

**OPM 99-54**

DATE: August 12, 1999  
TO: All Appointing Authorities  
FROM: Oscar B. Jackson, Jr.  
Administrator and Cabinet Secretary of Human Resources  
RE: Classification and Compensation Reform Act of 1999 Meetings

The Office of Personnel Management is holding two meetings in September 1999 for the purpose of providing additional information and overview to agency representatives on the implementation of the **Classification and Compensation Reform Act of 1999**. The schedule for these meetings is:

<b>DATE AND</b>	Wednesday	September 29, 1999	9:00 am to Noon
<b>TIME:</b>	Thursday	September 30, 1999	1:00 pm to 4 pm

**LOCATION:** Tom Steed Learning Center-Auditorium  
Rose State College, Midwest City

Our office will be contacting each agency soon to schedule the date of attendance for each agency, as we did for the recent August 2-4 informational meetings. The meetings will be open to all agency Human Resources and Civil Rights staff, agency heads, and agency upper management. This is a vitally important meeting. Agencies need to be represented.

Information provided in these two meetings will include, but not be limited to, more specific examples of Salary Administration Plan formats, including more information on Pay Movement Mechanisms as they may be used within agencies; specific agency reports that will be available for agencies to review and provide feedback to OPM prior to the November 1 implementation date; and additional information on PMP and recruitment issues. In addition, there will be opportunities for agency representatives to ask questions related to the implementation of the statute.

I hope that these meetings will provide additional information and insight into the implementation of the new law, as well as increase your awareness of how this implementation will contribute to the human resources management of your agency.

I look forward to seeing you on either Wednesday, September 29th or Thursday, September 30th.