

OPM 99-37

June 15, 1999

TO: All Appointing Authorities

FROM: Oscar B. Jackson, Jr.
Administrator and Cabinet Secretary of Human Resources

RE: **OSU Professional Development Cooperative In Oklahoma City**

The Office of Personnel Management is a member of the Oklahoma State University Professional Development Cooperative in Oklahoma City. As a result, state agencies may enroll in OSU Business Extension seminars listed in the enclosed brochure at the reduced "member" fee (a 22-24% discount over the regular fee). See the enclosed brochure for course titles, dates, pricing, and so forth. Individuals will be informed of the classroom location when they register.

We will test this Cooperative Agreement for one year (July 1, 1999 - June 30, 2000). If the service proves to be of value to state agencies, we will continue. As a member of the Cooperative, we can recommend courses and instructors. So, if you have suggestions, questions or need other information concerning the Cooperative, please forward them to Larry Fisher, Assistant Administrator for HRDS at (405) 522-0762.

If you want to offer any of these courses within your agency, please contact OSU Business Extension directly using the phone numbers in the brochure. All of these courses count toward the mandatory supervisory training agreement.

Enclosure