

TECHNOLOGY CENTER SCHOOL BOARD MEMBER WORKSHOP CERTIFICATION OF COMPLETION FORM

This workshop has been approved by the Oklahoma Department of Career and Technology Education. Please complete and sign this form for verification of attendance.

Board Member Information

New Board Member
 Incumbent
 Board-Appointed

Name: _____

Address: _____

City: _____ State: OK Zip: _____

School District: _____ County: _____

Workshop Information

Workshop Title: _____

Workshop Site: _____ City: _____ Date: _____

<i>Indicate number of hours requested next to the area of training.</i>
NEW/INCUMBENT School Board Member Training
_____ School finance and reporting and/or Career Technology finance _____ Oklahoma Open Meeting/Open Records Act _____ New state and federal laws and their impact on local school districts _____ Ethics, duties, and responsibilities of school board members _____ Legal issues impacting local school districts _____ School employment and due process law _____ Specific instruction on the Individuals with Disabilities Education Act (IDEA) _____ Educational issues
And/Or
_____ CONTINUING EDUCATION School Board Member Training

- I verify that I attended the entire workshop as approved for credit.
- I verify that I attended the portion of the agenda highlighted on the attached agenda.

_____ Board Member Signature

_____ Workshop Director or Superintendent Signature

Return to:
 Misty Toms
 Oklahoma Department of Career and Technology Education
 1500 West Seventh Avenue, Stillwater, OK 74074-4364
misty.toms@careertech.ok.gov

FOR OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION USE ONLY	
WORKSHOP APPROVED FOR	<input type="checkbox"/> New/Incumbent School Board Member Training <input type="checkbox"/> Continuing Education Training
_____ Misty A. Toms Leadership and Professional Development, Oklahoma Department of Career and Technology Education	