

OPM 98-2

TO: All Appointing Authorities

DATE: 1-6-98

FROM: Oscar B. Jackson, Jr.
Administrator and Cabinet Secretary for Human Resources

RE: **EXECUTIVE ORDER 97-16, HIRING FREEZE AND PROFESSIONAL AND PERSONAL SERVICE CONTRACTS (Filed December 29, 1997)**

Governor Frank Keating issued Executive Order 97-28 (December 29, 1997) effective January 1, 1998, extending the employment and the professional and personal services contract freeze to June 30, 1998. This freeze continues to prohibit agencies from hiring new employees, transferring current employees, rehiring former state employees or entering into certain professional or personal service contracts without previous written approval from their respective Cabinet Secretary.

Please refer to the All Appointing Authorities memo, dated February 17, 1995, from Oscar Jackson, Office of Personnel Management, for specific guidelines concerning employment issues pertaining to this freeze.

Please refer to the letter to Agency Directors, dated February 16, 1995, from Tom Brennan, then Secretary of Administration and Jack E. White, then Acting Secretary of Finance and Revenue, for specific guidelines on personal and professional services contracts.

OBJ:fad

Attachment:

- 1) Executive Order 97-28 (12-29-97)