



**STATE OF OKLAHOMA  
OFFICE OF PERSONNEL MANAGEMENT**

*"Working for Oklahoma"*

**OPM 07-32**

**DATE:** August 3, 2007

**TO:** All Appointing Authorities

**FROM:** Oscar B. Jackson, Jr., IPMA-CP, Administrator and  
Cabinet Secretary of Human Resources and Administration

**SUBJECT:** **Oklahoma Certified Public Manager (CPM) Program**

A handwritten signature in black ink, appearing to read "Oscar B. Jackson, Jr.", positioned to the right of the "FROM:" field.

The Office of Personnel Management is pleased to announce open enrollment for the Certified Public Manager (CPM) Program. The CPM Program is a nationally accredited professional development program designed to improve services to the citizens of the State of Oklahoma. Participants in the CPM Program have an outstanding opportunity to develop and expand their management skills through workshops, seminars, examinations, and work-related projects. Some agencies have used the CPM projects to accomplish various tasks and studies previously contracted to consultants. Oklahoma agencies have reported more than \$4 million in savings from the implementation of such projects.

Currently there are over 250 candidates representing over 50 state agencies, boards and commissions enrolled in the program. Oklahoma is one of 26 accredited programs in the United States currently offering the certification. Since its inception in 1988, the program has produced 398 graduates representing over 50 state agencies as well as the City of Oklahoma City.

Beginning July 1, 2007, an updated curriculum will be offered to comprise seven competencies recognized by the National CPM Consortium as important attributes for supervisors and managers. The competencies include: Personal and Organizational Integrity, Managing Work, Leading People, Developing Self, Systemic Integration, Public Service Focus, and Change Leadership. By 2010, forty percent of our workforce will be eligible for retirement. Our goal is to facilitate a smooth transition by creating a pool of future leaders for our state agencies.

The program consists of 300 hours of classroom and seminar training as well as four exams and three work-related projects. The cost of the program is \$1,400. \$1,300 is paid by the agency in two installments of \$650. The candidates are assessed \$10 for each test and \$20 for each project.

We are proud of Oklahoma's CPM program and invite your agency to participate through your nomination of employees for the program at this time. A CPM information sheet and application/nomination form are attached for your review. For more information, please contact Lisa Fortier, OPM Certified Public Manager Program Coordinator, at (405) 521-6345.

Attachments

*"We serve the people of Oklahoma by delivering reliable and innovative human resource services to our partner agencies to achieve their missions."*