



# OKCareerGuide

Supported by Oklahoma Department of Career and Technology Education

## Bridging Education & Economic Development with OKCareerGuide!

John Milroy  
Vice President of Partner Solutions | Kuder, Inc.

2024 For Counselors Only Conference  
Tulsa Technology Center - Owasso | March 14, 2024





# Today's Agenda

- ❖ Introductions
- ❖ Components of OKCareerGuide (OKCG)
- ❖ The Newest Component:  
**Connect 2 Business<sup>®</sup> (C2B) With WBL Components**
- ❖ Questions

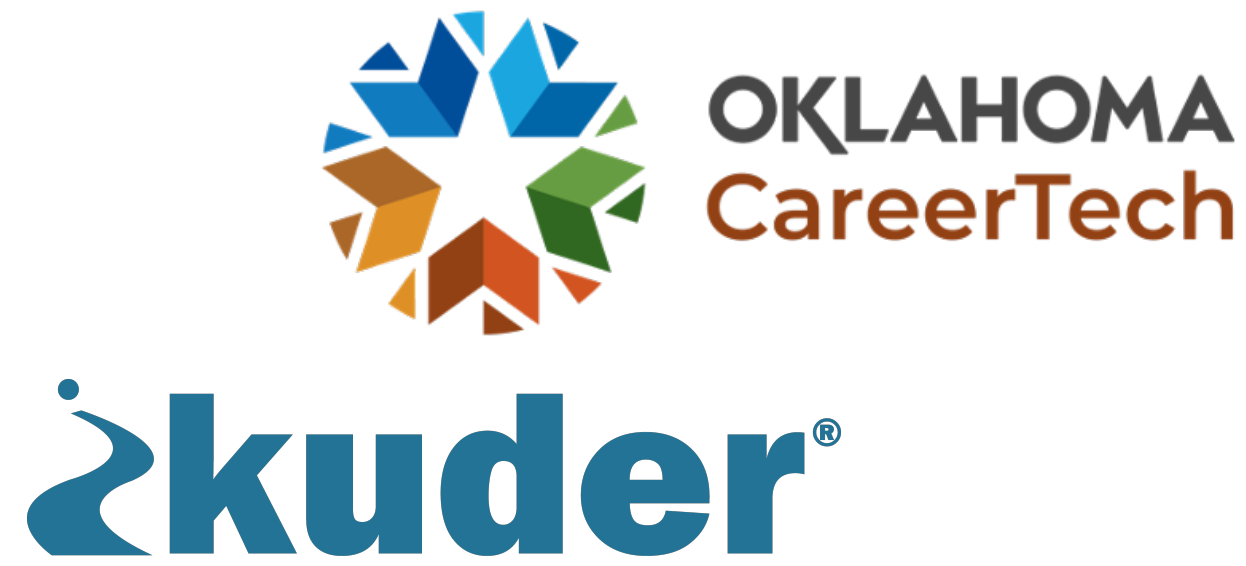
# Welcome To Today's Session



Shawna Nord  
Counseling & Career Development Manager  
**SHAWNA.NORD@CAREERTECH.OK.GOV**



John Milroy  
Vice President of Partner Solutions  
**MILROYJ@KUDER.COM**



Brittany Crane-Hodge  
Career Development Coordinator  
**BRITTANY.CRANE-HODGE@CAREERTECH.OK.GOV**



Nathan Brubaker  
Career Development Coordinator  
**NATHAN.BRUBAKER@CAREERTECH.OK.GOV**



# All About OKCareerGuide



## Where did we begin?

Partnership between Kuder and the state begins in 2015.



## Who is it for?

Available for all students, grades PK -12, Post-Secondary/ Adults, Admins, Parents, Businesses, and educators to use in the state of Oklahoma to promote career awareness.



## What does it have?

Research based assessments

Access to test preparation

ICAP

Financial planning

Goal setting

WBL

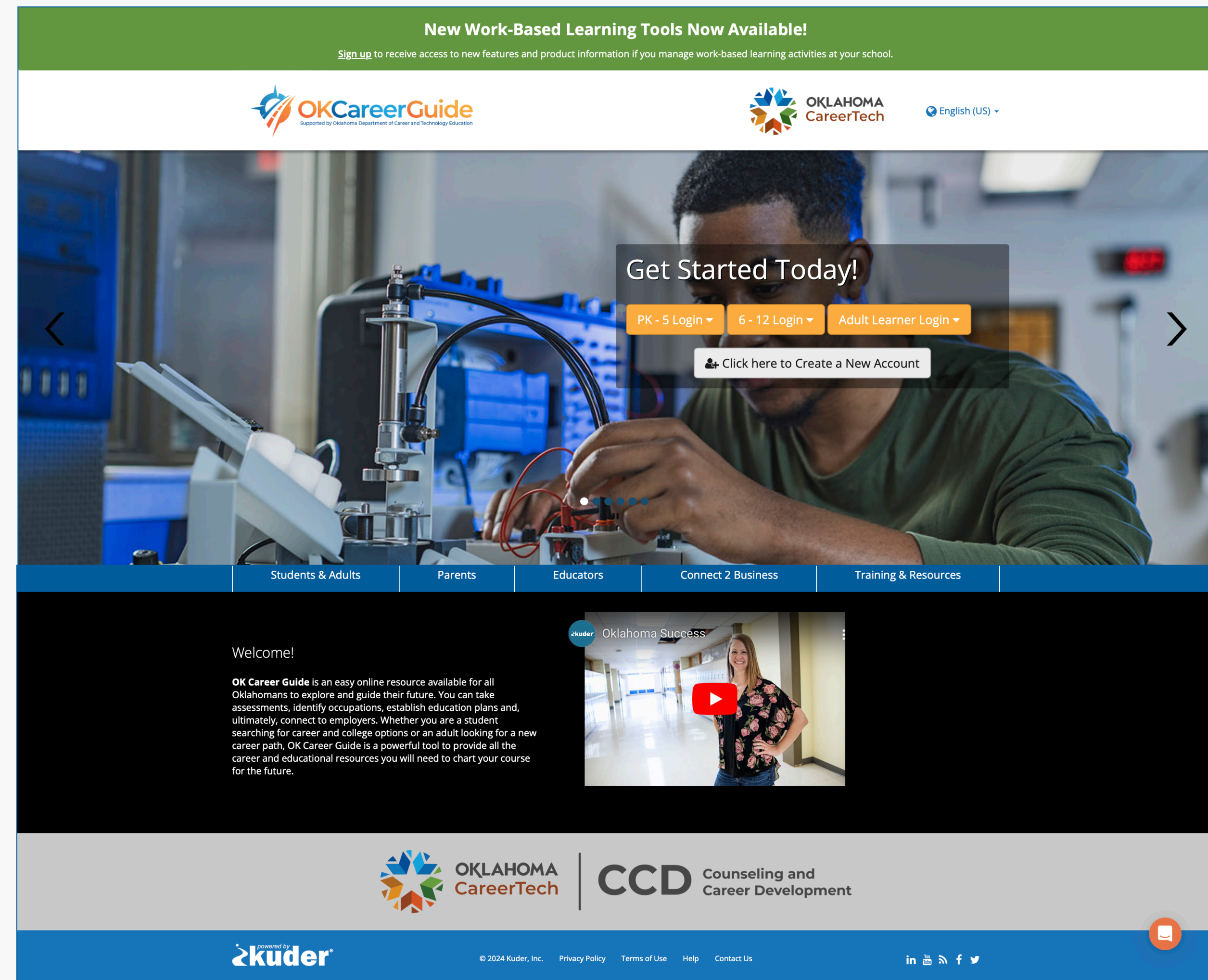
Post-Secondary Resources

Resume building

Occupational database

Electronic Portfolio

And much more!



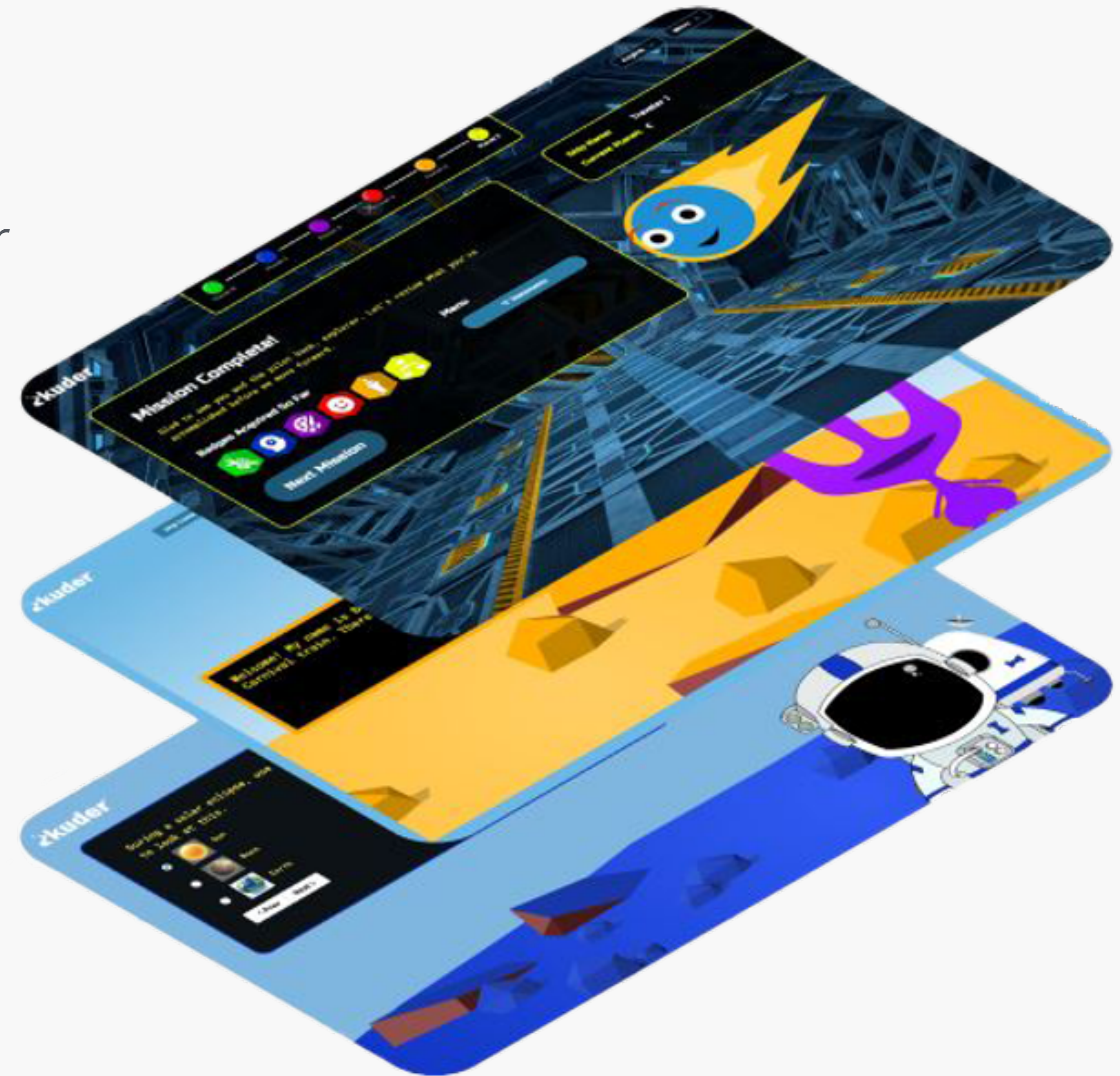


# Galaxy

## Elementary Students (PK-5)

A powerful yet playful career awareness system for students, grades Pre-K - 5th.

- ❖ Features gamification & rewards
- ❖ Promotes equity in careers
- ❖ Includes diverse grade-specific content
- ❖ Flexible classroom lessons
- ❖ Supports academic standards reporting





# Navigator

## Secondary Students (6 - 12)

Navigator is based on decades of proven research that no other career assessment platform offers. As a result, schools are better equipped to provide students with the most accurate career and educational guidance.

- ❖ Valid Career Assessments & Matches
- ❖ ICAP
- ❖ Education (Course) Plan
- ❖ Financial Aid & Financial Literacy
- ❖ Goal Setting & Reflections
- ❖ Lifelong Portfolio, Resume Builder, Interview Skills
- ❖ Work-Based Learning
- ❖ Career Planning Curriculum





# Journey

## Post-Secondary & Adults

Journey prepares users to pursue jobs aligned to their own personal interests, skills, and values to achieve higher GPAs, program completion rates, and long-term satisfaction in their careers.

- ❖ Valid Career Assessments & Matches
- ❖ Explore Occupations & Majors
- ❖ User Types
- ❖ Prepare For Work
- ❖ Build & Create e-Profile
- ❖ Lifelong Portfolio
- ❖ Resume & Cover Letter Builder
- ❖ Interview Skills



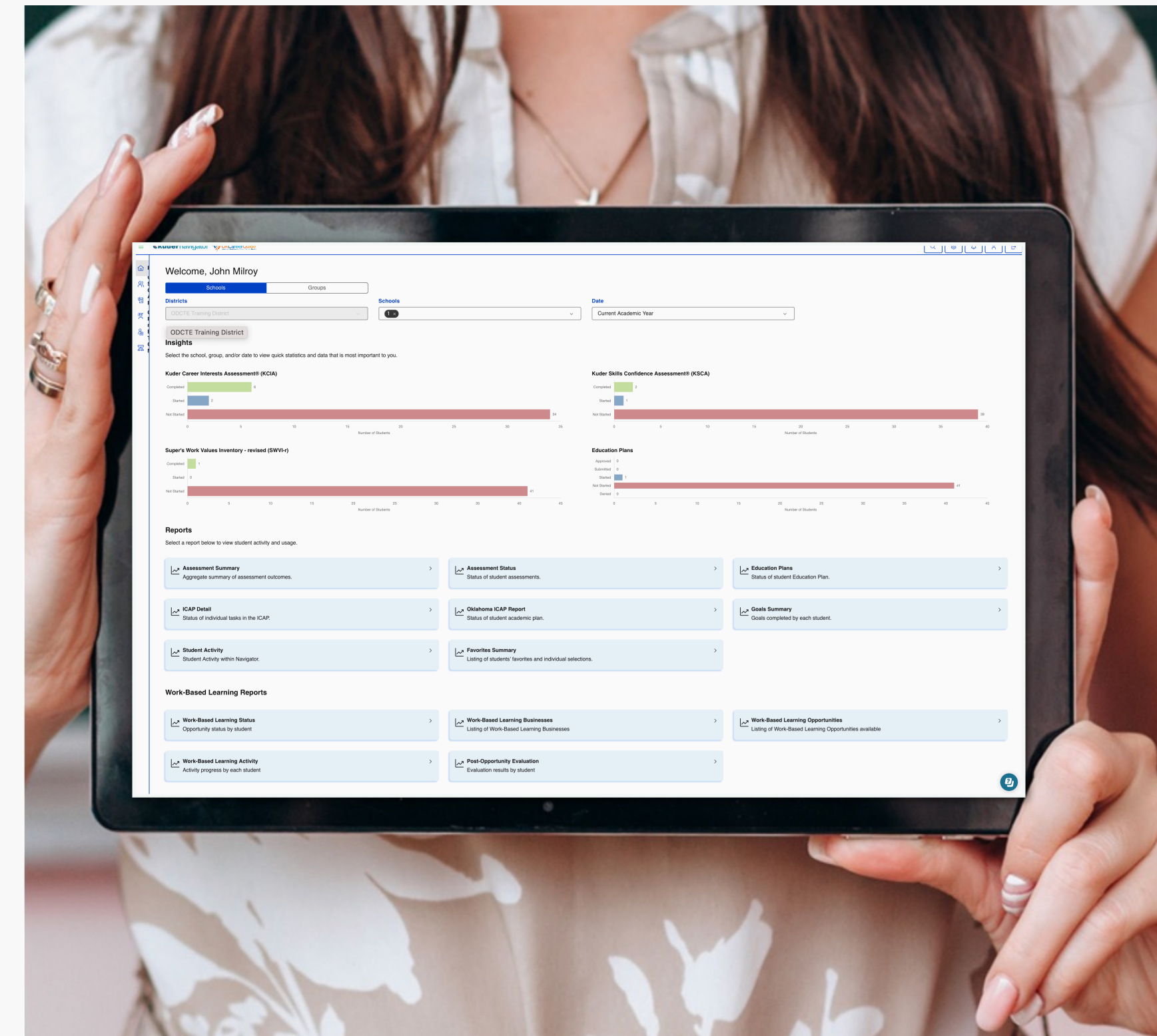


# Admin

## Educators & District Staff

Teachers, Counselors, and administrators can efficiently meet their reporting needs - from standard reports to the creation of custom student groups. Plus, flexible lesson plans and curriculum guides are available for impactful implementation aligned to common college and career readiness requirements.

- ❖ Simplified Workflows: Manage students, groups, and data seamlessly.
- ❖ Access interactive reports that meet state mandates (ICAP report)
- ❖ Track progress toward critical college and career readiness activities.
- ❖ Upload course catalogs with ease and review, edit, and approve education plans.
- ❖ Get notifications so action can be taken quickly.







# Support, Training, & Enablement

 Get in touch with us!

We are available Monday - Friday  
7am - 5pm.

 What do we do?

Our OKCG team is ready to help with overall knowledge of the system and building a plan on how to use OKCG in your district.

Any question or assistance you need, we will help you get it taken care of!



**CCD Team  
OKCG  
Information & Training**



**877.999.6227**

**[support@kuder.com](mailto:support@kuder.com)**

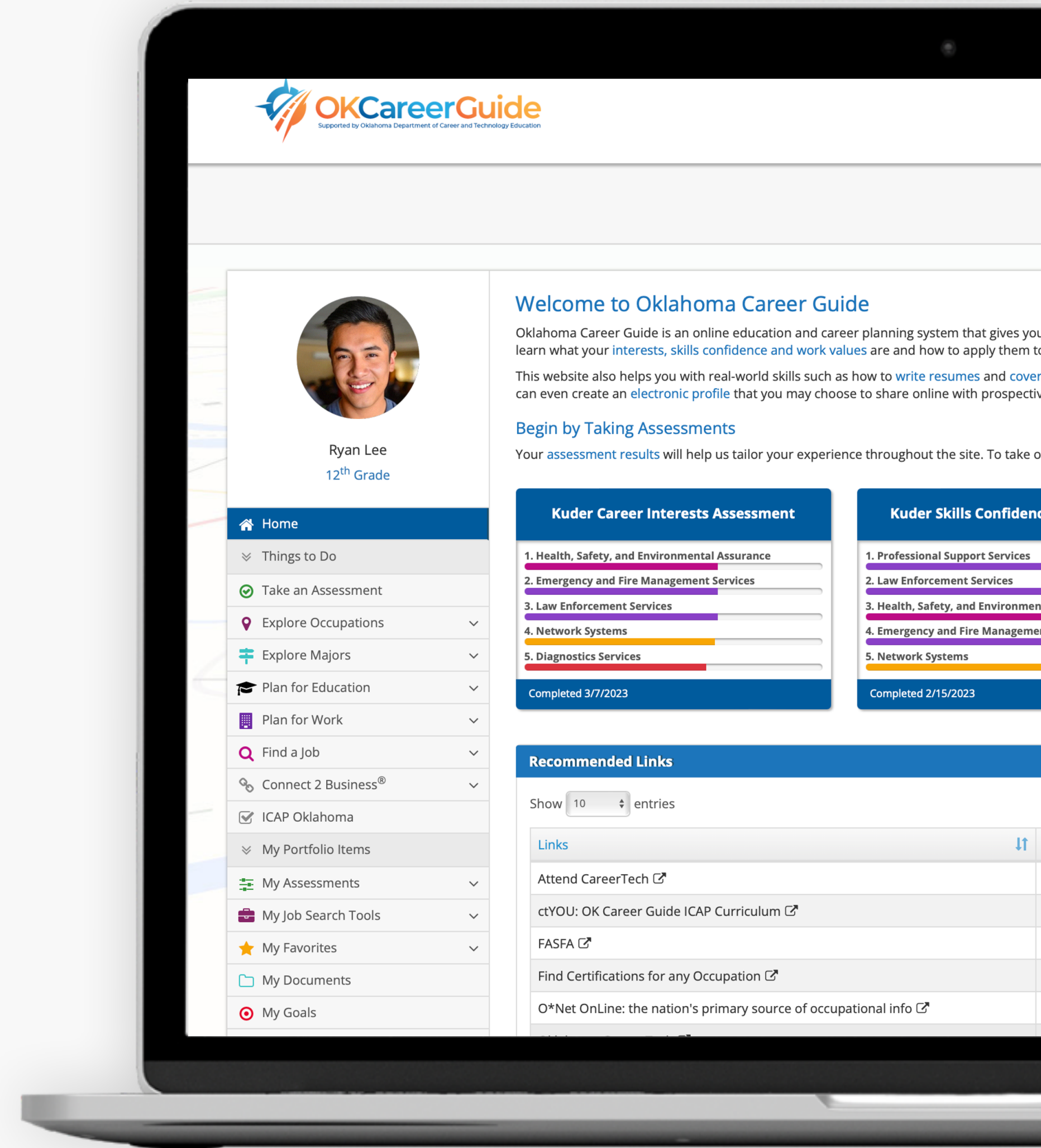


**Kuder Hosted Trainings  
On OKCG**



# Key Components of OKCG

Major takeaways to be aware of for tools to help your students grow and succeed!





Ryan Lee  
10<sup>th</sup> Grade

- Home
- Things to Do
- Take an Assessment
- Explore Occupations ▾
- Explore Majors ▾
- Plan for Education ▾
- Plan for Work ▾
- Find a Job ▾
- Work Based Learning ▾
- ICAP Oklahoma
- My Portfolio Items
- My Assessments ▾

## Welcome to Oklahoma Career Guide

Oklahoma Career Guide is an online education and career planning system that gives you the tools you need to build a foundation for lifelong career success. You'll learn what your [interests](#), [skills confidence](#) and [work values](#) are and how to apply them to a career plan for your future.

This website also helps you with real-world skills such as how to [write resumes](#) and [cover letters](#), how to [research employers](#), and how to [prepare for job interviews](#). You can even create an [electronic profile](#) that you may choose to share online with prospective colleges or employers.

### Begin by Taking Assessments

Your [assessment results](#) will help us tailor your experience throughout the site. To take or re-take a Kuder online assessment, [visit the Take an Assessment page](#).

#### Kuder Career Interests Assessment

1. Professional Support Services
2. Health, Safety, and Environmental Assurance
3. Network Systems
4. Web and Digital Communications
5. Law Enforcement Services

Completed 2/29/2024

#### Kuder Skills Confidence Assessment

1. Professional Support Services
2. Law Enforcement Services
3. Health, Safety, and Environmental Assurance
4. Emergency and Fire Management Services
5. Network Systems

Completed 2/15/2023

#### Super's Work Values Inventory-revised

1. Workplace
2. Challenge
3. Creativity
4. Independence
5. Variety

Completed 7/30/2015

#### Recommended Resources

Show 10 entries

Name	Description
------	-------------

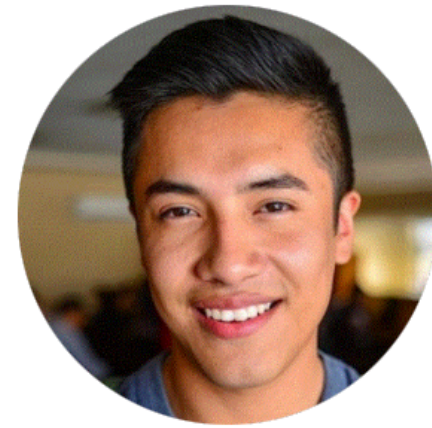
#### Completed Tasks

40%

#### My Next Steps

- Take, re-take, or review results of the Kuder Skills Confidence Assessment 3/4/2020
- Look at the composite report for the career interests and skills confidence assessments 3/4/2020
- Determine skill/knowledge areas that need improvement (where interests are high and skills lower)
- Explore occupations in favorite pathway(s) extensively and develop a short list of occupations that interest you 3/4/2020
- Decide or review selection of path to take after high school (work, military, on-the-job training, community college or technical school, four-year college)
- Review sample plans of study 3/4/2020
- Review or update your education plan

Take Notes




Ryan Lee  
10<sup>th</sup> Grade

- Home
- Things to Do
- Take an Assessment**
- Explore Occupations ▾
- Explore Majors ▾
- Plan for Education ▾
- Plan for Work ▾
- Find a Job ▾
- Work Based Learning ▾
- ICAP Oklahoma
- My Portfolio Items
- My Assessments ▾

Home > Take an Assessment

## Take an Assessment

Kuder's online assessments are based on over 85 years of research. These assessments aren't meant to tell you what you should do or will be successful doing. Instead, they give you some focus about where to begin your search for career options.




### Kuder Career Interests Assessment®

What do you like to do?

Rate how much you would like or dislike each activity. When you're finished, your highest interests will be matched with careers that you may enjoy.

Completed 2/29/2024

[Re-Take →](#)




### Kuder Skills Confidence Assessment®

What do you believe you're good at doing?

Rate how confident you are that you can accomplish each activity. When you're finished, review the skills you have and explore careers that need those skills.

Completed 2/15/2023

[Re-Take →](#)



### Super's Work Values Inventory-revised

Learn what is most important to you

Rate how important work-related values are to you. When you're finished, your values will be matched with careers that you may enjoy.

### Completed Tasks

40%

### My Next Steps

Take, re-take, or review results of the Kuder Skills Confidence Assessment 3/4/2020

Look at the composite report for the career interests and skills confidence assessments 3/4/2020

Determine skill/knowledge areas that need improvement (where interests are high and skills lower)

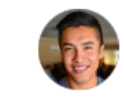
Explore occupations in favorite pathway(s) extensively and develop a short list of occupations that interest you 3/4/2020

Decide or review selection of path to take after high school (work, military, on-the-job training, community college or technical school, four-year college)

Review sample plans of study 3/4/2020

Review or update your education plan

↑ Take Notes



Ryan Lee  
10<sup>th</sup> Grade

- Home
- Things to Do
- Take an Assessment
- Explore Occupations
- Explore Majors
- Plan for Education
- Plan for Work
- Find a Job
- Work Based Learning
- ICAP Oklahoma**
- My Portfolio Items
- My Assessments
- My Job Search Tools
- My Favorites
- My Documents
- My Goals
- My Ed Plans
- My e-Profile

### JOB SEARCH TOOLS

- Resume  
*Completed: 11/8/2023*
- Cover Letter  
*Completed: 11/29/2022*
- References

### ADDITIONAL GRADUATION REQUIREMENTS

- CPR/AED Awareness  
*Completed: 6/1/2023*
- Certifications or Endorsements
- Citizenship Test
- FAFSA
- Personal Financial Literacy

### SENIOR TRANSITION CLASS

- ICAP Checklist

### WORK-BASED LEARNING

- Apprenticeship
- Career Exploration Events
- Career Fairs
- CareerTech Center Tours
- Internship
- Job Shadow
- Mentorship
- Part-time Job - Aligning with Career Pathway
- Service Learning

### OPTIONS AFTER HIGH SCHOOL

- Student needs to select an option  
*Completed: 7/18/2023*

### COMPLETE THE ACT

- Completed ACT
- Completed SAT

### STATE REQUIRED ASSESSMENTS

- Science Content Assessment

#### Completed Tasks

40%

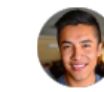
#### My Next Steps

- Take, re-take, or review results of the Kuder Skills-Confidence Assessment 3/4/2020
- Look at the composite report for the career interests and skills confidence assessments 3/4/2020
- Determine skill/knowledge areas that need improvement (where interests are high and skills lower)
- Explore occupations in favorite pathway(s) extensively and develop a short list of occupations that interest you 3/4/2020
- Decide or review selection of path to take after high school (work, military, on-the-job training, community college or technical school, four-year college)
- Review sample plans of study 3/4/2020
- Review or update your education plan
- Update your e-profile
- Update your grade level at the end of school year
- Invite your parents or guardians to create a parent account.

Historical Tasks

Future Tasks

Take Notes



Ryan Lee  
10<sup>th</sup> Grade

- Home
- Things to Do
- Take an Assessment
- Explore Occupations
- Explore Majors
- Plan for Education
- Plan for Work
- Find a Job
- Work Based Learning
- ICAP Oklahoma
- My Portfolio Items
- My Assessments
- My Job Search Tools
- My Favorites
- My Documents
- My Goals
- My Ed Plans**
- My e-Profile

Home

Create

Need help?

Plan Name

FCOC Sa

Area of St

Education

+ 7t

+ 8t

+ 9t

+ 10

Englis

ELA

Histo

US Hi

US Go

Oklah

Social

**Math**

Math

Math

**Science**

Physical Science

10th Grade

Your Planned Credits: 0

Course Name	Credits
<b>English</b>	
ELA	+
<b>History/Civics</b>	
US History	0
US Governm	0
Oklahoma	0
Social Studie	0
<b>Math</b>	
Math	0
Math Core	0
<b>Science</b>	
Physical Scie	0
Life Science	0
Earth Science	0
Science Core	0
Science	0
<b>World Language</b>	
World Language	0
<b>Computer Technology</b>	
Computer Sc	0
Computer Te	0
<b>Fine Arts/Sports</b>	
Dance	0
Drama/Theat	0
Music	0
Visual Art	0
Speech and C	0
<b>Electives</b>	
Business Ele	0
Elective	0
Health/Physi	0
Non Careert	0
Non Careertech Industrial	+
ELA Elective	+
Advanced Elective	+
Careertech Elective	+
<b>Personal Financial Literacy</b>	
Personal Financial Lit	+
<b>Science</b>	
Physical Science	+

US History

Course Type:

Select a Course

Custom Course

Area of Study:

ODCTE Tech Center Training

Course Name:

AP United States History (5415)

Course Code:

5415

Credits:

1

Cancel

Add This Course

Completed Tasks

40%

My Next Steps

Take, re-take, or review results of the Kuder Skills Confidence Assessment

3/4/2020

Look at the composite report for the career interests and skills confidence assessments

3/4/2020

Determine skill/knowledge areas that need improvement (where interests are high and skills lower)

Explore occupations in favorite pathway(s) extensively and develop a short list of occupations that interest you

3/4/2020

Decide or review selection of path to take after high school (work, military, on-the-job training, community college or technical school, four-year college)

Review sample plans of study

3/4/2020

Review or update your education plan

Update your e-profile

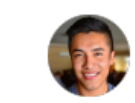
Update your grade level at the end of school year

Invite your parents or guardians to create a parent account.

Historical Tasks

Future Tasks

Take Notes



Ryan Lee  
10<sup>th</sup> Grade

- Home
- Things to Do
- Take an Assessment
- Explore Occupations
- Explore Majors
- Plan for Education**
  - Options After High School**
  - Education Needed for My Favorite Occupations
  - Find Schools
  - Prepare for College Entrance Exams
  - Learn About Financial Aid
  - Search for Scholarships and Grants
  - Finance 101
- Plan for Work
- Find a Job
- Work Based Learning
- ICAP Oklahoma
- My Portfolio Items
- My Assessments
- My Job Search Tools

Home > Plan for Education > Options After High School

## Options After High School

These are the choices that you have when you leave high school. In this section, you can explore the occupations (jobs) that would be possible for you if you were to follow each of these options. After you have explored one or more of the possible roads, save your choice. You can change your choice at any time. If you have taken the Kuder Career Interests Assessment, the occupations suggested are based on your highest interest.

Find out what you could do if you take the following paths:

- Get a Job After Graduation**  
Find out the kinds of jobs you can get if you go to work immediately after high school.  
Learn more about [getting a job right after high school](#).
- Military Training**  
Most military jobs prepare you for related civilian jobs.  
Learn more about [military training](#).
- On-the-Job Training or Apprenticeship**  
About one thousand different careers can begin with an apprenticeship that provides on-the-job training by an experienced professional.  
Learn more about [on-the-job training or apprenticeships](#).
- Community College or Technical School**  
As many as 30% of jobs are expected to require technical certifications, some college, or a two-year associate's degree.\*  
Learn more about [community colleges or technical schools](#).
- Four-Year College or University**  
About 35% of jobs are projected to require this level of education.\*  
Learn more about [four-year colleges or universities](#).

\*Carnevale, A. P., Smith, N., & Strohl, J. (2013). Recovery: Job Growth and Education Requirements through 2020. Georgetown University Center on Education and the Workforce.

### Completed Tasks

40%

### My Next Steps

- Take, re-take, or review results of the Kuder Skills Confidence Assessment 3/4/2020
- Look at the composite report for the career interests and skills confidence assessments 3/4/2020
- Determine skill/knowledge areas that need improvement (where interests are high and skills lower)
- Explore occupations in favorite pathway(s) extensively and develop a short list of occupations that interest you 3/4/2020
- Decide or review selection of path to take after high school (work, military, on-the-job training, community college or technical school, four-year college)
- Review sample plans of study 3/4/2020
- Review or update your education plan
- Update your e-profile
- Update your grade level at the end of school year
- Invite your parents or guardians to create a parent account.

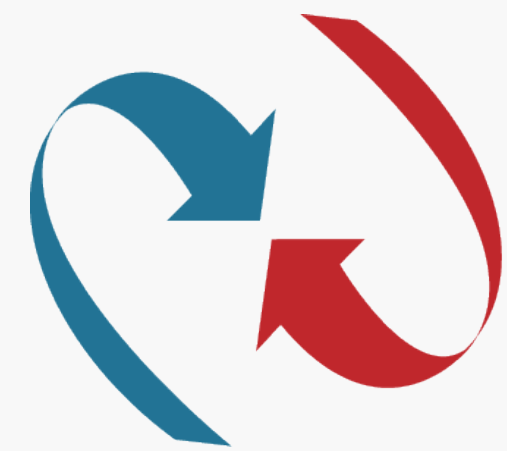
Historical Tasks

Future Tasks



OK Career Guide

Supported by Oklahoma Department of Career and Technology Education



**kuder** Connect 2  
Business®





# The Stakeholders of Connect 2 Business



## Students

- Creates Career Awareness
- Engage with Professionals in Action
- Builds Relationship with Future Employer
- Improves Career Success

## Educators

- Provides Opportunity for Individualized Instruction
- Efficient Facilitation of Community Involvement
- Fulfills State Requirements
- Access to Scalable and Action Oriented Reporting

## Businesses

- Allows Employers to Build Pool of Skilled Labor
- Lowers Recruitment Costs
- Manages Short and Long-Term Talent Pipelines Efficiently
- Access to Labor Market Data



# How Connect 2 Business® Works

- ❖ Supports the WBL continuum and connects students to recommended WBL opportunities
- ❖ Allows educators to manage the WBL process, track the progress, generate reports, & facilitate partnerships in the community
- ❖ Gets local businesses involved in helping prepare students for careers & providing hand-on or virtual experiences.

Reporting Home / Work-Based Learning Activity Report

## Work-Based Learning Activity Report

Research	WBL Opportunity	Reflection	Evaluation
✓	✓	✓	✓
✓	✓		
✓			
✓	✓	✓	✓
✓			

# WBL: The Student Experience



**OKCareerGuide**

Supported by Oklahoma Department of Career and Technology Education



Ryan Lee  
10<sup>th</sup> Grade

- Home
- Things to Do
- Take an Assessment
- Explore Occupations
- Explore Majors
- Plan for Education
- Plan for Work
- Find a Job
- Work Based Learning**
  - Explore Opportunities
  - Manage Opportunities
  - Contact my Work-Based Learning Advisor
- ICAP Oklahoma
- My Portfolio Items
- My Assessments

Home > Work Based Learning > Explore

Explore Opportunities   Explore Businesses

## Explore Opportunities

Find opportunities that align with your interests.

Recommended Opportunities   All Opportunities   Saved Opportunities

Filter Options

Opportunity Name	Type	Business Name	Location
★ Career Fair	Career Fair	Design Ready Controls	Oklahoma City, OK
★ KTC Reality Check Fall 2023	Career Fair		Atoka, OK
★ Career Fair	Career Fair	Omni Hotels and Resorts	Oklahoma City, OK

Table may scroll horizontally depending on device and screen size.

### Completed Tasks

40%

### My Next Steps

- Take, re-take, or review results of the Kuder Skills Confidence Assessment 3/4/2020
- Look at the composite report for the career interests and skills confidence assessments 3/4/2020
- Determine skill/knowledge areas that need improvement (where interests are high and skills lower)
- Explore occupations in favorite pathway(s) extensively and develop a short list of occupations that interest you 3/4/2020
- Decide or review selection of path to take after high school (work, military, on-the-job training, community college or technical school, four-year college)
- Review sample plans of study 3/4/2020
- Review or update your education plan
- Update your e-profile
- Update your grade level at the end of school year
- Invite your parents or guardians to create a parent account.

Historical Tasks

Future Tasks

Take Notes



Ryan Lee  
10<sup>th</sup> Grade

- Home
- Things to Do
- Take an Assessment
- Explore Occupations
- Explore Majors
- Plan for Education
- Plan for Work
- Find a Job
- Work Based Learning**
  - Explore Opportunities
  - Manage Opportunities
  - Contact my Work-Based Learning Advisor
- ICAP Oklahoma
- My Portfolio Items
- My Assessments
- My Job Search Tools
- My Favorites
- My Documents
- My Goals

< Back to all Businesses



# Design Ready Controls

DRIVEN BY DATA. DEFINED BY INNOVATION.  
Design Ready Controls is unique among control panel manufacturers.

We are the leading supplier of control panels in North America, providing products and services to original equipment manufacturers (OEMs) from many industries, including power generation, HVAC, oil and gas, water, alternative energy, and more. We specialize in manufacturing the highest quality control panels for high-volume OEMs.

With proprietary processes such as our Automated Panel Expert (APE®) and Automated Manufacturing Expert (AME®), we provide exclusive advantages for our customers. Using process efficiencies, advanced logistics, and rapid customization, we're able to reduce lead times in quoting and production, deliver cost savings, and provide the highest quality products in the industry.

Strategically located with manufacturing facilities in Minnesota, Oklahoma, and Virginia, we have a location to best serve your needs.

All of our facilities are ISO 9001 registered.

3800 Harmon Ave  
Oklahoma City, OK 73179  
<https://www.designreadycontrols.com/>

## Contact Details

**Name:** AmeiliaStewart  
**Email:** ameilia.stewart@designreadycontrols.com  
**Phone:** 763-565-3000

**Industry**  
Manufacturing

**Number of Employees**  
501-1000 employees

## Available Opportunities

Opportunity Name	Type	Location
Workplace Tour/Field Trip	Workplace Tour/Field Trip	Oklahoma City, OK
Career Fair	Career Fair	Oklahoma City, OK
Volunteering	Volunteering	Oklahoma City, OK

### Completed Tasks

40%

### My Next Steps

- Take, re-take, or review results of the Kuder Skills Confidence Assessment 3/4/2020
- Look at the composite report for the career interests and skills confidence assessments 3/4/2020
- Determine skill/knowledge areas that need improvement (where interests are high and skills lower)
- Explore occupations in favorite pathway(s) extensively and develop a short list of occupations that interest you 3/4/2020
- Decide or review selection of path to take after high school (work, military, on-the-job training, community college or technical school, four-year college)
- Review sample plans of study 3/4/2020
- Review or update your education plan
- Update your e-profile
- Update your grade level at the end of school year
- Invite your parents or guardians to create a parent account.

Historical Tasks

Future Tasks



Ryan Lee  
10<sup>th</sup> Grade

- Home
- Things to Do
- Take an Assessment
- Explore Occupations
- Explore Majors
- Plan for Education
- Plan for Work
- Find a Job
- Work Based Learning**
  - Explore Opportunities
  - Manage Opportunities
  - Contact my Work-Based Learning Advisor
- ICAP Oklahoma
- My Portfolio Items
- My Assessments
- My Job Search Tools
- My Favorites
- My Documents
- My Goals
- My Ed Plans
- My e-Profile

Back to all Opportunities

# Kickstart - Summer Internship



Crossland Construction



### Type

Internship

### Related Occupations

Construction Laborers

### Start Date

5/28/2024

### Industry

Architecture and Construction

### End Date

8/2/2024

### Spots Available

10

## Interested in this opportunity?

[Request to Participate](#)

## Opportunity Description

Our Kickstart program is a perfect way to learn more about the construction industry and discover which path is right for you. Join us for an eight-week summer experience where you will receive hands-on experience and gain valuable insights on the various avenues of the construction industry. At the end of the summer, you could earn an opportunity to go 'straight-to-work' with the potential to join our Apprenticeship Program or if you decide you are "college-bound" you can join our Internship Program.

No matter which path you choose, Crossland has opportunities for you!

## Application Instructions

What you need to qualify for the program:

- Be seniors in high school or have already graduated
- Show interest in the construction industry
- Have a positive attitude and desire to learn
- Be willing to complete tasks and take on new challenges
- Enjoy working outdoors and in various weather conditions
- Be willing to work hard and being on concrete's clock

Application:

<https://recruiting2.ultipro.com/CRO1018CROC/JobBoard/42b48d83-dbb-4b95-9d52-0c4aac5cb948/Account/Register?>

## Location

420 S 145th East Ave Suite KTulsa, OK 74108

### Website:

<https://www.crossland.com>

### Employees:

1001-5000 employees

## Contact Details

### Name:

Casey Chesser

### Email:

[cchesser@crossland.com](mailto:cchesser@crossland.com)

### Phone:

620-210-4169

### Completed Tasks

40%

### My Next Steps

- Take, re-take, or review results of the Kuder Skills Confidence Assessment 3/4/2020
- Look at the composite report for the career interests and skills confidence assessments 3/4/2020
- Determine skill/knowledge areas that need improvement (where interests are high and skills lower)
- Explore occupations in favorite pathway(s) extensively and develop a short list of occupations that interest you 3/4/2020
- Decide or review selection of path to take after high school (work, military, on-the-job training, community college or technical school, four-year college)
- Review sample plans of study 3/4/2020
- Review or update your education plan
- Update your e-profile
- Update your grade level at the end of school year
- Invite your parents or guardians to create a parent account.

Historical Tasks

Future Tasks



Jane Smith  
12<sup>th</sup> Grade

- Home
- Things to Do
- Take an Assessment
- Explore Occupations
- Explore Majors
- Plan for Education
- Plan for Work
- Find a Job
- Work-Based Learning**
  - Explore Opportunities
  - Manage Opportunities
- My Portfolio Items
- My Assessments
- My Job Search Tools
- My Favorites
- My Documents
- My Goals
- My Ed Plans
- My e-Profile
- My Exam Prep Results
- My College Applications
- My Scholarship Applications

[← Back to All Opportunities](#)

## Engineering Internship ★

Alliance Expert Services

<b>Type</b>	Internship	<b>Related C</b>	Transport
<b>Start Date</b>	10/20/2023	<b>Industry</b>	Architectu
<b>End Date</b>	11/20/2023	<b>Spots Ava</b>	4

### Request to Participate

It looks like we don't have your email address. An email address is required so your counselor can let you know when your opportunity request is approved.

Email Address

Cancel

Submit Request

### Opportunity Description

During this internship you will learn about the essential responsibilities of an engineer by assisting the engineering staff on projects. You will also perform administrative duties around the office, run errands for engineering staff, and apply academic knowledge into hands-on work.

### Application Instructions

Submit a cover letter, resume, and letter of recommendation.  
Highlight coursework and extra-curricular activities that demonstrate your past involvement in STEM activities.

6500 South Council Road  
Oklahoma City, OK, 73169

**Website:**  
allianceexpertservices.com

**Employees:**  
51-200

**Name:**  
Bob Madison

**Email:**  
bobmadison@allianceexpertservices.com

**Phone:**  
(405) 236-2222



#### Completed Tasks

#### My Next Steps

- If you are going for further schooling after high school, narrow your list to no more than three schools
- Apply for admission to selected school(s)
- If financial aid is needed, complete the Free Application for Federal Student Aid (FAFSA)
- Update your resume
- Review sample plans of study
- Review or update your education plan
- If you are planning to go to work, find job openings
- Update your e-profile
- Invite your parents or guardians to create a parent account.

Historical Tasks

Future Tasks

Take Notes

Take Notes



Ryan Lee  
10<sup>th</sup> Grade

- Home
- Things to Do
- Take an Assessment
- Explore Occupations
- Explore Majors
- Plan for Education
- Plan for Work
- Find a Job
- Work Based Learning**
  - Explore Opportunities
  - Manage Opportunities
  - Contact my Work-Based Learning Advisor**
- ICAP Oklahoma
- My Portfolio Items
- My Assessments

Home > Work Based Learning > Contact Advisor

## Work-Based Learning Advisors

See the Advisors available to contact for information on Work-Based Learning Activities

Filter Options

Search Advisors

Reset Apply Filter(s)

First Name	Last Name	School	Email
Jennifer	Peters	ODCTE Training District	Jennifer.Peters@sde.ok.gov
Nathan	Brubaker	ODCTE Training District	nathan.brubaker@careertech.ok.gov
John	Milroy	ODCTE Training District	milroyj@kuder.com
Shawna	Nord	ODCTE Training District	shawna.nord@careertech.ok.gov
Shawna	Nord	ODCTE Training District	shawna.nord@gmail.com
Brittany	Crane-Hodge	ODCTE Training District	brittany.crane-hodge@careertech.ok.gov

Table may scroll horizontally depending on device and screen size.

Completed Tasks

40%

My Next Steps

- Take, re-take, or review results of the Kuder Skills Confidence Assessment 3/4/2020
- Look at the composite report for the career interests and skills confidence assessments 3/4/2020
- Determine skill/knowledge areas that need improvement (where interests are high and skills lower)
- Explore occupations in favorite pathway(s) extensively and develop a short list of occupations that interest you 3/4/2020
- Decide or review selection of path to take after high school (work, military, on-the-job training, community college or technical school, four-year college)
- Review sample plans of study 3/4/2020
- Review or update your education plan
- Update your e-profile
- Update your grade level at the end of school year
- Invite your parents or guardians to create a parent account.

Historical Tasks

Future Tasks





Jane Smith  
12<sup>th</sup> Grade

- Home
- Things to Do
- Take an Assessment
- Explore Occupations
- Explore Majors
- Plan for Education
- Plan for Work
- Find a Job
- Work-Based Learning**
  - Explore Opportunities
  - Manage Opportunities
- My Portfolio Items
- My Assessments
- My Job Search Tools
- My Favorites
- My Documents
- My Goals
- My Ed Plans
- My e-Profile
- My Exam Prep Results
- My College Applications
- My Scholarship Applications

[← Back to All Opportunities](#)

## Engineering Internship ★ In Progress

Alliance Expert Services



### Pre-Opportunity Research

Learn something about the company, business, type of work. May include an advising meeting.

Pre-Opportunity Research

### WBL Opportunity

Experiential learning where the student works with a school advisor and an employer/business advisor or community partner to get hands-on experience.

WBL Opportunity

### Post-Opportunity Evaluation

Student reflects on what they learned.

Complete Evaluation

[Submit Opportunity](#)

### Start Date End Date

10/20/2023 11/20/2023

### Scheduling Details

Internship will require 5 hours of work each week (20 hours total). Detailed schedule to be worked out between Jane and Mr. Madison on 10/20/2023.

### Contact Details

**Name:** Bob Madison

**Email:**  
bobmadison@allianceexpertservices.com

**Phone:** (405) 236-2222

### Location

Alliance Expert Services  
6500 South Council Road  
Oklahoma City, OK, 73169

**Website:** www.allianceexpertservices.com

**Employees:** 51-200

### Opportunity Details

#### Type

Part-Time

#### Related Occupations

Transportation Engineers

#### End Date

11/20/2023

**Industry:** Architecture and Engineering

**Phone:** 123-456-7890

**Website:** wgroup.com

### Completed Tasks

### My Next Steps

- If you are going for further schooling after high school, narrow your list to no more than three schools
- Apply for admission to selected school(s)
- If financial aid is needed, complete the Free Application for Federal Student Aid (FAFSA)
- Update your resume
- Review sample plans of study
- Review or update your education plan
- If you are planning to go to work, find job openings
- Update your e-profile
- Invite your parents or guardians to create a parent account.

[Historical Tasks](#)

[Future Tasks](#)

[Take Notes](#)

[Take Notes](#)



Jane Smith  
12<sup>th</sup> Grade

- Home
- Things to Do
- Take an Assessment
- Explore Occupations
- Explore Majors
- Plan for Education
- Plan for Work
- Find a Job
- Work-Based Learning
  - Explore Opportunities
  - Manage Opportunities
- My Portfolio Items
- My Assessments
- My Job Search Tools
- My Favorites
- My Documents
- My Goals
- My Ed Plans
- My e-Profile
- My Exam Prep Results
- My College Applications
- My Scholarship Applications

[Back to All Opportunities](#)

## Engineering Internship In Progress

Alliance Expert Services



### Pre-Opportunity Research

Completion Date

10/24/2023

Upload File

Choose file

Browse

Cancel

Confirm

#### Pre-Opportunity Research

Learn something about the company, business, type of work. May include an advising meeting.

Pre-Opportunity Research

#### Post-Opportunity Evaluation

Student reflects on what they learned.

Complete Evaluation

Submit Opportunity

### Opportunity Description

Nostrum sint numquam. Magnam optio placeat nihil animi nam voluptas esse facilis explicabo. Et natus qui facere. Voluptas omnis aspernatur. Voluptates sunt tempora. Velit delectus porro sed consequatur. Debitis deleniti temporibus officis sunt quia. Consectetur illo incidunt neque modi et saepe iusto. Omnis eos occaecati eveniet error magnam molestiae est eaque.

Totam laborum ullam nostrum lure et quia culpa eos numquam. Temporibus veritatis ut sit. Exercitationem doloribus minima animi quibusdam minima et deserunt. Quasi consequuntur accusantium doloremque.

End Date

11/20/2023

#### Job Details

will require 5 hours of work (20 hours total). Detailed to be worked out between Jane Madison on 10/20/2023.

#### Details

Madison

Email:

bobmadison@allianceexpertservices.com

Phone: (405) 236-2222

#### Location

Alliance Expert Services  
6500 South Council Road  
Oklahoma City, OK, 73169

Website: www.allianceexpertservices.com

Employees: 51-200

### Opportunity Details

Type

Part-Time

Related Occupations

Transportation Engineers

End Date

11/20/2023

Industry: Architecture and Engineering

Phone: 123-456-7890

Website: wgroup.com

Completed Tasks

My Next Steps

If you are going for further schooling after high school, narrow your list to no more than three schools

Apply for admission to selected school(s)

If financial aid is needed, complete the Free Application for Federal Student Aid (FAFSA)

Update your resume

Review sample plans of study

Review or update your education plan

If you are planning to go to work, find job openings

Update your e-profile

Invite your parents or guardians to create a parent account.

Historical Tasks

Future Tasks

Take Notes

Take Notes



Jane Smith  
12<sup>th</sup> Grade

- Home
- Things to Do
- Take an Assessment
- Explore Occupations
- Explore Majors
- Plan for Education
- Plan for Work
- Find a Job
- Work-Based Learning
  - Explore Opportunities
  - Manage Opportunities
- My Portfolio Items
- My Assessments
- My Job Search Tools
- My Favorites
- My Documents
- My Goals
- My Ed Plans
- My e-Profile
- My Exam Prep Results
- My College Applications
- My Scholarship Applications

[← Back to Opportunity](#)

## Post-Opportunity Evaluation

1 of 4 Completed

**I have gained knowledge about this career.**

- Strongly Disagree
- Disagree
- Disagree
- Strongly Agree

**I enjoyed participation in this experience.**

- Strongly Disagree
- Disagree
- Disagree
- Strongly Agree

**I would recommend this experience to other students.**

- Strongly Disagree
- Disagree
- Disagree
- Strongly Agree

**Perferendis consequatur itaque.**

- Strongly Disagree
- Disagree
- Disagree
- Strongly Agree

[Cancel](#) [Save & Finish Later](#)

[Submit Evaluation](#)

Completed Tasks

### My Next Steps

- If you are going for further schooling after high school, narrow your list to no more than three schools
- Apply for admission to selected school(s)
- If financial aid is needed, complete the Free Application for Federal Student Aid (FAFSA)
- Update your resume
- Review sample plans of study
- Review or update your education plan
- If you are planning to go to work, find job openings
- Update your e-profile
- Invite your parents or guardians to create a parent account.

[Historical Tasks](#) [Future Tasks](#)

Take Notes

Take Notes



Jane Smith  
12<sup>th</sup> Grade

- Home
- Things to Do
- Take an Assessment
- Explore Occupations
- Explore Majors
- Plan for Education
- Plan for Work
- Find a Job
- Work-Based Learning
  - Explore Opportunities
  - Manage Opportunities
- My Portfolio Items
- My Assessments
- My Job Search Tools
- My Favorites
- My Documents
- My Goals
- My Ed Plans
- My e-Profile
- My Exam Prep Results
- My College Applications
- My Scholarship Applications

[Back to All Opportunities](#)

## Engineering Internship ★ In Progress

Alliance Expert Services



### Pre-Opportunity Research

Learn something about the company, business, type of work. May include an advising meeting.

filename.pdf

Pre-Opportunity Research

Completed on 10/24/2023

### WBL Opportunity

Experiential learning where the student works with a school advisor and an employer/business advisor or community partner to get hands-on experience.

filename.pdf

WBL Opportunity

Completed on 10/28/2023

### Post-Opportunity Evaluation

Student reflects on what they learned.

Complete Evaluation

Completed on mm/dd/yyyy

**Opportunity Submitted**

*A counselor is reviewing your post-opportunity evaluation and will contact you soon.*

### Opportunity Description

Nostrum sint numquam. Magnam optio placeat nihil animi nam voluptas esse facilis explicabo. Et natus qui facere. Voluptas omnis aspernatur. Voluptates sunt tempora. Velit delectus porro sed consequatur. Debitis deleniti temporibus officiis sunt quia. Consectetur illo incidunt neque modi et saepe iusto. Omnis eos occaecati eveniet error magnam molestiae est eaque.

Totam laborum ullam nostrum iure et quia culpa eos numquam. Temporibus veritatis ut sit. Exercitationem doloribus minima animi quibusdam minima et deserunt. Quasi consequuntur accusantium doloremque.

**Start Date** 10/20/2023  
**End Date** 11/20/2023

### Scheduling Details

Internship will require 5 hours of work each week (20 hours total). Detailed schedule to be worked out between Jane and Mr. Madison on 10/20/2023.

### Contact Details

**Name:** Bob Madison

**Email:** bobmadison@allianceexpertservices.com

**Phone:** (405) 236-2222

### Location

Alliance Expert Services  
6500 South Council Road  
Oklahoma City, OK, 73169

**Website:** www.allianceexpertservices.com

**Employees:** 51-200

### Opportunity Details

**Type**  
Part-Time

**Related Occupations**  
Transportation Engineers

**End Date**  
11/20/2023

**Industry:** Architecture and Engineering

**Phone:** 123-456-7890

**Website:** wgroup.com

#### Completed Tasks

#### My Next Steps

- If you are going for further schooling after high school, narrow your list to no more than three schools
- Apply for admission to selected school(s)
- If financial aid is needed, complete the Free Application for Federal Student Aid (FAFSA)
- Update your resume
- Review sample plans of study
- Review or update your education plan
- If you are planning to go to work, find job openings
- Update your e-profile
- Invite your parents or guardians to create a parent account.

[Historical Tasks](#) [Future Tasks](#)

Take Notes

Take Notes


 Jane Smith  
 12<sup>th</sup> Grade

- Home
- Things to Do
- Take an Assessment
- Explore Occupations
- Explore Majors
- Plan for Education
- Plan for Work
- Find a Job
- Work-Based Learning
  - Explore Opportunities
  - Manage Opportunities
- My Portfolio Items
- My Assessments
- My Job Search Tools
- My Favorites
- My Documents
- My Goals
- My Ed Plans
- My e-Profile
- My Exam Prep Results
- My College Applications
- My Scholarship Applications

[← Back to All Opportunities](#)

## Engineering Internship ★

Alliance Expert Services



### ✔ You've Completed this Opportunity

*"Work submitted and complete. Excellent job, Jane!"*

Completed on 11/02/2023

<b>Type</b>	<b>Related Occupations</b>
Internship	Transportation Engineers
<b>Start Date</b>	<b>Industry</b>
10/20/2023	Architecture and Engineering
<b>End Date</b>	<b>Spots Available</b>
11/20/2023	4

### Opportunity Description

During this internship you will learn about the essential responsibilities of an engineer by assisting the engineering staff on projects. You will also perform administrative duties around the office, run errands for engineering staff, and apply academic knowledge into hands-on work.

### Location

 6500 South Council Road  
 Oklahoma City, OK, 73169

**Website:**  
 allianceexpertservices.com

**Employees:**  
 51-200

### Application Instructions

Submit a cover letter, resume, and letter of recommendation.

Highlight coursework and extra curricular activities that demonstrate your past involvement in STEM activities.

### Completion Summary

#### Documents Uploaded

 Pre-Opportunity Research  
 filename.pdf

 WBL Opportunity  
 filename.pdf

#### Evaluation Results

- I have gained knowledge about this career.  
*Strongly Agree*
- I enjoyed participation in this experience.  
*Strongly Agree*
- I would recommend this experience to other students.  
*Strongly Agree*

[View All Post-Opportunity Evaluation Results](#)

#### Completed Tasks

#### My Next Steps

- If you are going for further schooling after high school, narrow your list to no more than three schools
- Apply for admission to selected school(s)
- If financial aid is needed, complete the Free Application for Federal Student Aid (FAFSA)
- Update your resume
- Review sample plans of study
- Review or update your education plan
- If you are planning to go to work, find job openings
- Update your e-profile
- Invite your parents or guardians to create a parent account.

Historical Tasks

Future Tasks

Take Notes

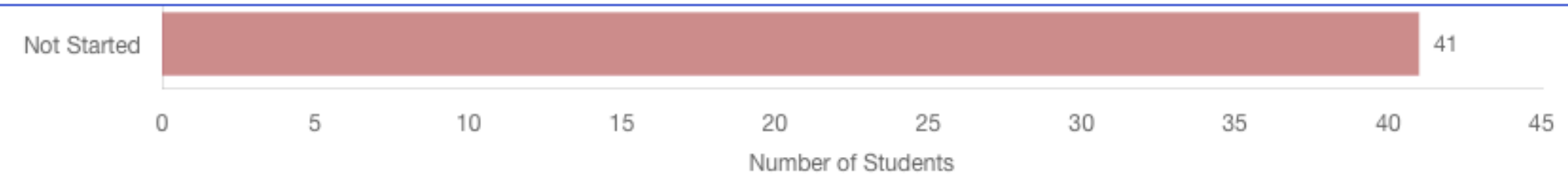
Take Notes

# WBL: The Admin Experience



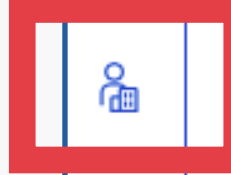
**OKCareerGuide**

Supported by Oklahoma Department of Career and Technology Education



### Reports

Select a report below to view student activity and usage.



**Assessment Summary** >  
Aggregate summary of assessment outcomes.

**Assessment Status** >  
Status of student assessments.

**Education Plans** >  
Status of student Education Plan.

**ICAP Detail** >  
Status of individual tasks in the ICAP.

**Oklahoma ICAP Report** >  
Status of student academic plan.

**Goals Summary** >  
Goals completed by each student.

**Student Activity** >  
Student Activity within Navigator.

**Favorites Summary** >  
Listing of students' favorites and individual selections.

### Work-Based Learning Reports

**Work-Based Learning Status** >  
Opportunity status by student

**Work-Based Learning Businesses** >  
Listing of Work-Based Learning Businesses

**Work-Based Learning Opportunities** >  
Listing of Work-Based Learning Opportunities available

**Work-Based Learning Activity** >  
Activity progress by each student

**Post-Opportunity Evaluation** >  
Evaluation results by student



# Manage Student Opportunities

View student WBL requests and schedule opportunities

District: 
 School: 
 Date:

Status: Requested X

<input type="checkbox"/>	First Name	Last Name	School	Grad Year	Opportunity/Business	Industry/Cluster	Requested Date	Status	
<input type="checkbox"/>	<a href="#">Jane</a>	<a href="#">Smith</a>	Adams Jr/Sr High	2024	Engineering Internship Alliance Expert Services	Architecture/ Engineering	20 August 2023	Requested	<input type="button" value="Manage"/>
<input type="checkbox"/>	<a href="#">Andy</a>	<a href="#">Jefferson</a>	Adams Jr/Sr High	2024	Opportunity Name Dundler Mifflin	Business Mgmt.	1 October 2023	Requested	<input type="button" value="Manage"/>
<input type="checkbox"/>	<a href="#">Sarah</a>	<a href="#">Bernard</a>	Adams Jr/Sr High	2024	Opportunity Name M.S.Paper Co.	Marketing	5 August 2023	Requested	<input type="button" value="Manage"/>
<input type="checkbox"/>	<a href="#">Ezra</a>	<a href="#">Iceland</a>	Adams Jr/Sr High	2024	Opportunity Name Oklahoma Stock	Marketing	12 September 2023	Requested	<input type="button" value="Manage"/>

Rows per page: 10 1-10 of 250 < >





Manage Student Opportunities / Opportunity

# Mock Interview

## Design Ready Controls

- Initial Review**  
Initial review pending
- Schedule Start Date**  
Start date pending
- Opportunity In Progress**  
Requirements pending
- Final Review**  
Check tasks, dates and confirm

Status

Requested

Type

Mock Interview

Industry

Manufacturing

Approve Initial Request

Deny Initial Request

Details

Requirements

## Design Ready Controls

### Address

3800 Harmon Ave  
Oklahoma City, OK 73179

### Phone

405-421-9275

### Web

<https://www.designreadycontrols.com/>

### Contact

Karen Dennis  
Design Ready Controls  
[email](#)

### Description

Contact our local HR Generalist Karen Dennis: Email: [karen.dennis@designreadycontrols.com](mailto:karen.dennis@designreadycontrols.com) Phone:405-421-9275

### Application Instructions

Contact our local HR Generalist Karen Dennis: Email: [karen.dennis@designreadycontrols.com](mailto:karen.dennis@designreadycontrols.com) Phone:405-421-9275

### Student Information

#### Green Peace

10th Grade I ODCTE Training HS  
[natbru@cox.net](mailto:natbru@cox.net)

[View Education Plan](#)

[Opportunity Requests](#)

#### Arts, Audio-Video Technology, and Communications



#### Law, Public Safety, Corrections, and Security



#### Marketing



#### Hospitality and Tourism



#### Government and Public Administration



Manage Student Opportunities / Opportunity

# Opportunity Request

Scheduled Start Date: Not Scheduled | Type: Internship | Industry/Cluster: Finance

- Initial Review  
Initial review complete!
- Schedule Start Date  
Enter scheduled start date
- Opportunity In Progress  
Student working on opportunity/tasks
- Final Review  
Check tasks, dates and confirm

Enter Scheduling Info | Deny Request

Opportunity Details | Opportunity Tasks

## Alliance Expert Services

**Address**  
6500 South Council Road  
Oklahoma City, OK, 73169

**Phone**  
405-48-1100

**Web**  
www.alliancee...

**Description**

During this internship you will learn about t... assisting the engineering staff on projects. the office, run errands for engineering staff work.

- Essential Tasks**
- Assist technicians in performing routine rotations, and brake inspections.
  - Learn to use diagnostic tools and equipment to identify vehicle issues.
  - Shadow experienced technicians during complex repair procedures.
  - Gain exposure to various vehicle makes and models.
  - Participate in shop cleanliness and organization efforts.
  - Observe and adhere to safety protocols and best practices.

### Enter Scheduling Info

**Opportunity Start Date \***

**Opportunity End Date**

**Scheduling Details**

Student Information

**Jane Smith**  
10th Grade | Adams High School  
[jsmith@adams.edu](mailto:jsmith@adams.edu)

**CIA Clusters**

- Services
- Business Management and Administration
- Government and Public Administration
- Education and Training



Manage Student Opportunities / Opportunity

# Engineering Internship

Scheduled Start Date

October 20, 2023

Type

Internship

Industry/Cluster

Architecture/ Engineering

Initial Review  
Initial review complete!

Schedule Start Date  
Start date scheduled!

Opportunity In Progress  
Student completed all tasks!

Final Review  
Check tasks, dates and confirm

Mark Complete

Reassign to Student

Opportunity Details

Opportunity Tasks

## Opportunity Tasks

- ✓ Pre Review/Overview
- ✓ Connect with advisor
- ✓ Update Resume
- ✓ Upload Related Documents
- ✓ Complete Post Opportunity Evaluation

View Student Task Details

### Student Information



Jane Smith

10th Grade | Adams High School

[jsmith@adams.edu](mailto:jsmith@adams.edu)

View Education Plan

3 Opp Requests

### Top KCIA Clusters

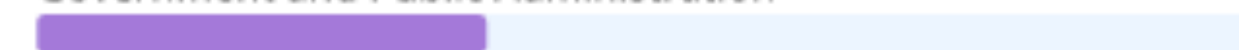
Human Services



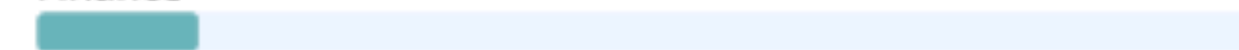
Business Management and Administration



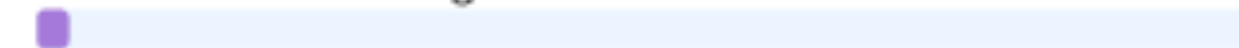
Government and Public Administration



Finance



Education and Training



Reporting Home / Work-Based Learning Status

# Work-Based Learning Status Report

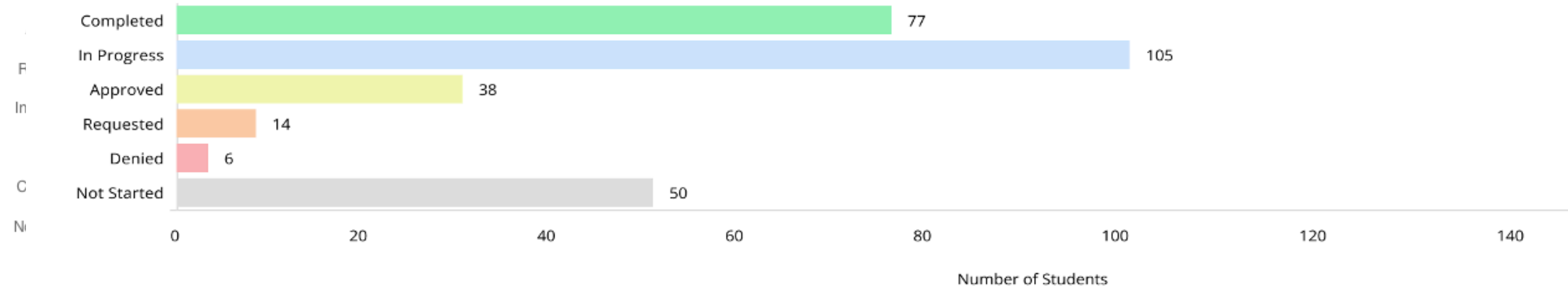
Opportunity status by student

Districts

ODCTE Training District

Schools

1 x



Search Print Download Filter

First Name	Last Name	School	Grad Year	Opportunity	Status Date	Status
<a href="#">Shawna</a>	<a href="#">Nord</a>	ODCTE Training HS	2025	<a href="#">Civic and Activism Remote Internship</a>	21 Feb 2024	Approved
<a href="#">Green</a>	<a href="#">Peace</a>	ODCTE Training HS	2026	<a href="#">CPR Certification</a>	21 Feb 2024	Completed
<a href="#">Green</a>	<a href="#">Peace</a>	ODCTE Training HS	2026	<a href="#">CPR Certification</a>	21 Feb 2024	Denied
<a href="#">Little</a>	<a href="#">Rumble</a>	ODCTE Training HS	2024	<a href="#">Mock Interview</a>	08 Mar 2024	In Progress
<a href="#">Little</a>	<a href="#">Rumble</a>	ODCTE Training HS	2024	<a href="#">Volunteering</a>	29 Feb 2024	In Progress
<a href="#">Tester</a>	<a href="#">303</a>	ODCTE Training HS	2024	---	---	Not Started



[Reporting Home](#) / Work-Based Learning Activity Report

# Work-Based Learning Activity Report

**District**: Sobolik District  
**School**: Adams Jr/Sr High  
**Date**: Current Academic Year

**Opportunity Type**: Internship

Filter

First Name	Last Name	School	Grad Year	Opportunity/Business	Opportunity Type	Research	WBL Opportunity	Requirement 3	Evaluation
<a href="#">Jane</a>	<a href="#">Smith</a>	Adams Jr/Sr High	2023	Engineering Internship Alliance Expert Services	Internship	✓	✓	✓	✓
<a href="#">Andy</a>	<a href="#">Jefferson</a>	Adams Jr/Sr High	2023	Opportunity Name Business 2	Internship	✓	✓		
<a href="#">Sarah</a>	<a href="#">Bernard</a>	Adams Jr/Sr High	2023	Opportunity Name Business 2	Internship	✓			
<a href="#">Ezra</a>	<a href="#">Iceland</a>	Adams Jr/Sr High	2023	Opportunity Name Business 2	Internship	✓	✓	✓	✓
<a href="#">Amy</a>	<a href="#">Langston</a>	Adams Jr/Sr High	2023	Opportunity Name Business 2	Internship	✓			
<a href="#">Rhoda</a>	<a href="#">Everett</a>	Adams Jr/Sr High	2023	Opportunity Name Business 2	Internship	✓	✓	✓	
<a href="#">Amanda</a>	<a href="#">Pace</a>	Adams Jr/Sr High	2023	Opportunity Name Business 2	Internship	✓	✓	✓	✓
<a href="#">Kelley</a>	<a href="#">Wallace</a>	Adams Jr/Sr High	2023	Opportunity Name Business 2	Internship	✓	✓	✓	✓
<a href="#">Matthew</a>	<a href="#">Quincy</a>	Adams Jr/Sr High	2023	Opportunity Name Business 2	Internship	✓	✓		
<a href="#">Max</a>	<a href="#">Xander</a>	Adams Jr/Sr High	2023	Opportunity Name Business 2	Internship	✓	✓	✓	✓

Rows per page: 10 | 1-10 of 250 | < >



[Reporting Home](#) / Post Opportunity Evaluation Report

# Post Opportunity Evaluation Report

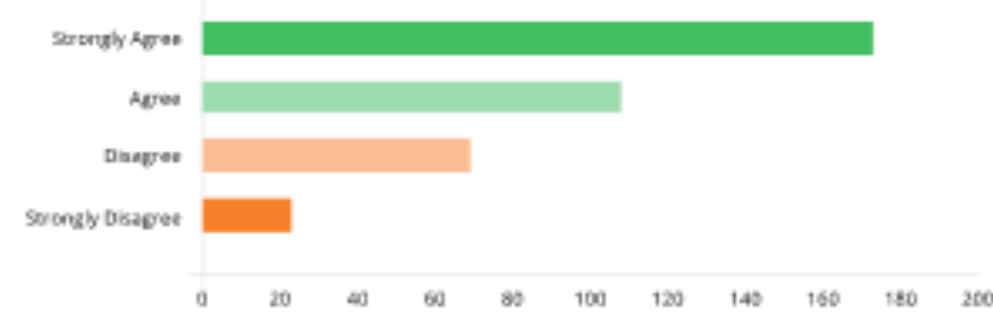
District

Sobolik District

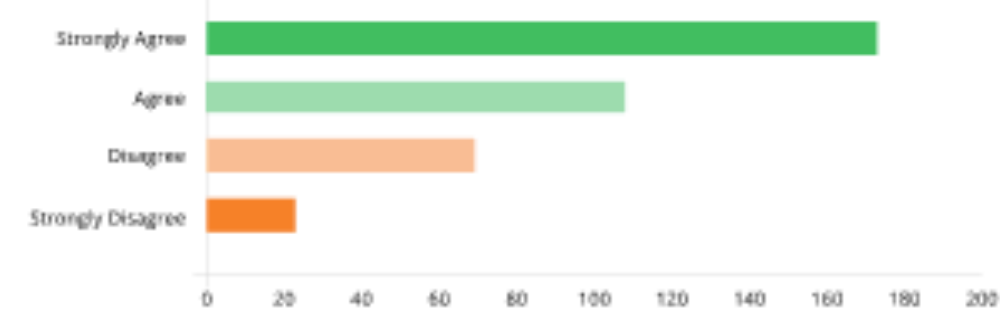
School

Adams Jr/Sr High

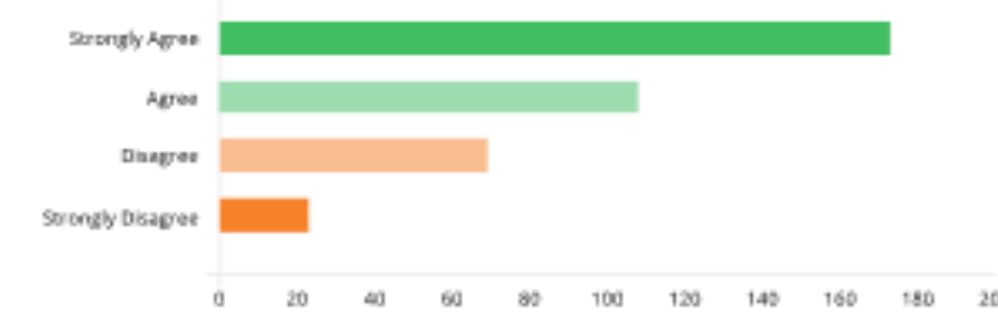
Question 1: I have gained knowledge about this career.



Question 2: I enjoyed participating in this experience.



Question 3: I would recommend this experience to other students.



Filters

First Name	Last Name	School	Grad Year	Opportunity Name	Question 1	Question 2	Question 3	
<a href="#">Jane</a>	<a href="#">Smith</a>	Adams Jr/ Sr High	2024	Engineering Internship	Agree	Agree	Strongly Agree	<a href="#">View Evaluation</a>
<a href="#">Andy</a>	<a href="#">Jefferson</a>	Adams Jr/ Sr High	2024	Opportunity Name	Neutral	Strongly Agree	Agree	<a href="#">View Evaluation</a>
<a href="#">Sarah</a>	<a href="#">Bernard</a>	Adams Jr/ Sr High	2026	Opportunity Name	Strongly Agree	Strongly Agree	Strongly Agree	<a href="#">View Evaluation</a>
<a href="#">Ezra</a>	<a href="#">Iceland</a>	Adams Jr/ Sr High	2025	Opportunity Name	Disagree	Agree	Neutral	<a href="#">View Evaluation</a>
<a href="#">Amy</a>	<a href="#">Langston</a>	Adams Jr/ Sr High	2024	Opportunity Name	Strongly Agree	Strongly Agree	Strongly Agree	<a href="#">View Evaluation</a>
<a href="#">Rhoda</a>	<a href="#">Everett</a>	Adams Jr/ Sr High	2026	Opportunity Name	Neutral	Strongly Disagree	Disagree	<a href="#">View Evaluation</a>
<a href="#">Amanda</a>	<a href="#">Pace</a>	Adams Jr/ Sr High	2024	Opportunity Name	Agree	Agree	Neutral	<a href="#">View Evaluation</a>
<a href="#">Kelley</a>	<a href="#">Wallace</a>	Adams Jr/ Sr High	2026	Opportunity Name	Strongly Agree	Strongly Agree	Strongly Agree	<a href="#">View Evaluation</a>
<a href="#">Matthew</a>	<a href="#">Quincy</a>	Adams Jr/ Sr High	2024	Opportunity Name	Disagree	Disagree	Strongly Disagree	<a href="#">View Evaluation</a>
<a href="#">Max</a>	<a href="#">Xander</a>	Adams Jr/ Sr High	2025	Opportunity Name	Agree	Strongly Agree	Agree	<a href="#">View Evaluation</a>

[< Back to Available Opportunities](#)

MAKE AVAILABLE TO YOUR STUDENTS

# All Opportunities

Make an opportunity available to your students to review and request by checking the box next to each opportunity and clicking the "Add" button. Opportunities made available can always be switched back to unavailable.

2 items selected								Make Available to Your Students	Cancel
<input checked="" type="checkbox"/>	Name	Type	Business Name	Start Date	End Date	Location	Selected by Schools	Additional Information	
<input checked="" type="checkbox"/>	<a href="#">Guest Speaker</a>	Guest Speaker	<a href="#">Design Ready Controls</a>	02 Jan 2024	02 Jan 2025	Oklahoma City, Oklahoma	0	Business User	
<input checked="" type="checkbox"/>	<a href="#">College Career Fair</a>	Career Fair	<a href="#">East Central University</a>	11 Sep 2023	11 Sep 2023	Ada, Oklahoma	0	Business User	

Rows per page: 10 1-2 of 2 |< < > >|

# Available Opportunities

These opportunities are available for your students to view and request

[Manage Auto Configuration](#)
[Create Opportunity](#)
[Add to Available Opportunities](#)
[Upload Multiple Opportunities](#)

<input type="checkbox"/>	Name	Type	Business Name	Start Date	End Date	Location	Selected by Schools	Additional Information
<input type="checkbox"/>	<a href="#">Guest Speaker</a>	Guest Speaker	<a href="#">Design Ready Controls</a>	02 Jan 2024	02 Jan 2025	Oklahoma City, Oklahoma	1	Business User
<input type="checkbox"/>	<a href="#">Career Fair</a>	Career Fair	<a href="#">Design Ready Controls</a>	02 Jan 2024	02 Jan 2025	Oklahoma City, Oklahoma	1	Business User
<input type="checkbox"/>	<a href="#">KTC Reality Check Fall 2023</a>	Career Fair	---	19 Sep 2023	20 Sep 2023	Atoka, Oklahoma	4	WBL Admin
<input type="checkbox"/>	<a href="#">Workplace Tour/Field Trip</a>	Workplace Tour/Field Trip	<a href="#">Design Ready Controls</a>	02 Jan 2024	02 Jan 2025	Oklahoma City, Oklahoma	1	Business User
<input type="checkbox"/>	<a href="#">INTEGRIS Health - Job Shadowing</a>	Job Shadowing	<a href="#">INTEGRIS Health</a>	02 Feb 2024	31 Dec 2026	Oklahoma City Metro, Oklahoma	1	Business User
<input type="checkbox"/>	<a href="#">Civic and Activism Remote Internship</a>	Internship	<a href="#">TurnUp Activism</a>	21 Jan 2024	30 Dec 2024	Virtual	1	Business User
<input type="checkbox"/>	<a href="#">Mock Interview</a>	Mock Interview	<a href="#">Design Ready Controls</a>	02 Jan 2024	02 Jan 2025	Oklahoma City, Oklahoma	1	Business User
<input type="checkbox"/>	<a href="#">Retail Product Specialist - French Market (New Store Opening)</a>	Employment (PT)	<a href="#">Skechers</a>	06 Feb 2024	26 May 2024	Oklahoma, Oklahoma	1	Business User
<input type="checkbox"/>	<a href="#">CPR Certification</a>	Service Learning	<a href="#">Life Pro Safety - CPR &amp; First Aid Training Centers</a>	01 Jan 2024	31 Dec 2024	Broken Arrow, Oklahoma	1	Business User
<input type="checkbox"/>	<a href="#">ICAP Conferences Spring 2024</a>	Service Learning	---	07 Mar 2024	07 Mar 2024	Atoka, Oklahoma	4	WBL Admin



Basic Information

Opportunity Details

Related Occupations

# Create an Opportunity

Please provide an overview including a title, description, opportunity type, and any relevant application instruction to best describe your work-based experience. You can also add a Business Name to tie the opportunity to.

## OPPORTUNITY OVERVIEW

Opportunity Title\*

Internship Test

Opportunity Type\*

Select Opportunity Type

Opportunity Description\*

16/1000

This is a test.

Application Instructions\*

16/1000

This is a test.

Business Name (optional)

- Search by business name
- Bullock Home and Land with RE/MAX Signature
  - Adarsh & Co
  - Cardiovascular Health Clinic
  - Cherokee Nation
  - East Central University
  - Livestock Nutrition Center



# Create an Opportunity

Please provide details about the individual who will serve as the sponsor for the opportunity and additional information for the opportunity.

## OPPORTUNITY PRIMARY CONTACT

### Sponsor Information

Contact First Name\*

Contact Last Name\*

Contact Email Address\*

Contact Phone Number

## OPPORTUNITY LOCATION

Location Type

- Same Location As Business
  Other Location (e.g., Branch Office)
  Virtual

Location Address \*

Location Address 2

Location City \*

Location State \*

Location Zipcode \*

## OPPORTUNITY DETAILS

Grade Level

- All Grades
  6
  7
  8
  9
  10
  11
  12

Opportunity Spots Available

 - +

Opportunity Start Date\*

Opportunity End Date\*

Basic Information

Opportunity Details

Related Occupations

## Create an Opportunity

To ensure proper pathway planning, please select the most relevant group, sub-group, and occupation related to this opportunity.

### RELATED OCCUPATIONS

Marketing Managers



### Private Opportunity

*i* If you set the opportunity as private, only people within your district can view it. Making it public allows anyone outside the district to see it. Once made public, it can not be made private again, but it can be switched from private to public later.



This opportunity is currently private.

Note: when you click 'Create Opportunity', this opportunity will automatically be made available to your students

< Back

Cancel

Create Opportunity

# WBL: The Business Experience



**OKCareerGuide**

Supported by Oklahoma Department of Career and Technology Education



## Welcome, Bob Madison



### BUSINESS PROFILE

**!** Pending

Add your business to access all features of your account

[Edit Profile](#)



### EDUCATION PARTNER

**Oklahoma Department of  
Career and Technology  
Education**

### MANAGE OPPORTUNITIES

**0 Created**

Create and edit opportunities within your organization for students

[Manage Opportunities](#)

[Create An Opportunity](#)





Basic Information Opportunity Details Related Occupations

## Create an Opportunity

Please provide the description and relevant instructions to apply to your Work Based Learning Opportunity.

### OPPORTUNITY CONTACT INFO

Opportunity Name \*

Engineering Internship

Opportunity Type \*

Internship

Opportunity Description \*

576/1000

During this internship you will learn about the essential responsibilities of an engineer by assisting the engineering staff on projects. You will also perform administrative duties around the office, run errands for engineering staff, and apply academic knowledge into hands-on work.

Application Instructions \*

256/1000

Submit a cover letter, resume, and letter of recommendation.

Highlight coursework and extra curricular activities that demonstrate your past involvement in STEM activities.

Continue >



☰
**kuder** Connect 2 Business®
🔍 👤 🏠

🏠  
📄  
👤

Manage Opportunities / Opportunity

## OPPORTUNITY DETAILS

# Engineering Internship

Internship
Grades: 6 - 8
Edit Opportunity

CONTACT & LOCATION

Bob Madison

(405) 236-2222  
6500 South Council Road  
Oklahoma City, OK, 73169

DATES

October 20th, 2023  
through  
November 20th, 2023

SPOTS

4

### Similar Occupations

Related Occupation  
Related occupation

Related Occupation  
Related occupation

### Description

An IT internship offers hands-on experience in the tech industry. Interns assist with troubleshooting, software/hardware maintenance, and network setups. They collaborate with IT professionals, learn about IT infrastructure, gain exposure to cybersecurity, and may work on projects like system upgrades. Interns develop problem-solving skills, improve technical knowledge, and contribute to a company's IT operations. This internship provides a valuable foundation for a career in IT.

### Application Instructions

To apply for our IT internship, follow these steps:

1. Prepare a Resume: Create a well-structured resume highlighting relevant skills and coursework.
2. Write a Cover Letter: Craft a brief cover letter expressing your interest and explaining why you're a suitable candidate.
3. Visit Our Website: Go to our company's website and navigate to the careers or internship section.
4. Find the IT Internship Listing: Locate the IT internship opening and click on it for more details.
5. Complete the Application: Follow the instructions to fill out the online application form. Upload your resume and cover letter as PDFs or Word documents.
6. Provide References: Include contact information for at least one academic or professional reference.
7. Submit Your Application: Double-check all information and submit your application.
8. Follow Up: After applying, consider sending a polite email to express your interest and inquire about the application status.

### Participating Schools

SPOTS TAKEN (3/4)

# of Students	School/District	Location	District Admin	Admin Phone
2	Adams Jr/Sr High	Oklahoma City, OK	Sarah Jackson	123-456-7890
1	Thomas Jefferson Jr/Sr High	Oklahoma City, OK	James Daniels	123-456-7890



# Recap & Next Steps of WBL in OKCareerGuide

## Ways to Move Forward in Your School/District

- ❖ Approve opportunities for your students to begin reviewing
- ❖ Add local opportunities in your area
- ❖ Encourage students to participate
  
- ❖ Attend upcoming training sessions by Kuder & ODCTE staff
  - Our next WBL Webinar is 3.26.2024 at 9:00am
- ❖ Review upcoming emails containing information from ODCTE, SDE, & Kuder regarding WBL with OKCG



**Scan for  
WBL Role Access**



# Education Opportunities



**CCD Team  
OKCG Information**



**Kuder Hosted Trainings  
On OKCG**

**877.999.6227**  
**support@kuder.com**





# It Was Great to Meet You



John Milroy  
Vice President of Partner Solutions



**MILROYJ@KUDER.COM**



Brittany Crane-Hodge  
Career Development Coordinator



**BRITTANY.CRANE-HODGE@CAREERTECH.OK.GOV**



Shawna Nord  
Counseling & Career Development Manager



**SHAWNA.NORD@CAREERTECH.OK.GOV**



Nathan Brubaker  
Career Development Coordinator



**NATHAN.BRUBAKER@CAREERTECH.OK.GOV**



# OK Career Guide

Supported by Oklahoma Department of Career and Technology Education



## Feedback & Questions



# kuder®

