

OPM 98-11

MEMORANDUM

February 2, 1998

TO: Human Resource Directors, Merit & Non-Merit State Agencies
and Institutions of Higher Education

FROM: Oscar B. Jackson, Jr.
Administrator and Cabinet Secretary of Human Resources

RE: 1998 NASPE EUGENE H. ROONEY, JR. AWARDS

The National Association of State Personnel Executives (NASPE) has announced the nomination period for the "1998 NASPE Eugene H. Rooney, Jr. Innovative Human Resources Management Programs Awards", which has a nomination deadline of April 19, 1998.

The Eugene H. Rooney, Jr. Awards have been established in memory of a treasured friend of NASPE who had a lasting impact on state personnel administration. He served as president of NASPE at a time of great growth for the organization and his influence was felt far beyond the borders of his home state of Massachusetts. In his memory, these awards have been established to recognize innovative state human resource management practices that insure access and equity while enhancing productivity and service delivery; and to recognize individuals who exemplify the character, qualities and influence that Gene Rooney had on state personnel administration.

Two State of Oklahoma HR programs have been recognized by NASPE. The OESC "Personnel Game" was the 1995 program winner, and the MPC "Alternative Dispute Resolution Program" was an Honorable Mention in 1995.

Program Eligibility

Nominations are considered for projects and programs which have a positive impact on the administration of state human resources programs. Nominated programs may be administered by a state's central personnel department or line agency personnel operations. Programs and projects must have been operational for at least six months and must be transferable to other states. Selection criteria are based on the questions asked on the award application. Program nominations are encouraged in all areas of personnel administration including:

- assessment/selection
- benefits
- classification
- compensation
- equal employment opportunities/ affirmative action
- employee assistance counseling
- worksite health promotions/wellness
- grievances & appeals
- information systems
- performance evaluation
- payroll
- recruitment
- training & development

Deadline for Entries and Nomination Procedure

All nominations must be submitted by April 19, 1998. NASPE is asking for nominations to sent electronically this year; either via E-mail or 3 1/2 diskette. Supporting documents and letters of endorsement should be sent to: 1998 NASPE Rooney Awards Program, P.O. Box 11910, Lexington, KY 40578-1910.

Awards Presentation

An award will be presented to one program. The 1998 award will be presented at the NASPE Annual Meeting & Exhibit Show scheduled for July 18-22, 1998 in Napa, California. The Award winner will receive one complimentary meeting registration and a plaque. The program winner will be asked to give a brief overview on the award-winning program at the NASPE Annual Meeting.

All nominated programs will be announced in *State Personnel View*, NASPE's quarterly newsletter, and on the NASPE Homepage: www.csg.org/naspe.html. Award winners will be announced to all relevant government and personnel magazines, newsletters and other publications. Press releases will also be sent to the major news organizations in the states of the award winners.

FORMAT CRITERIA FOR PROGRAM NOMINATIONS

Innovative State Human Resource Management

Program Title

State
Contact Person
Title
Agency
Address
Telephone
Fax

Description of Program

Please include a one page summary of the program. For each of the following questions, provide a narrative answer and include supporting financial and service delivery data as appropriate. You are limited to three pages in addition to the summary. Page limit is based on regular 8 1/2 x 11 inch paper, double spaced.

In Addition, provide three letters endorsing the program's achievement.

1. How long has the program been operational?
2. What problem is the program addressing?
3. How does the program improve service delivery to agencies and applicants?
4. Is the program cost-effective? Specify benefits and costs.
5. What evidence is there of client satisfaction?
6. What is the feasibility of the program being used by other states?
7. Describe the creative application of the program.
8. What administrative, legal, procedural or political obstacles did you encounter in implementing this program? Specify how you addressed these obstacles.

Questions

If you have any questions or need further information, please contact Kim Kinser, NASPE Project Coordinator, at (606) 244-8179 or by e-mail at kkinser@csg.org.

Enclosure