

OPM 98-39

DATE: June 16, 1998

TO: All Appointing Authorities (Merit System Agencies)

FROM: Oscar B. Jackson, Jr.
Administrator and Cabinet Secretary of Human Resources

RE: House Bill 2860 (1998)

We previously provided you with an overview of this signed personnel-related legislation in OPM All Appointing Authorities Memo 98-39 of June 12, 1998. We would like to draw your attention to two sections of HB 2860 concerning initial classified probationary appointments and trial periods for classified employees.

Section 7 of HB 2860 amends Title 74, Section 840-4.13D by providing that every person, upon initial appointment under the classified service, shall be appointed for a probationary period of one year. The Appointing Authority may waive in writing the remainder of the probationary period at any time after a probationary employee has served six months. This section pertains to all persons whose initial classified appointment begins July 1, 1998 and thereafter.

Section 6 of HB 2860 amends Title 74, Section 840-4.12D by providing that all classified employees promoted within an agency shall serve a six month trial period, unless the trial period is waived, in writing, by the appointing authority. Also, the appointing authority may return this employee to the class from which the employee was promoted at any time during a trial period, upon written notice to the employee. The notice must state the reason(s) for the action. This section pertains to all classified employees whose promotion is effective July 1, 1998 and thereafter.

If you have any questions, please contact your OPM Recruitment Division liaison.