Remote Proctored Testing Option



Submit an <u>Examination Application</u> two (2) weeks prior to the desired testing date

Testing dates can be found under the News & Events section of the <u>website</u>

Please check with the AFPLB office prior to scheduling to ensure the availability for a given test date.



Once approved, AFPLB will send the information for ordering your remote proctored exam from the testing vendor.

Please make sure you have received confirmation that you are cleared to test from AFPLB prior to purchasing your exam.

Failure to do so could result in a loss of the testing exam fee(s) or a delay in testing.



Refer to the Exam Information for Licensing Candidate Information Booklet for the required steps to purchase remote proctored exams from the testing platform.

Remote Proctored Test Fee: \$80/exam (includes e-commerce fee)I

Please make sure to review technical requirements to ensure you have the required software installed on your computer or laptop.



Once an exam is purchased, you can schedule it through the assessment platform.

Please remember times are listed in military time.

Remote Proctored and In-Person fees are not inter-changeable.



If a candidate needs to retest, same-day retests are available. However, the candidate will need to purchase and schedule another attempt through the online platform.