

**OPM 00-02**

**DATE:** January 7, 2000

**TO:** All Appointing Authorities

**FROM:** Oscar B. Jackson, Jr., Administrator  
and Cabinet Secretary of Human Resources

**RE: Pay Movement Mechanism (PMM) Training Session**

The Office of Personnel Management is providing a one-day training session on Pay Movement Mechanisms. The purpose of this session is to provide agencies with a more thorough knowledge of what PMM's are, how they work, and how agency administrators and other agency management staff may implement PMM's in their agencies. The schedule for this meeting is:

**DATE:** Wednesday, January 26, 2000

**TIME:** 8:30 a.m. to 4:30 p.m.

**LOCATION:** Tom Steed Learning Center-Auditorium  
Rose State College, Midwest City

This training session has been certified by the OPM/Human Resource Development Services as qualifying for mandatory supervisory training credit. You do **NOT** have to pre-enroll for this session but will need to sign a participation sheet on-site in order to receive credit for this training.

If you have any questions on the content of the course, please contact Scott Frissell at 522-0422. If you have any questions on training issues, please contact Grayson Bedwell at 521-6334.