

OPM 00-19

DATE: March 21, 2000

TO: All Appointing Authorities

FROM: Oscar B. Jackson, Jr., Administrator
and Cabinet Secretary of Human Resources

RE: **“Take Our Daughters To Work Day, “ April 27, 1999**

This coming April 27th, millions of girls, ages nine to 15, across America will participate in “Take Our Daughters to Work” Day, with parents, teachers and employers. The Ms. Foundation for Women designed this national event to focus on girls’ ideas, needs and dreams - and to help ensure that girls remain confident, strong and in school throughout their teen years. The theme for this year’s Take Our Daughters To Work Day is “Free to Be You and Me”.

Many state agencies have requested information on Take Our Daughters To Work Day. To assist state agencies in the planning process for appropriate activities, call the Ms. Foundation at 1-800/676-7780 or see their website: <http://www.ms.foundation.org>.

As a part of an annual program to celebrate this national event, OPM will sponsor the second annual Leadership Connection at the Concourse Theater, located in the basement level in the concourse between the Sequoyah and Will Rogers buildings. The speakers will be female state leaders from the executive, legislative and judicial branches of state government. A registration form is attached. Please fax it back as soon as possible as space is limited.

An official Ms. Foundation order form is available on the Ms. Foundation Website for those who wish to provide their participants t-shirts or other merchandise (order early to get the sizes you want). OPM girls will be ordering t-shirts to commemorate the day. We suggest you provide name tags for your participants that identify the names and the agency.

If you have questions please call Carolyn Williams at 522-0421, Gloria Schratwieser at 521-6307 or Veronica Brown at 521-6358.

SECOND ANNUAL LEADERSHIP CONNECTION

“TAKE OUR DAUGHTERS TO WORK® DAY”

CONCOURSE THEATER - BASEMENT LEVEL BETWEEN SEQUOYAH AND WILL ROGERS BUILDINGS

**THURSDAY, APRIL 27, 2000
8:30 - 11:15 a. m.**

Please complete and return to the Office of Personnel Management, Gloria Schratwieser (521-6307) or Carolyn Williams (522-0421), by Friday, April 7, 2000.

Fax number: 524-6942

NOTE: The Leadership Connection is limited to 225 participants on a first come basis.

The following young ladies will participate:

1 _____

2 _____

3 _____

4 _____

5 _____

AGENCY SPONSOR:

NAME _____

AGENCY _____

TELEPHONE _____

E-MAIL _____

Please keep a copy for your records.

FAX

Please keep a copy for your records.