

In-Person Testing Option



Submit an Examination Application two (2) weeks prior to the desired testing date

Testing dates can be found under the News & Events section of the website

Please check with the AFPLB office prior to scheduling to ensure the availability for a given test date.



Once approved, AFPLB will send the information for ordering your in-person exam from the testing vendor.

Please make sure you have received confirmation that you are cleared to test from AFPLB prior to purchasing your exam.

Failure to do so could result in a loss of the testing exam fee(s) or a delay in testing.



Refer to the Exam Information for Licensing Candidate Information Booklet for the required steps to purchase In-Person exams from CTTC Professional Certification Catalog.

In-Person Test Fee: \$22/exam (includes e-commerce fee)

In-Person and Remote Proctored fees are not inter-changeable.

Print a copy of your receipt to provide to the test proctor upon arrival to take the in-person exam.



If a candidate needs to retest, same-day retests are available. However, the candidate will need the ability to access the CTTC Professional Certification Catalog to purchase another exam attempt before being allowed to retake the exam.