



Teacher Certification Options

Provisional Certification

A provisional teacher certification is needed for individuals, who are not already appropriately certified, who have accepted a position as a full-time teacher in a full-time CareerTech program. The provisional certification will allow a teacher to work through the requirements for a standard certificate.

To qualify for the provisional teacher certification, individuals must have at least two years of full-time work/industry experience in the subject area that they have been employed to teach.

Industry Specialist Certificate

This certification path does not require the technology center instructor to work toward a degree. This certificate type can only be used to teach in a technology center and cannot be used to teach any academic areas. There are limitations to adding other areas of certification. The final requirement for this certificate type is to complete at least 225 hours of approved, specialized professional development. These professional development hours will be approved through an individualized professional development plan. Instructors will have a 3-year time frame to complete the professional development plan. Once an instructor completes their requirements a 5-year Industry Specialist certificate will be awarded.

Technology Center Certificate – Associate’s Degree

With an associate’s degree, a full-time instructor can qualify for the CareerTech Standard teaching certificate. This certificate type can only be used to teach in a technology center and cannot be used to teach any academic areas. There are limitations to adding other areas of certification. The associate’s degree must be completed through a regionally accredited college or university. The final requirement, once the degree is completed, is either 15 credit hours of education courses or 225 hours of professional development. Once an instructor completes their degree and the final requirements, a 5-year CareerTech Standard certificate will be awarded.

Technology Center Certificate – Bachelor’s Degree

With a bachelor’s degree, a full-time instructor can qualify for the Standard teaching certificate. This certificate type is not limited to technology centers and additional areas of certification may be added via testing. The bachelor’s degree must be completed through a regionally accredited college or university. The final requirement, once the degree is completed, is either 15 credit hours of education courses or 225 hours of professional development. Once an instructor completes their degree and the final requirements, a 5-year Standard certificate will be awarded.

K-12 Comprehensive School Teachers

Teachers who work in the K-12 setting teaching full-time, in a full-time CareerTech program will have to apply for the Alternative Placement program with the Oklahoma State Department of Education – Teacher Certification.

A provisional teacher certification may be required until a teacher has their Initial Alternative Certificate issued by OSDE.

Current Requirements for the Alternative Placement Program

One of the following:

- Bachelor's degree with a retention GPA of 2.5 or higher from a regionally accredited college.
- 2 years of qualified work experience in the area of certification you wish to seek.
- Terminal Degree in any field.

Competency in a Certification Area

- An academic major in a field of study that corresponds to a certification area (or 30+ relevant credit hours on higher education transcript).
- An academic minor in a field that corresponds to a certification area (or 15+ relevant credit hours), plus 1 year of qualified work or volunteer experience.
- At least 3 years of qualified work/volunteer experience, plus a written recommendation from an employer or volunteer coordinator.
- Publication of a relevant article in a peer-reviewed academic or trade journal.
- Other documentable means of demonstrating competency, subject to the approval of the State Department of Education.

Once approved for the Alternative Placement program, complete the following:

- Pass the Oklahoma subject area test in the area(s) you have been approved to seek.
- Pass the Assessment of Professional Knowledge: Secondary Exam
- Professional Education Requirements
 - 6-18 college credit hours of professional education, or 90-270 clock hours of professional development approved by an Oklahoma school district. Must be completed within 3 years of entering the Alternative Placement program.
 - ALL participants will be required to complete a college credit course addressing classroom management and a college credit course addressing general or subject-specific pedagogical principles.

Adding a CareerTech Area of Certification

The requirement for adding a CareerTech area of certification to an already valid standard teaching certificate is as follows:

- Attending the divisional New Teacher Academy
- Submitting the required occupational competency or passing the required subject area exam

Areas available to add with a passing score of the appropriate subject area exam – Praxis or OSAT are both accepted.

- 7550 – Agriculture Education
- 7501 – Marketing Education
- 7514 – CareerTech Business
- 7575 – CareerTech Family & Consumer Science
- 8550 – Technology Education/Engineering

Areas available to add through occupational competency

- 7559 – Occupational Family & Consumer Science
- 7509 – Trade & Industrial Education

7515 - CareerTech Health Occupations

A teacher with an approved health industry credential may add health occupations to an existing standard certificate by completing either 12 credit hours of professional education courses or 180 hours of approved professional development.

Technology Center Administrator Credential

The Technology Center Administrator Credential is required for administrators who are responsible for supervision and administration of ODCTE approved programs.

Standard Credential

To qualify for the standard, they must meet the following:

- Valid administrator's certificate (principal or superintendent) issued by the Oklahoma State Department of Education
- Five years of experience as a CareerTech teacher, supervisor, or administrator of an approved ODCTE program

Provisional Credential

A provisional credential will be awarded and is valid for five years. A provisional credential plan will be sent covering the requirements that must be met to move to a standard credential.

To qualify for the provisional, they must meet the following:

- Valid administrator's certificate (principal or superintendent) issued by the Oklahoma State Department of Education
- Three years of experience in one of the following:
 - CareerTech Education teacher of an approved ODCTE program
 - Administrator supervising and evaluating teachers of an approved ODCTE program
 - Employment at an Oklahoma Technology Center, with a letter of endorsement from current technology center superintendent required
 - Employment at the Oklahoma Department of Career and Technology Education, with a letter of endorsement from current ODCTE state director required

The requirements to move to a standard credential will be determined based on the applicant's previous coursework. A maximum of nine college credit hours and/or 135 OSCTE approved professional development clock hours for the following areas will be required:

- History and Philosophy of Career and Technology Education
- Technology Center Finance
- Career and Technology Education Curriculum
- Career and Technology Education Program Planning and Development

For More Information:

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