



**STATE OF OKLAHOMA
OFFICE OF PERSONNEL MANAGEMENT**

"Working for Oklahoma"

OPM 10-16

DATE: April 9, 2010

TO: All Appointing Authorities

FROM: Oscar B. Jackson, Jr., IPMA-CP, Administrator and
Cabinet Secretary of Human Resources and Administration

A handwritten signature in black ink, appearing to read "Oscar B. Jackson, Jr.", positioned to the right of the "FROM:" field.

SUBJECT: 2010 Total Compensation Statement

In April of 2009, the Office of Personnel Management, Employees Benefits Council, Office of State Finance (CORE), and the state retirement agencies worked together to provide each state employee with a Total Compensation Statement, a document which provides employees with a breakdown of the value of each component of their compensation and benefits packages.

The same agencies have collaborated again this year to produce the second edition of the Statement, which is currently being distributed. This document is an excellent tool to ensure that employees are aware of the full value of the compensation and benefits they receive through their employment with the state. Additionally, this year employees are being provided an opportunity to comment on the value of employee benefits.

Please take time to familiarize yourself with the contents of this statement. If you have any questions regarding the structure or content of the form, do not hesitate to contact the OPM Compensation staff at (405) 521-6307. Questions about specific benefit programs should be referred to the Employees Benefits Council or the applicable retirement agency, as appropriate. I also request your assistance in ensuring that each employee in your agency receives their individual statement promptly after receipt by your Benefits Coordinator(s).

*"We serve the people of Oklahoma by delivering reliable and innovative
human resource services to our partner agencies to achieve their missions."*