



**STATE OF OKLAHOMA
OFFICE OF PERSONNEL MANAGEMENT**

"Working for Oklahoma"

OPM 08-26

DATE: November 7, 2008

TO: All Appointing Authorities

FROM: Oscar B. Jackson, Jr., IPMA-CP, Administrator and
Cabinet Secretary of Human Resources and Administration

A handwritten signature in black ink, appearing to read "Oscar B. Jackson, Jr.", positioned to the right of the "FROM:" field.

**SUBJECT: Office of Personnel Management Employee Assistance Program
FY 2008 Annual Report**

I am pleased to share with you the Office of Personnel Management FY 2008 Employee Assistance Program Annual Report, which may be accessed on the OPM web site at www.opm.ok.gov under the *Reports and Publications* link.

This report highlights the various services offered by the Employee Assistance Program (EAP), including referral services, education and training, counseling, and critical incident debriefing. In every month except for one, EAP opened more cases this year than in the preceding year. We believe that EAP plays a crucial role in making employees more productive and reducing workforce tensions and stress throughout state government.

Please contact me or Robert Stevens, Coordinator, Employee Assistance Program, at (405) 947-7576 or robert.stevens@opm.ok.gov if you have questions or comments.

"We serve the people of Oklahoma by delivering reliable and innovative human resource services to our partner agencies to achieve their missions."