

CONSTRUCTION INDUSTRIES BOARD

(A self-funded, non-appropriated agency whose mission is to protect life and property by licensing and inspection of the related trades for the health, safety and welfare of the public.)

Regular Board Meeting

**Conference Room
2401 N.W. 23rd Street, Suite 2F
Oklahoma City, Oklahoma 73107**

May 21st, 2025

1:30 p.m.

AGENDA

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.

1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT – Chair
Larry Buxton/Stephanie Brown

2. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT – Stephanie Brown

3. NEW BUSINESS

In accordance with 25 O.S. § 311(A)(9) and (10), new business not known at the time of the posting of the agenda, if any, will now be heard. – Jon Dutton, Assistant Attorney General

4. PUBLIC COMMENTS

(Opportunity for the Board to receive public comments. Each person wanting to make a public comment is asked to sign in and remember time is limited to three minutes. To comply with the intent of the public notice requirements, the Board does not respond to or discuss comments regarding matters not on today's agenda.) – Jon Dutton, Assistant Attorney General

5. REPORTS

(A) Administrator's Report – Janis Hubbard, Administrator

(B) Financial Report – OMES ABS Representative

(C) Public Relations Report – Tony DeSha, Public Relations and Outreach Officer

- Workforce Development
- Communications and Outreach
- Legislative Update

6. DIVISION REPORTS

- (D) Mechanical Division statistical report and Division activity update – Gary Kirk, Supervisor
- (E) Electrical Division statistical report and Division activity update – Ron Morris, Supervisor
- (F) Plumbing Division statistical report and Division activity update – Richard Hager, Supervisor
- (G) Roofing and other Division statistical reports and Division activity update – Richard Hager, Supervisor

7. CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED

- (H) Review and possible vote to approve all fines, penalties and fees assessed and collected on uncontested matters where administrative hearing was waived and fines have already been paid, as reflected on the Management Statement of Activities by trade revolving fund. (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General
- (I) Possible vote to remove item from Consent Agenda for Uncontested Citations Paid, Hearing Waived, for consideration as a separate action item – Jon Dutton, Assistant Attorney General
- (J) Discussion and possible action on items removed from Consent Agenda for Uncontested Citations Paid, Hearing Waived.

8. ADDITIONAL ACTION AND DISCUSSION ITEMS:

- (K) Discussion and possible vote on the Minutes of the Regular Meeting of the Construction Industries Board held April 23rd, 2025 – Chair Larry Buxton
- (L) Consideration and possible vote to re-appoint Steven Roberts as a member of the Committee of Electrical Examiners for a two-year term expiring September 2027. Title 59 O.S. § 1683(B)(3) – Chair Larry Buxton
- (M) Consideration and possible vote to re-appoint Mike Bass as a member of the Committee of Electrical Examiners for a two-year term expiring September 2027. Title 59 O.S. § 1683(B)(5) – Chair Larry Buxton
- (N) Consideration and possible vote to re-appoint Kyle Williamson as a member of the Committee of Electrical Examiners for a two-year term expiring September 2027. Title 59 O.S. § 1683(B)(2) – Chair Larry Buxton
- (O) Consideration and possible vote to appoint a lay member to the Committee of Mechanical Examiners for a two-year term expiring September 2027. Title 59 O.S. § 1850.4(B)(3) – Chair Larry Buxton

- (P) Consideration and possible vote to re-appoint John Taylor (Building Inspector) as a member of the Oklahoma Inspector Examiners Committee for a four-year term expiring September 2029. Title 59 O.S. § 1034 – Chair Larry Buxton
- (Q) Consideration and possible vote to appoint a person to the Oklahoma Inspector Examiners Committee (Plumbing Inspector seat) for the remainder of a four-year term ending September 2026 (seat formerly held by Bryan Logan). Title 59 O.S. § 1034 – Chair Larry Buxton
- (R) Consideration and possible vote to re-appoint Glen Cates (Plumbing Inspector) as a member of the Committee of Plumbing Examiners for a two-year term expiring September 2027. Title 59 O.S. § 1004(A) – Chair Larry Buxton
- (S) Consideration and possible vote to re-appoint Ronnie Smith (Plumbing Contractor) as a member of the Committee of Plumbing Examiners for a two-year term expiring September 2027. Title 59 O.S. § 1004(A)(1) – Chair Larry Buxton
- (T) Discussion with possible vote on the following contracts for FY 26:
 - i. Courier Services (Courier Services)
- (U) Discussion and possible vote on any transfer of FY 24 administrative fines to the Skilled Trade Education and Workforce Development Fund – Janis Hubbard, Administrator
- (V) Discussion and possible vote to approve the FY 26 Budget Work Program. – Janis Hubbard, Administrator

9. CONSENT AGENDA TO RENEW ELECTRICAL RECIPROCITY AGREEMENTS- (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General

- (W) Discussion and possible vote on renewal of Reciprocal Unlimited Journeyman Electrician License Agreement between Oklahoma and the following states, contingent upon approval by those states – Ron Morris, Supervisor
 - 1. Alaska
 - 2. Wyoming

10. BREAK

11. RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK – Stephanie Brown

12. POSSIBLE VOTE TO REMOVE ITEM FROM CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS FOR CONSIDERATION AS A SEPARATE ACTION ITEM – Jon Dutton, Assistant Attorney General

13. DISCUSSION AND POSSIBLE ACTION ON ANY ITEM REMOVED FROM CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS – Jon Dutton, Assistant Attorney General

- i. Possible vote to convene into Executive Session pursuant to 25 O.S. § 307(B)(8) to engage in deliberations on any matter removed from Consent Agenda for Individual Administrative Proceedings.
- ii. If Executive Session convened, vote to return to Open Session.
- iii. Possible vote on any matter removed from Consent Agenda for Individual Administrative Proceedings discussed in Executive Session or in Open Session.

14. CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS - (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General

- (X) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Plumbing Hearing Board on Docket No. CIB-24-P-004 as follows:

| <u>Case No.</u> | <u>Respondent</u> | <u>Violation</u> |
|--------------------|------------------------|--|
| Citation No. 22966 | Chad Holloway | Inactive contractor or journeyman engaged in contracting |
| Citation No. 22967 | Chad Holloway | Contractor working unlicensed or unregistered individual (per person) |
| Citation No. 22429 | Jon Barrett | Contractor working registered apprentice without direct supervision (per apprentice) |
| Citation No. 22020 | Mike Moon | Contracting without a license |
| Citation No. 22694 | James Hayes | Contractor working registered apprentice without direct supervision (per apprentice) |
| Citation No. 22989 | James Hayes | Contractor working registered apprentice without direct supervision (per apprentice) |
| Citation No. 22990 | James Hayes | Contractor working unlicensed or unregistered individual (per person) |
| Citation No. 22991 | Tyler Newberry-Johnson | Other violation |

| | | |
|--------------------|-----------------|--|
| Citation No. 22993 | Austin Albright | Unlicensed or unregistered individual performing trade work under the direction of another |
| Citation No. 23008 | Gabino Garcia | Contracting without a license |
| Citation No. 23022 | Jeremy Price | Contractor working registered apprentice without direct supervision (per apprentice) |
| Citation No. 22567 | Johnny Taylor | Failure to properly display license number/firm name on vehicle |
| Citation No. 23063 | Harry Sell III | Contractor working unlicensed or unregistered individual (per person) |
| Citation No. 23064 | Harry Sell III | Contractor working registered apprentice without direct supervision (per apprentice) |
| Citation No. 22915 | William Kozik | Contractor working unlicensed or unregistered individual (per person) |
| Citation No. 23062 | Rogue Beltran | Other violation |

- (Y) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Mechanical Hearing Board on Docket No. CIB-24-M-004 as follows:

| <u>Case No.</u> | <u>Respondent</u> | <u>Violation</u> |
|--------------------|-------------------|---|
| Citation No. 22563 | Anthony Tarr | Contracting without a license |
| Citation No. 22302 | Chad Driever | Contractor working unlicensed or unregistered individual (per person) |
| Citation No. 22859 | Bruce Cox | Inactive contractor or journeyman engaged in contracting |

- (Z) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Electrical Hearing Board on Docket No. CIB-24-E-005 as follows:

| <u>Case No.</u> | <u>Respondent</u> | <u>Violation</u> |
|--------------------|-------------------|--|
| Citation No. 23092 | Jose Hernandez | Failure to properly display license number/firm name on vehicle |
| Citation No. 23167 | Mark Moore | Contractor working registered apprentice without direct supervision (per apprentice) |
| Citation No. 23107 | Larry Menhusen | Contractor working registered apprentice without direct supervision (per |

| | | |
|--------------------|---------------------|--|
| | | apprentice) |
| Citation No. 23112 | Michael Baldwin | Other violation |
| Citation No. 23113 | Dustin Harrington | Unlicensed or unregistered individual performing trade work under the direction of another |
| Citation No. 23114 | Austin Harrington | Unlicensed or unregistered individual performing trade work under the direction of another |
| Citation No. 23115 | Gerald Harrington | Contractor working unlicensed or unregistered individual (per person) |
| Citation No. 23179 | Christopher Geeslin | Contractor working unlicensed or unregistered individual (per person) |
| Citation No. 23180 | Christopher Geeslin | Failure to properly display license number/firm name on vehicle |
| Citation No. 23183 | Jimmie Carlile | Contractor working registered apprentice without direct supervision (per apprentice) |
| Citation No. 23184 | Jimmie Carlile | Contractor working unlicensed or unregistered individual (per person) |
| Citation No. 23186 | Jimmie Carlile | Other violation |
| Citation No. 23187 | Jarron Morgan | Other violation |
| Citation No. 22724 | Jason Trout | Contracting without a license |
| Citation No. 22784 | Weston Freeman | Contracting without a license |
| Citation No. 23065 | Joshua Iniguez | Contracting without a license |
| Citation No. 22785 | Daniel Gibson | Contracting without a license |
| Citation No. 23091 | Jose Hernandez | Contractor working unlicensed or unregistered individual (per person) |

(AA) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Plumbing Hearing Board on Docket No. CIB-24-P-005 as follows:

| <u>Case No.</u> | <u>Respondent</u> | <u>Violation</u> |
|--------------------|-------------------|--|
| Citation No. 23150 | Joshua West | Contracting without a license |
| Citation No. 23090 | Myers Hart | Contractor working registered apprentice without direct supervision (per apprentice) |
| Citation No. 22549 | Ever Romero | Contracting without a license |
| Citation No. 22902 | Brady Campbell | Contracting without a license |

Citation No. 21735 Samuel Freeman Contracting without a license

(BB) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Mechanical Hearing Board on Docket No. CIB-24-M-005 as follows:

| <u>Case No.</u> | <u>Respondent</u> | <u>Violation</u> |
|--------------------|-------------------|--|
| Citation No. 23146 | Jeffery Geninatti | Unlicensed or unregistered individual performing trade work under the direction of another |
| Citation No. 22979 | William Eklund | Contractor working registered apprentice without direct supervision (per apprentice) |
| Citation No. 22980 | William Eklund | Contractor working unlicensed or unregistered individual (per person) |
| Citation No. 23070 | Ty Findley | Unlicensed or unregistered individual performing trade work under the direction of another |
| Citation No. 23071 | Micah Flemens | Unlicensed or unregistered individual performing trade work under the direction of another |
| Citation No. 23140 | Bryan Coleman | Contracting without a license |
| Citation No. 23141 | Justin Sweat | Contracting without a license |
| Citation No. 22164 | Hugh Work | Contractor working registered apprentice without direct supervision (per apprentice) |
| Citation No. 22861 | Kyle Weese | Contracting without a license |

15. ADJOURNMENT