

February 25, 1999

OPM 99-13

TO: All Appointing Authority

FROM: Oscar B. Jackson, Jr.
Administrator and Cabinet Secretary of Human Resources

Robert A. Butkin
Oklahoma State Treasurer

RE: Office of Personnel Management Payroll Direct Deposit Program

The Office of Personnel Management Payroll Direct Deposit Program has grown over the past few years. Currently 60% of state employees participate in the program.

Direct deposit of payroll checks saves employees time and frustration; their money is available on account the moment the bank opens on pay day; the employee's records are confidential; and there is security in knowing pay checks won't be stolen, misplaced, or lost.

The Office of Personnel Management and the Office of the State Treasurer highly endorse the Payroll Direct Deposit Program. Your employees can begin participation in the program by completing a form OPM-73 and returning it in person or by mail to the Office of Personnel Management, Room G-80 Jim Thorpe Building, 2101 North Lincoln Boulevard, Oklahoma City, OK 73105.

Enclosed is a new Payroll Direct Deposit poster. Please post it in a prominent place in your agency. More posters are available on request. Questions about the Direct Deposit Program may be directed to Carol Barton at (405) 521-6290.

Enclosure