



STATE OF OKLAHOMA  
OFFICE OF PERSONNEL MANAGEMENT

*"Serving Equal Opportunity Employers"*

**OPM 05-35**

**DATE:** August 25, 2005

**TO:** All Appointing Authorities

**FROM:** Oscar B. Jackson, Jr., IPMA-CP   
Administrator and Cabinet Secretary of Human Resources and Administration

**RE: 2005 Fall OPM Human Resource Development Services (HRDS)  
Workshop Schedule  
Certified Public Manager Program**

The Office of Personnel Management Human Resource Development Services (HRDS) Division recently released the **2005 Fall HRDS Workshop Schedule** to your designated agency nominating officials and training coordinators. This schedule features 54 different workshops representing 160 days of training at six sites across the state between September 12 and December 16, 2005, with 4,400 seats available for enrollment. The workshops are designed to meet the professional development needs of your supervisors and managers, as well as other employees preparing to assume roles at this level.

In addition to your supervisors and managers taking advantage of the HRDS workshops, I would also encourage you to consider enrolling them in the **Certified Public Manager (CPM) Program**. Participants in the CPM Program have an outstanding opportunity to develop and expand their management skills through workshops, seminars, examinations, and work-related projects. Oklahoma's CPM curriculum is one of only 26 accredited CPM programs across the country, and since its inception in 1988 has produced 351 graduates representing 50 different state agencies as well as the City of Oklahoma City.

There are currently 280 candidates enrolled in the Oklahoma CPM Program, and I am pleased to report that 27 new graduates will be honored at the 2005 CPM Graduation Ceremony. The event will take place at 2:00 p.m. on Thursday, September 8, 2005, in the State Senate Chambers, where Dr. James Crutcher, Oklahoma Commissioner of Health, will serve as keynote speaker. For additional information regarding the CPM Program, please contact Carrie Rohr, Director of OPM Human Resource Development Services, at (405) 521-6344, or by e-mail at [carrie.rohr@opm.state.ok.us](mailto:carrie.rohr@opm.state.ok.us).

Thank you for your participation in and support of our HRDS training offerings and the Certified Public Manager Program. Please do not hesitate to call if there are questions or if the Office of Personnel Management can be of assistance to you and your agencies.

*"We serve the people of Oklahoma by delivering reliable and innovative human resource services to our partner agencies to achieve their missions."*