

OPM 00-44

DATE: July 25, 2000

TO: All Appointing Authorities

FROM: Oscar B. Jackson, Jr., Administrator
and Cabinet Secretary of Human Resources

RE: **Agency Payroll Discrepancy Report**

Refer to Office of Personnel Management (OPM) All Appointing Authorities memorandum 00-23 (April 5, 2000) regarding OPM Agency Payroll Discrepancy List. Since April 5, OPM has issued four (4) monthly reports to agencies listing specific discrepancies between the OPM Agency Personnel System and the OPM Agency Payroll System.

During the past four months, state agencies have worked to reduce the number of discrepancies reported. Of the 107 agencies reported, sixty-five (65) are Merit System Agencies and forty-two (42) are Non-Merit System Agencies. Specifically:

- For the Merit System Agencies, there has been a 17.4% reduction and for the Non-Merit System Agencies, there has been a 46.3% reduction in discrepancies reported.
- Eighteen (18) of the Merit System Agencies showed an increase in discrepancies. Thirty-Six (36) experienced a decrease. The remaining eleven (11) Merit System Agencies showed no change or discrepancies.
- For Non-Merit System Agencies, thirteen (13) showed an increase, fifteen (15) showed a decrease, and the remaining fourteen (14) showed no change or discrepancies.

The new edits for Position Pay History announced in the OPM's All Appointing Authorities Memorandum 00-42 (July 17, 2000) will assist agency staff responsible for entering personnel and payroll data. These new edits will display warning messages when data entered or updated in the OPM Agency Payroll System is inconsistent with, or has not been entered into, the OPM Agency Personnel System. For now, this warning is for information purposes only and will not prevent payroll information updates.

Agency directors are encouraged to review and discuss the OPM Payroll Discrepancy Reports with their agency personnel and payroll staff and discuss options available to reduce discrepancies.