# Dropping a Student

## **Manage Program Enrollments**

* A picture containing logo

  Description automatically generatedClick **Search** to pull up the grid view of your roster
* Click the little blue man to go in and edit your student
* Change the **Program Enroll Status** to **Drop from Program**
* Change **Program Completion Status** to **Program Dropped**
* **Last Date Student Attended**
* **Drop Code**

Save Changes