

OPM 99-22

March 16, 1999

TO: All Appointing Authorities

FROM: Oscar B. Jackson, Jr.
Administrator and Cabinet Secretary of Human Resources

RE: 1999 U. S. Savings Bonds Campaign

State employees have proven again and again their support for U. S. Savings Bonds. It is with pleasure I accepted Governor Frank Keating's request to serve as the Chair for the May, 1999 U. S. Savings Bond Drive for the State of Oklahoma.

Savings bonds can provide for your child's educational future, additional retirement security, or "splurge" money down the road. You can manage your own "portfolio" inexpensively and without the assistance and expense of a financial broker.

In order to canvass the agencies and allow each and every state employee the opportunity to participate in the 1999 U. S. Savings Bond Campaign, I am requesting your selection of a strong leader from your agency to coordinate your agency's campaign.

Please have your agency's U. S. Savings Bond Coordinator complete the accompanying form and return it to me by March 26. Two very important meetings have been planned for Coordinators and Agency Canvassers:

- The first meeting is for **Campaign Coordinators** and is scheduled for April 1 at 10:00 a.m. in the Carousel Room at Oklahoma City Metro Tech, 1700 Springlake Drive.
- The second meeting is scheduled for **Campaign Coordinators and Agency Canvassers** on April 29 at 10:00 a.m. in the Carousel Room at Oklahoma City Metro Tech.

Working together we can continue to make a difference in the lives of deserving Oklahomans. Let's make the 1999 Charitable Contributions Campaign a tremendous success!

Enclosure

Agency Coordinator Response Form

Please return by March 26, 1999 to:

Oscar B. Jackson, Jr., Administrator
and Cabinet Secretary of Human Resources
Office of Personnel Management
Jim Thorpe Building
2101 North Lincoln Boulevard, Suite G-80
Oklahoma City, Oklahoma 73105

or FAX to: (405) 524-6942

The Coordinator for our Agency's 1999 U. S. Savings Bond Campaign is:

Name: _____

Title: _____

Agency: _____

Address: _____

City: _____ Zip: _____

Telephone: (_____) _____

Agency Head Signature

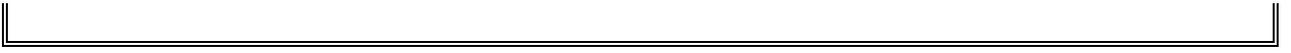
Date

As U. S. Savings Bond Agency Coordinator:

I plan to attend the Coordinator Training Session on April 1, 1999.

I am unable to attend the Coordinator Training Session on April 1, 1999. My designee will be
(Name) _____ Phone _____

I and the canvassers plan to attend the Coordinator-Canvasser Training Session on April 29, 1999.



March 16, 1999

TO: All Agency Directors

FROM: Governor Frank Keating

RE: U. S. Savings Bonds

Planning for the 1999 U. S. Savings Bond Campaign has begun. Oscar B. Jackson, Jr., Administrator of the Office of Personnel Management and Cabinet Secretary of Human Resources will chair this year's campaign on behalf of the employees of the State of Oklahoma.

"U. S. Savings Bonds - Creating a New Century of Savings" is the theme for the 1999 campaign. The campaign will run May 1 to May 31. During that time, we want to make sure every employee is contacted in person by an agency coordinator and offered the opportunity to enroll in the Payroll Deduction Savings Plan or to increase his or her allotment for savings bonds. Enclosed is a proclamation establishing May 1999 as "United States Savings Bond Month" for the State of Oklahoma.

The U. S. Savings Bond Campaign perpetuates a long-standing contract between the United States and its citizens. It spreads information and offers the opportunity for state employees to learn about and sign up for bond purchase through the Payroll Deduction Savings Plan. Savings bonds enable Americans to invest in a secure financial future while promoting economic growth for our nation. The purchase of bonds through the Payroll Savings Plan can help offset planned events and unexpected financial responsibilities, too. Bonds continue to earn a competitive market rate and are guaranteed a minimum rate of return if they are held for five years or longer. Their exemption from state and local income taxes and federal tax deferral offers financial savings and stability.

Secretary Jackson will be contacting you soon concerning this important program. I ask your cooperation with him and the needs of the campaign. He will outline campaign plans, and training schedules for agency coordinators. I heartily endorse this special no-cost opportunity for participation in the 1999 U. S. Savings Bond Campaign.