



STATE OF OKLAHOMA
OFFICE OF PERSONNEL MANAGEMENT

"Working for Oklahoma"

OPM 07-41

DATE: October 31, 2007

TO: All Appointing Authorities

FROM: Oscar B. Jackson, Jr., IPMA-CP, Administrator and
Cabinet Secretary of Human Resources and Administration

A handwritten signature in black ink, appearing to read "Oscar B. Jackson, Jr.", positioned to the right of the "FROM:" field.

SUBJECT: House Bill 1804 – Effective Date November 1, 2007

(Please share this information with all staff in your respective agencies that have responsibility for processing new employees.)

House Bill 1804 from the 2007 Legislative Session requires each "public employer," defined as "every department, agency, or instrumentality of the state or a political subdivision of the state," to verify the employment eligibility of new hires, effective Thursday, November 1, 2007.

As you are aware, this verification is in addition to the Form I-9 employment eligibility verification process. Currently, the only employment status verification system that meets the bill's requirements for public employers is **E-Verify**, which is administered by the U.S. Citizenship and Immigration Service (USCIS), Verification Division of the U.S. Department of Homeland Security.

Any public employer that has not yet implemented **E-Verify** should contact the USCIS at www.dhs.gov/E-Verify, or through Customer Support at 1-888-464-4218, to find out how to register to use **E-Verify**.

If additional information is needed, please contact Shirley Russell, OPM Director of Legislative Affairs, at (405) 521-6293 or shirley.russell@opm.ok.gov.

"We serve the people of Oklahoma by delivering reliable and innovative human resource services to our partner agencies to achieve their missions."