**Student Timesheet** (one per week) (Note: An employer-provided timesheet can substitute for this one.)

|  |  |
| --- | --- |
| Student name: | Workplace supervisor: |
| School contact: | Employer: |
| Time period: |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| Date: | Date: | Date: | Date: | Date: |
| Start: | Start: | Start: | Start: | Start: |
| End: | End: | End: | End: | End: |
| Number of Hours: | Number of Hours: | Number of Hours: | Number of Hours: | Number of Hours: |
| Total hours: |

 Comments and signatures:

 Student signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Workplace supervisor signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 School-based supervisor signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_