consideration and possible vote to appoint a person or re-appoint Chad Denson as a member of the Committee of Roofing Examiners for a two-year term expiring October 2026. Title 59 O.S. § 1151.26(B)(5) (Building and Construction Inspector) – Chair Larry Buxton
- (Z) Discussion and possible vote on any transfer of FY 25 administrative fines to the Skilled Trade Education and Workforce Development Fund – Chair Larry Buxton and Janis Hubbard, Administrator
- (AA) Discussion and possible vote on employment, hiring, appointment, promotion, demotion, pay adjustment, disciplining or resignation of the CIB Administrator. – Chair Larry Buxton
 - (i) Possible vote to convene into Executive Session -- Pursuant to 25 O.S. § 307(B)(1), the Board may convene in Executive Session to discuss employment, hiring appointment, promotion, demotion, pay adjustment, disciplining or resignation of the CIB Administrator Jan Hubbard.
 - (ii) Possible vote to return to Open Session
 - (iii) Possible vote on matters discussed in Executive Session related to possible action related to employment, hiring, appointment, promotion, demotion, pay adjustment, disciplining or resignation of the CIB Administrator.
- (BB) Discussion and possible vote to approve the FY 27 Budget Work Program. – Chair Larry Buxton & Janis Hubbard, Administrator

9. BREAK

10. RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK – Stephanie Brown

11. POSSIBLE VOTE TO REMOVE ITEM FROM CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS FOR CONSIDERATION AS A SEPARATE ACTION ITEM – Jon Dutton, Assistant Attorney General

12. DISCUSSION AND POSSIBLE ACTION ON ANY ITEM REMOVED FROM CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS – Jon Dutton, Assistant Attorney General

- i. Possible vote to convene into Executive Session pursuant to 25 O.S. § 307(B)(8) to engage in deliberations on any matter removed from Consent Agenda for Individual Administrative Proceedings.
- ii. If Executive Session convened, vote to return to Open Session.
- iii. Possible vote on any matter removed from Consent Agenda for Individual Administrative Proceedings discussed in Executive Session or in Open Session.

13. CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS - (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General

(CC) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Electrical Hearing Board on Docket No. CIB-25-E-004 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 23488	Tyler Juarez	Unlicensed or unregistered individual performing trade work under the direction of another
Citation No. 23487	John Paul Connelly	Unlicensed or unregistered individual performing trade work under the direction of another
Citation No. 23432	Joey Smith	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 23424	Thomas Baker	Contractor working registered apprentice without direct supervision (per apprentice)

(DD) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Plumbing Hearing Board on Docket No. CIB-25-P-005 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 23553	Charles Harry Wilson, III	Contractor working unlicensed or unregistered individual (per person)
Citation No. 23606	Chase Morgan	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 23605	Chase Morgan	Contractor working unlicensed or unregistered individual (per person)
Citation No. 23485	Chad Tefft	Contractor working unlicensed or unregistered individual (per person)

(EE) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Roofing Hearing Board on Docket No. CIB-25-R-001 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 23432	Joey Smith	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 23424	Thomas Baker	Contractor working registered apprentice without direct supervision (per apprentice)

14. ADJOURNMENT