BOARD OF MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES
June 22, 2012
Department of Mental Health And Substance Abuse Services
Oklahoma City, Oklahoma

Board members Present:

Ronna Vanderslice, Ed. D., Chair
Brent Bell, D.O.
Joel Carson
Henry Haynes, Ed.D.
Mary Anne McCaffree, M.D.
Larry McCauley, Ed.D.
Robert McDonald
Andy Sullivan, M.D.
Gail Wood

Others present:

Commissioner, Terri White, ODMHSAS
Durand Crosby, ODMHSAS
Steven Buck, ODMHSAS
Carol Ladd, ODMHSAS
Angie Patterson, ODMHSAS
Amanda Jett, ODMHSAS
Kimberly Poff, ODMHSAS
Dewayne Moore, ODMHSAS
John Hudgens, ODMHSAS
Deneka Cain, ODMHSAS
Richard Bowden, ODMHSAS
Malissa McEntire, ODMHSAS
Leah Price, TCBH
Lindsey Pianalto, TCBH
Jennifer Higgins, ODMHSAS
Debbie Moran, CACMHC & JTCMHC
Michaelle Statham, ODMHSAS
Jeanette Moore, Hope Community Services, Inc.
Lynn Goldberg, ODMHSAS
Nancy Poteete, Oklahoma Residential Assisted Living Association (ORALA)
Jeff Smith, Children's Recovery Center
Brenda Ototivo, JTCMHC
Brett Thomas, Governor's Office
Shawn McCarty, ODMHSAS
Thomas Ferguson, ODMHSAS
Joe Yosten, ODMHSAS
Pam McKeown, ODMHSAS
Richard Underwood, ODMHSAS
Robin Bachman-Fisher, TCBH
Tommie Hamilton, CACMHC
Nisha Wilson, ODMHSAS
Lorrie Byrum, ODMHSAS
Bruce Walker, DPS
Wendy Larsen, ODMHSAS
Tracey Hooks, Human Skills and Resources, Inc

CALL TO ORDER

Dr. Vanderslice called the meeting to order at 9:00 a.m. and declared a quorum was present.

APPROVAL OF MINUTES OF THE May 25, 2012, BOARD MEETING
Mr. Carson moved to approve the minutes from the May 25, 2012, meeting. Mr. McDonald seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Sullivan	Abstain
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes
Dr. McCauley	Yes		

DISCUSSION AND POSSIBLE ACTION REGARDING CRITICAL INCIDENT REPORT
John Hudgens had no additional information to add to the Critical Incident Report.

Dr. Sullivan moved to approve the Critical Incident Report. Dr. McCaffree seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes
Dr. McCauley	Yes		

DISCUSSION AND POSSIBLE ACTION REGARDING PROGRAM CERTIFICATION RECOMMENDATIONS
Alcohol and Drug Treatment Programs
A. Permit for Temporary Operation
Permit for temporary operation was recommended for: Jim Taliaferro Community Mental Health Center.

Ms. Wood moved to approve permit for temporary operation for the above-referenced program. Dr. Sullivan seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes
Dr. McCauley	Yes		

B. One-Year Certification
One-year certification was recommended for: Jack Brown Treatment Center.

Ms. Wood moved to approve one-year certification for the above-referenced program. Dr. Bell seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes
Dr. McCauley	Yes		

C. Certification with Special Distinction
Certification with special distinction was recommended for: Human Skills and Resources, Inc.

Dr. McCauley moved to approve certification with special distinction for the above-referenced program. Ms. Wood seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes
Dr. McCauley	Yes		

Gambling Treatment Programs
A. Certification with Distinction
Certification with distinction was recommended for: The Center for Therapeutic Interventions, P.L.L.C.

Dr. Sullivan moved to approve certification with distinction for the above-referenced program. Ms. Wood seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes
Dr. McCauley	Yes		

Community Mental Health Center Programs

A. Two-Year Certification

Two-year certification was recommended for: Green Country Behavioral Health Services, Inc.; and Hope Community Services, Inc.

Dr. Bell moved to approve two-year certification for the above-referenced programs. Dr. Sullivan seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes
Dr. McCauley	Yes		

B. Certification with Special Distinction

Certification with special distinction was recommended for: Counseling & Recovery Services of Oklahoma, Inc.; and North Oklahoma County Mental Health Center, Inc.

Dr. Bell moved to approve certification with special distinction for the above-referenced programs. Ms. Wood seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes
Dr. McCauley	Yes		

DISCUSSION REGARDING REPORT FROM COMMISSIONER

Commissioner White reported on the following items:

Carl Albert Community Mental Health Center – Staff Appreciation Celebration – Commissioner White stated that Carl Albert Community Mental Health Center has an annual fish fry for the employees. One of the maintenance employee's catches fish all year for the event. She stated that this year she and Deputy Commissioner Steven Buck were able to attend the celebration.

Griffin Memorial Hospital Employee Appreciation Banquet – (Speaker) – Commissioner White stated that Griffin Memorial Hospital had their annual Employee Appreciation Banquet. She stated that this celebration is sponsored by the Rieger family who runs the Norman Transcript. She stated that some of the Norman legislators were in attendance.

Cindy Rosenthal, Mayor, Norman, Oklahoma – Commissioner White stated that the Department has opened a dialogue with the Mayor of the City of Norman regarding the possibilities for use of the Department's land and facilities in Norman.

Jay Keel, Waymon Hinson, Terry Smith, Todd Crawford, Deborah Gee and Judy Goforth-Parker of the Chickasaw Nation – Commissioner White stated that Governor Anoatubby has been long committed to the issues of mental health and substance abuse and is a wonderful partner with the Department. She stated that she and Deputy Commissioner Carrie Slatton-Hodges had a really nice dialogue with his staff about potential future collaborations.

Absentee Shawnee Tribal Leaders Luncheon – (Speaker) – Commissioner White stated that the topic of discussion was prescription drug use. She also stated that prescription drug use is a growing problem across the state but that Native American tribes are harder hit. She explained that Dan Cross, Absentee Shawnee Tribe, is passionate about this issue and organized a meeting with not just the Absentee Shawnee Tribal Leaders but roughly 75 different tribal leaders to discuss this issue.

Councilman Dr. Ed Shadid; Terry Cline, Ph.D., Secretary of Health and Human Services and Commissioner, Oklahoma State Department of Health; Billy Stout, M.D., The University of Oklahoma Health Science Center; Dewayne Andrews, Provost, The University of Oklahoma Health Sciences Center; and Lyle Kelsey, Executive Director, Oklahoma State Board of Medical Licensure and Supervision – Commissioner White explained that this meeting with the OU Medical School was arranged to open discussion on the possibility of increasing coverage of addiction in both course work and training.

Denise Northrup – Chief of Staff; Steve Mullins, General Counsel, Office of Governor Mary Fallin; and Preston Doerflinger, Oklahoma Secretary of Finance and Revenue. – Commissioner White stated that there have been several meetings with the Governor's office surrounding the Behavioral Health Transfer. She stated that prior to July 1st ODMHSAS and the Healthcare Authority must reach a Memorandum of Understanding (MOU) which will outline what ODMHSAS' and the Healthcare Authority's roles will be after the transfer.

Jennifer Pealer, Ph.D., Senior Policy Analyst; Anne Bettesworth, Policy Analyst; and Le'Ann Duran, Program Director, Corrections, Justice Reinvestment, Council of State Governments Justice Center – Commissioner White explained that this is phase two of the Justice Reinvestment Act. She stated that this effort will focus on implementation.

Commissioner White was happy to announce that she has been able to shift more of her time back to ODMHSAS and less at the Department of Human Services (DHS).

DISCUSSION REGARDING REPORT FROM CHIEF OPERATING OFFICER
Durand Crosby reported on the following items: Mr. Crosby informed the Board Members that in September the State-wide Drug Court Conference is being held at the Embassy Suites in Norman, Oklahoma. In November the Combined Prevention and Recovery Conference will be held in Norman as well. He invited the Board members to attend those conferences.

Mr. Crosby pointed out the success stories in his report and invited the Board members to look those over.

DISCUSSION REGARDING THE REPORT FROM THE CORPORATE ACCOUNTABILITY COMMITTEE
Mr. McDonald gave the report from the Corporate Accountability Committee. He stated there were several questions asked. One in particular was regarding a graph which showed a spike in incidents. Mr. McDonald explained that the cause was due to the new electronic reporting system. Instead of getting paper reports faxed in they now email in electronically and in real time. This resulted in a spike due to crossover between the last of the paper reports and new real time electronic reports.

Mr. McDonald asked about a case involving verbal abuse (which was not supported) and misconduct for creating an offensive working environment (which was supported). Ms. Poff explained that, at times, actions do not rise to the level of meeting the definition of verbal abuse, but that does not mean that the actions were professional. The policy related to an offensive working environment gives the office of Inspector General another option for dealing with incidents that are not as severe but still inappropriate.

Mr. McDonald complimented the Department on their efforts to maintain a professional and respectable atmosphere.

DISCUSSION AND POSSIBLE ACTION REGARDING THE OFFICE OF INSPECTOR GENERAL REPORT
Ms. Poff had no additional information to add to her report.

Mr. Carson moved to approve the Inspector General's report. Mr. McDonald seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes
Dr. McCauley	Yes		

DISCUSSION AND POSSIBLE ACTION REGARDING THE OFFICE OF CONSUMER ADVOCACY REPORT

Consumer Advocate General, Deneka Cain, had nothing to add to her report.

Mr. Carson moved to approve the Inspector General's report. Dr. McCaffree seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes
Dr. McCauley	Yes		

DISCUSSION REGARDING THE REPORT FROM THE PERFORMANCE IMPROVEMENT COMMITTEE

Ms. Wood gave a report on the Performance Improvement Committee meeting. There were two presentations for the June meeting.

Stephanie Gay and Gretchen Geis from the Provider Certification Division presented "The Perfect Storm for Creating System Change."

In 2009, Provider Certification was becoming aware of problems facing both Provider Certification staff and providers. Providers scored low on their compliance scores due to inadequate preparation prior to the certification initial visit. Because of the inadequate preparation, Provider Certification staff was spending an increased amount of time on site visits which also led to many overnight site visits.

Chapter 1 was examined to see if it could be amended to incorporate levels of certification and reward providers for higher initial compliance scores. Also, Provider Certification began requesting copies of the provider policies and procedures beforehand to limit onsite time.

Providers are now better able to prepare themselves for a review by utilizing the revamped protocol, its compliance guidelines and the pre-site survey. This can have a direct impact on the compliance score that they receive which determines their length of certification. They are also able to have the policy aspect of their review completed prior to the onsite visit, leaving time to concentrate on reviewing clinical documentation. This has resulted in the providers feeling as though there is less of a disruption to their facility's billable productivity. Less time is spent onsite which has also led to a decreased amount of overnight stays. For example, in 2008, there were 94 overnight stays and, in 2011, there were 17.

The second presentation was from Chief Operating Officer, Durand Crosby, regarding the Electronic Incident Reports (e-IR).

Mr. Crosby stated that five years ago Leadership realized that there were a series of issues in ODMHSAS's reporting of critical incidents, which included the clarity of how the reports were written, delays in getting reports to appropriate individuals, inconsistency in routing of the reports and employees using inconsistent terms or definitions for events.

Ms. Wood referred to Mr. Crosby on clarification on how long the old reporting system took; he stated that it could take days to get the reports. Ms. Wood stated that with the new system the reports are received immediately.

Ms. Wood gave Carol Ladd, Provider Certification, credit for reviewing all of the reports that come through and getting them routed to the correct person(s).

Through collaboration with the Department's Leadership, Provider Certification division, the Information Services (IS) division, and the Decision Support Services (DSS) division the concept of building an electronic reporting system came about.

Provider Certification and DSS discussed the data to be collected, how to interpret it and how to present the data in a way it can be effectively analyzed. IS worked with DSS on how to retrieve and store the data. Both Provider Certification and IS worked with facilities, since they would be the ones inputting the data, to determine how to make the system user friendly. From there, the divisions worked with end users to ensure they were getting the information they needed.

Dr. McCaffree commented that she is amazed on how technology has transformed mental health care over the years. She stated that ODMHSAS is an example of where other organizations want to be.

Ms. Wood asked if the Transformation Block Grant ODMHSAS was awarded several years ago had a lot to do with the way the Department embraces change. Commissioner White stated that she believes that the grant had something to do it because it gave the agency a flexibility it doesn't usually have; however, she believes that the majority comes from the Leadership team and the employees because they believe they can do amazing things.

Dr. McCauley gave kudos to Carol Ladd for all she does and stated that he was impressed with the team the Department has.

DISCUSSION REGARDING THE REPORT FROM THE FINANCE COMMITTEE

Dr. Haynes stated that Richard Bowden presented the May 2012 finance report. The expenditures report for a couple of facilities show a deficit, but overall, all major programs are within their budget. We have met with each facility director regarding their operations for SFY-2012 and their budget for SFY-2013.

The cash collections reports were presented showing total revolving revenues exceeding our budget by $950K. Most of this excess is attributed to the Children's

Recovery Center's receipt of over $1M in Medicaid cost settlements. We have a large Disproportionate Share receipt o $1.9M in June that will bring several facilities up to their budgeted totals for the year.

The SFY-2013 budget was presented to the Committee for approval. The worksheets outlined new funding for the next fiscal year which includes: $3M for System of Care match, $2.5M for a new crisis center, $667K for jail screening, and the $118M transfer of Behavioral Health Medicaid match from Oklahoma Health Care Authority (OHCA) to ODMHSAS.

The Finance Reports for SFY-2012 and the initial budget for SFY-2013 were recommended for approval by the Finance Committee.

Chief Operating Officer Durand Crosby recommended that the Board consider approving an Emergency Declaration to accelerate the repairs related to asbestos abatement resulting from the storm damage incurred at the Norman facilities.

DISCUSSION AND POSSIBLE ACTION REGARDING MONTHLY FINANCE REPORT

Mr. Bowden had nothing new to add to his report.

Commissioner White explained that part of what the Board members are reviewing and taking action on is the budget the Department will submit to the Office of State Finance. She stated that this is the first year since taking on the role of Commissioner that there are no cuts to be made to the budget; in fact, the Department was awarded new funding for several projects. Commissioner White explained that some of projects include $2.5 million for a new 16 bed crisis center to include an urgent care component. She explained that the Department received $667,000 to begin the program of jail screenings and $3 million was allotted for the Systems of Care match.

Mr. Carson moved to approve the Financial Report. Dr. Sullivan seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes
Dr. McCauley	Yes		

Mr. Carson moved to approve the State Fiscal Year 2013 Budget. Dr. Haynes seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes
Dr. McCauley	Yes		

DISCUSSION AND POSSIBLE ACTION REGARDING DECLARATION OF AN EMERGENCY

A. Discussion and Possible action regarding declaration of an emergency at Griffin Memorial Hospital, Building 40, and Central Oklahoma Community Mental Health Center, Buildings A, B, C, and D for storm related damages.

Mr. Crosby stated that the Department is asking the Board for a declaration of emergency for the Norman facilities due to subsequent developments regarding the damages to the Norman facilities during a 2011 storm. Mr. Crosby reminded the Board members that they had previously discussed the ongoing repairs to these facilities in previous Board Meetings and explained that as a result of these repairs it was discovered that there was asbestos in the buildings that will need to be removed. Mr. Crosby explained that with the needed asbestos abatement, the project has become too big for the current contractor to complete the repairs; therefore, a new contractor has been contacted to do the project.

Because the facilities will need to continue operating out of these buildings, and to avoid or limit any spreading of the asbestos, the abatement process should begin as soon as possible; hence, the request for the emergency declaration.

Dr. Sullivan asked if these repairs would be covered by insurance and Commissioner White stated that they are.

Dr. Sullivan moved to declare an emergency for Griffin Memorial Hospital and Central Oklahoma Community Mental Health Center. Dr. McCaffree seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes
Dr. McCauley	Yes		

PRESENTATION

Commissioner White gave a presentation on the Quality Team Day Awards. She presented the winners with their awards and read a brief description of the project. The second part of Commissioner White's presentation was to recognize Lynn Goldberg, Communications and Event Specialist, with a BEST pin for her work in

organizing the Children Youth and Family picnic. Commissioner White closed with a video of the picnic.

NEW BUSINESS
There was no new business.

ADJOURNMENT
Dr. McCauley moved to adjourn. Dr. McCaffree seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes
Dr. McCauley	Yes		

The meeting adjourned at 10:23am.

Brent Bell D.O.

Joel Carson

Henry Haynes, Ed. D.

Mary Anne McCaffree, M.D.

Larry McCauley, M.D.

Robert McDonald

Andy Sullivan, M.D.

Ronna Vanderslice, Ed.D., Chair

Gail Wood