

October 22, 2025

TO: Technology Center Superintendents

FROM: Cori Gray, Director of Student Success

SUBJECT: 2025-2026 CareerTech Lottery Grant Request for Proposal (RFP) Third Round

Attached to this memorandum is the Request for Proposal (RFP) for the 2025–2026 school year, inviting submissions for projects utilizing available Oklahoma CareerTech Lottery Funds.

Eligibility:

Each technology center district may submit one proposal. A maximum of seven grants will be awarded statewide. The maximum award per technology center is \$100,000. All reimbursement requests must be submitted by May 1, 2026.

Alignment with Critical Occupations:

Applicants must reference the attached OESC Critical Occupations List to identify which occupational areas qualify for this grant. Proposed projects and purchases should directly support and address the needs of the identified critical occupation(s) within the technology center's service area.

Evaluation Overview:

Content Criteria (80 points) – Based on clarity, justification, instructional delivery, student/client success, budget, and required documentation.

Preference Criteria (20 points) – Based on percentage of revenue received from ODCTE and rural designation using Oklahoma population guidelines.

Submission Requirements:

A single proposal per district must be submitted as one PDF document to: tcslotterygrants@careertech.ok.gov

The proposal must include the following components in this order:

1. Letter of Support and Sustainability – On district letterhead, signed by the Superintendent
2. Technology Center Proposal Application
3. Budget Request
4. Requested Supplemental Documentation

Submission Deadline: November 14, 2025

Contact Information:

For general grant questions, please contact:

- Cori Gray – 405-743-5198 | cori.gray@careertech.ok.gov
- Kim Downey – 405-743-6831 | kim.downey@careertech.ok.gov

Confirmation:

Upon successful submission, you will receive a confirmation email within one business day. If you do not receive confirmation, please contact Kim Downey at 405-743-6831 or kim.downey@careertech.ok.gov.

Thank you for your continued commitment to advancing CareerTech education and for developing innovative projects that support students, clients, and communities across Oklahoma.