

**MEMORANDUM**

**OPM 98-4**

Date: January 15, 1998

To: Agency Personnel Responsible for Payroll Deductions,  
and All Organizations Approved for Deduction Status

From: Oscar B. Jackson, Jr., Administrator  
and Secretary of Human Resources

**SUBJECT: LIST OF ORGANIZATIONS AND POLICIES APPROVED FOR STATE EMPLOYEES'  
VOLUNTARY PAYROLL DEDUCTION**

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Please update the List of Organizations and Policies Approved for State Employees' Voluntary Payroll Deduction, dated October 9, 1997, to reflect the following:

**TERMINATION OF PAYROLL DEDUCTION STATUS:**

**Transamerica Assurance Company**

The payroll deduction status of **Transamerica Assurance Company** is terminated effective January 15, 1998. Transamerica Assurance should be notifying policy holders about other methods for paying premiums. Agencies should allow employees a reasonable period of time to make alternative arrangements before ending deductions.

**CORRECT TELEPHONE NUMBER:**

**Capitol American Life Insurance Company**

Correct the telephone number to read: (800) 888-4918

If you have any questions please feel free to contact Marsha Reeder at (405) 521-2269.