

ICAP or Career Counselor
Name of High School

Hello, <<FName>>:

Recently, several of my colleagues and I volunteered in an ICAP mock interview activity for 9th grade students in Tulsa. It was an incredible experience—for me, the students, and the 40+ volunteer interviewers. I am contacting you to see if you would be interested in offering this service to all students at your high school.

I reached out to the event organizer, Dr. Ina Agnew at OSU Institute of Technology, and she immediately said she would be honored to assist. Please let me know if you would like to discuss this further. My contact information is below.