

# **Business Management & Administration Program Descriptions**

## **Program Areas**

### **Human Resources Management**

The Human Resources Management State Program Area prepares students to work in the human resources field. Students gain high-level technology and managerial skills needed for success in competitive business careers. Major components involved in managing personnel are studied including employee and labor relations, benefits and compensation management, and information systems specific to human resource functions. Students are introduced to topics in employment law, the hiring process, performance evaluations, termination procedures, and compensation.