

**CHAPTER 50. AUTOMATED SYSTEMS
SUBCHAPTER 1. GENERAL PROVISIONS**

230:50-1-1. Purpose

The rules in this Chapter provide specifications for proprietary election administration software and for voting devices, procedures for testing the devices, for printing ballots for the devices, and for using the devices in elections. These rules also provide instructions for operating the two types of optical scanning voting devices in use in Oklahoma.

230:50-1-2. Definitions [REVOKED]

The following words or terms, when used in this Chapter, shall have the following meaning, unless the context clearly indicates otherwise:

— **Ballot** means a category of offices or measures, one or more of which can appear on a ballot card.

— **Ballot Card** means a card upon which votes may be recorded by use of a special marking device.

— **Count** means the process by which a voting device automatically scans or examines votes recorded on ballot cards and produces printed results.

— **Voting Device** means an apparatus that automatically scans (or examines) and counts votes recorded on ballot cards and produces printed results.

**SUBCHAPTER 3. VOTING DEVICES AND DATA PROCESSING
PART 7. OKLAHOMA ELECTION MANAGEMENT SYSTEM**

230:50-3-31. Oklahoma Election Management System authorized [REVOKED]

The Secretary of the State Election Board is authorized to purchase equipment for and to *implement a unitary, unified, integrated system of election administration for the State of Oklahoma.* [26:21-101] This system shall be known as the Oklahoma Election Management System, and the abbreviation "OEMS" shall be used to refer to the system in the Administrative Rules of the State Election Board. OEMS shall include electronic data processing capabilities for the maintenance of voter registration records, absentee ballot processing, election accounting, election preparation and Precinct Official Management. The State Election Board and every County Election Board shall be included in OEMS.

230:50-3-31.1. Modern Election Support Application

(a) The Modern Election Support Application is a software system developed for the Oklahoma State Election Board for use by the County Election Boards in the administration of voter registration and elections and the performance of various election-related duties. The abbreviation "MESA" shall be used to refer to the software in the rules of the State Election Board. The MESA software is a new function of OEMS (Oklahoma Election Management

System) and is the first step in the process of updating the functions of OEMS and of upgrading and modernizing the hardware platform on which it resides. MESA software may be installed on personal computers in the possession of the County Election Board. All County Election Board employees, at the discretion of the Secretary of the County Election Board, may become authorized users of MESA.

(b) County Election Boards are ~~authorized~~ required to use the MESA software as necessary in the performance of their official duties. ~~Use of the MESA software is optional in all areas where its functionality duplicates the functionality of OEMS. Use of MESA software is required in all areas where its functionality is no longer supported in OEMS.~~

230:50-3-32. Use of ~~OEMS~~ and MESA required

The Secretary of the County Election Board shall be required to use ~~OEMS~~ and MESA to perform the administrative functions of the County Election Board included in ~~OEMS~~ and MESA.

230:50-3-33. OEMS Hardware, software use restricted [REVOKED]

(a) ~~The hardware and software components of OEMS shall be used only for the election administration functions of the County Election Board. The use of OEMS hardware or software for any purpose not specifically authorized by the Secretary of the State Election Board is prohibited. The hardware and software components of OEMS installed in the County Election Board office are the property of the State Election Board. [26:3-104]~~

(b) ~~No software shall be installed on the County Election Board's OEMS computer unless it has been either provided by or authorized and approved by the Secretary of the State Election Board. No hardware shall be attached to the County Election Board's OEMS computer unless it has been either provided by or authorized and approved by the Secretary of the State Election Board. The County Election Board Secretary is prohibited from using any additional software or hardware with the OEMS system unless specifically authorized to do so by the Secretary of the State Election Board.~~

230:50-3-34. County Election Board shall maintain data

The Secretary of the County Election Board shall be responsible for maintaining in ~~OEMS~~ and in MESA all required records and information for the county. The Secretary shall be responsible for the accuracy of the data entered into ~~OEMS~~ and MESA. The Secretary shall be responsible for providing accurate, up-to-date data to the State Election Board as required.

230:50-3-35. Training for County Election Board personnel

The Secretary of the State Election Board shall provide training for County Election Board personnel in all aspects of the use of ~~OEMS~~ and MESA. Training shall include use of all ~~OEMS~~ hardware and all ~~OEMS~~ and MESA software components. Only persons who have completed a training program approved by the State Election Board shall be authorized to use ~~OEMS~~ and MESA.

230:50-3-35.1. Instructions for OEMS software [REVOKED]

~~The Secretary of the State Election Board shall prepare and distribute appropriate instructions to enable County Election Board personnel to use the software that comprises OEMS. These instructions shall be revised and updated as necessary.~~

230:50-3-37. Username and password security in ~~OEMS~~ and MESA

Username and password are security features of ~~OEMS~~ and of MESA. The County Election Board Secretary, Assistant Secretary or Chief Clerk, and other County Election Board employees authorized by the Secretary to use ~~OEMS~~ and MESA each will have unique usernames and passwords. Each user of ~~OEMS~~ and MESA shall be required to keep his or her password secret at all times. Under no circumstances shall a username or password be made available to an unauthorized person. Usernames and passwords shall not be displayed in any location or recorded in any manner where they can be viewed by unauthorized persons. Passwords in ~~OEMS~~ will expire after ninety days of use. Passwords in MESA will expire after 30 days of use. Each authorized user shall be responsible for creating and maintaining his or her own passwords as prompted by the software.

230:50-3-38. OEMS morning routine [REVOKED]

~~Immediately upon logging on the OEMS system each morning, the Secretary and other authorized users shall check the Events Calendar to determine the status of various scheduled system processes and reports and to verify that scheduled tasks are performed in a timely manner.~~

230:50-3-39. OEMS system backups [REVOKED]

~~County Election Board personnel shall be responsible for backing up information in the OEMS system on a regular basis. Backups are a critical part of the OEMS system. If the County Election Board's OEMS computer is damaged and its data lost, the data can be restored from the most recent backup. In the event data must be restored from a backup, the Secretary shall immediately contact the State Election Board for assistance. Two types of backups shall be conducted regularly. The County Election Board shall receive two tape cartridges, one for each type of backup:~~

- ~~—(1) **Daily backups.** One tape cartridge shall be labeled "Tape #1, Daily Backup, (County Name)."~~
- ~~—(2) **Weekly backups.** One tape cartridge shall be labeled "Tape #2, Weekly Backup, (County Name)."~~

230:50-3-40. Conducting daily OEMS backups [REVOKED]

~~Daily OEMS system backups shall be requested on Monday, Tuesday, Thursday and Friday each week. Daily OEMS backups are processed by the system at night. Daily OEMS backups shall be requested at the beginning of the business day.~~

230:50-3-41. Conducting weekly OEMS backups [REVOKED]

~~Weekly OEMS system backups shall be requested at the beginning of the business day on Wednesday each week. Weekly OEMS backups are processed by the system at night.~~

230:50-3-41.1. Election backups in OEMS [REVOKED]

~~(a) County Election Board personnel shall request and complete an election backup in OEMS when election programming is completed. A new election backup shall be requested and completed each time changes are made in the programming for an election. County Election Board personnel shall request and complete another election backup after all election results have been entered into the system on election night.~~

~~(b) County Election Board personnel shall receive a special tape cartridge to use for all election backups. This tape cartridge shall be labeled "Election Setup Backup Tape (County name)." The Election Setup Backup Tape shall be used for no other purpose than for election backups and no other tape shall be substituted for it to conduct election backups unless specific instructions are received from the State Election Board.~~

~~(c) County Election Board personnel shall follow all instructions provided by the State Election Board to request and complete election backups.~~

230:50-3-42. Turning OEMS hardware components on and off [REVOKED]

~~(a) County Election Board personnel shall leave the hardware components of OEMS on at all times unless specifically instructed otherwise by the State Election Board or unless one of the conditions outlined in (b) of this Section exists. The Memory Pack Receiver is not considered to be part of the computer system and shall not be turned on until it is needed to burn memory packs or to read memory packs as outlined in 230:50-3-58 and 230:35-3-87.~~

~~(b) If County Election Board personnel are informed of plans to interrupt electrical power to the building in which the County Election Board office is located, the system shall be turned off before the power interruption occurs. If it is necessary to move any of the hardware components, the system first shall be turned off. In addition, County Election Board personnel may turn off the hardware components of OEMS if a severe electrical storm occurs during work hours or if severe electrical storms are forecast during evening hours or during the weekend. If possible, County Election Board personnel shall inform the State Election Board before turning the system off.~~

~~(c) County Election Boards shall observe all instructions provided by the State Election Board for turning the hardware components of OEMS on and off.~~

PART 9. ELECTION PROGRAMMING

230:50-3-52. Election programming

~~(a) **Purpose of election programming.** All necessary information concerning an election must~~

~~be entered into OEMS so that voting device memory packs can be programmed and election results can be received, processed and certified. The process of entering all this necessary information into OEMS shall be referred to as election programming.~~

~~(b) **Responsibility for election programming.** Election programming in the county shall be conducted under the supervision of the Secretary of the County Election Board. The Secretary shall ensure that election programming in the county is performed accurately and in a timely manner.~~

230:50-3-53. Time for election programming

~~(a) Election programming shall begin immediately upon receipt of a resolution calling for an election. If the resolution is the first one received calling for an election on a specific date, that election date shall be the first item entered into OEMS. After the election date has been entered, the new election shall be added to the existing election date.~~

~~(b) Other election programming tasks shall be completed in a timely manner. Some tasks are required to be completed prior to the filing period and others after the filing period but before ballot printing begins. During the time that ballot printing is underway, all remaining election programming tasks shall be completed and voting device memory packs shall be burned so that voting device programming testing, as detailed in 230:50-3-68, can be conducted as soon as possible after ballots are received.~~

230:50-3-54. Election programming for statewide elections

~~— Election programming for a statewide election shall be performed both by the State Election Board and by each County Election Board. County Election Board personnel shall notify the State Election Board when all county election programming tasks required to precede ballot printing have been completed. Upon receipt of such notice, State Election Board personnel shall conduct a review of all data entered by County Election Board personnel. When the accuracy of the data entered by County Election Board personnel has been verified, State Election Board personnel shall initiate a process in OEMS to merge the election data entered by the State Election Board with the data entered by the County Election Board. After the election data is successfully merged, the County Election Board personnel shall complete the remaining election programming tasks.~~

230:50-3-55. Election programming for elections that are not statewide elections

~~— Election programming for all elections that are not held in conjunction with a statewide election shall be performed only by County Election Board personnel. However, when all election programming tasks that are required to precede ballot printing have been completed, County Election Board personnel shall notify the State Election Board. Upon receipt of such notice, State Election Board personnel shall conduct a review of all data entered for the election. After verifying the accuracy of the data, State Election Board personnel shall notify the County Election Board to proceed with the final election programming tasks.~~

230:50-3-56. Model elections [REVOKED]

~~The State Election Board shall provide model elections to be used by the County Election Board in election programming. The use of model elections decreases the amount of data entry required of County Election Board personnel in programming a specific election. No programming shall be done in a model election. A copy of the appropriate model election shall be made and all new data entry shall be made in the copy. The State Election Board shall provide a model election for every type of election to be conducted by the County Election Board.~~

230:50-3-57. Election programming procedures checklists [REVOKED]

~~The State Election Board shall provide to the County Election Board detailed, step-by-step checklists for programming both statewide elections and elections that are not statewide elections. County Election Board personnel responsible for election programming shall be required to use the appropriate checklist for the type of election being programmed and shall follow the checklist steps exactly.~~

230:50-3-58. Burning voting device memory packs [REVOKED]

~~After all election programming tasks have been completed, the voting device memory packs shall be burned for the election. Before burning the memory packs, County Election Board personnel shall verify that each memory pack is correctly labeled for the precinct in which it will be used. Each voting device memory pack to be used in an election shall be tested, as detailed in 230:50-3-67, before it is burned for the election. As soon as possible after burning memory packs, the voting device programming testing procedures outlined in 230:50-3-68 shall be performed. If a memory pack fails to function as anticipated, the following steps shall be performed:~~

- ~~—(1) Verify that the correct memory pack for the precinct being tested is installed in the voting device.~~
- ~~—(2) Review all appropriate reports to locate any programming error causing the difficulty.~~
- ~~—(3) Correct the error, burn all the memory packs again and repeat the testing procedures for all precincts.~~

PART 11. VOTING DEVICE TESTING

230:50-3-64. Testing voting devices and memory packs required

(a) ~~The Secretary of the County Election Board shall cause each voting device and each memory pack to be tested prior to each election in which they are used. The Secretary shall assign an employee of the County Election Board to perform voting device testing according to procedures prescribed by the State Election Board.~~

(b) ~~Notice of testing shall be given in writing to the county chairpersons of each recognized political party not fewer than ten days before testing begins for a partisan election.~~

230:50-3-65. Testing Procedures Checklist [REVOKED]

The Testing Procedures Checklist shall be used by the person assigned to perform all voting device testing procedures. The Testing Procedures Checklist shall be retained as outlined in 230:50-3-70.

230:50-3-68. Testing voting devices for an election [REVOKED]

~~(a) **Purpose of voting device testing.** Voting device testing is required to ensure that the voting device has no mechanical defects, that the device is reading and tabulating ballots accurately, that the election programming is correct, and that the ballots delivered by the printer can be inserted into the device and that the device can read the ballots. The testing procedures also ensure that the memory packs are able to record, store and reproduce the ballot count.~~

~~(b) **Time for voting device testing.** Voting devices shall be tested as soon as possible after ballots have been received and memory packs have been burned for an election. Testing shall be completed not later than the day before voting devices are scheduled to be delivered to the polling places or to be issued to the Inspectors.~~

~~(c) **Responsibility for voting device testing.** The Secretary of the County Election Board shall be familiar with the voting device testing procedures prescribed by the Secretary of the State Election Board and shall ensure that all personnel assigned to conduct voting device testing receive adequate training.~~

~~(d) **Procedure for voting device testing.** The procedure for testing a voting device is detailed in the most current version of the Voting Device Testing Procedures checklist provided by the Secretary of the State Election Board. Personnel assigned by the Secretary of the County Election Board to conduct voting device testing shall photocopy the checklist and shall enter the election description and the election date on the copy. All instructions contained in the checklist shall be followed precisely and all referenced reports shall be printed. Results from the voting device tape shall be compared with the results on the various printed reports and both the tape and the reports shall be compared with the expected results of the test deck to verify the accuracy of the voting device. All inconsistencies or errors discovered during testing shall be identified and corrected immediately. Personnel conducting testing shall contact the State Election Board for assistance if necessary. An improperly functioning voting device or memory pack shall be reported to the State Election Board immediately. After testing procedures have been completed for all voting devices to be used in the election, the County Election Board Secretary and the person or persons who conducted testing shall complete, sign and date the statements at the end of the checklist. The Voting Device Testing Procedures checklist, along with all voting device tapes and all reports produced during testing, shall be available for public inspection until the election's contest period is concluded and then shall be retained for 24 months after the election. See 230:50-3-70.~~

~~(e) **Preparing voting device for election day.** At the conclusion of the testing procedure, the testing results shall be erased from the memory pack. The memory pack then shall be installed in the voting device and the appropriate seal shall be affixed to the memory pack door. County Election Board personnel shall record the seal number, the precinct number and the election date on the Voting Device Report.~~

SUBCHAPTER 9. TELEPHONE VOTING SYSTEM [REVOKED]

230:50-9-1. Purpose of telephone voting system [REVOKED]

The purpose of the rules in this subchapter is to authorize the use of the Inspire Vote-by-Phone system and to establish procedures for implementation and use of this system in federal elections in Oklahoma. The implementation of the Inspire Vote-by-Phone system for federal elections in Oklahoma is intended to satisfy the accessibility requirements of the federal Help America Vote Act of 2002. The Inspire Vote-by-Phone system, hereafter referred to as the telephone voting system, is a ballot marking system which enables voters with disabilities, including voters who are blind or visually impaired, to vote with the same degree of access and participation, including privacy and independence, as other voters.

230:50-9-2. Use of telephone voting system [REVOKED]

(a) The telephone voting system shall be available at precinct polling places and at the in-person absentee polling place in the county. The Secretary of the County Election Board shall follow instructions provided by the Secretary of the State Election Board to arrange for access to a telephone for Precinct Officials and voters to use with the telephone voting system.

(b) The Secretary of the State Election Board shall provide instructions, forms, and materials for the County Election Board Secretary and Precinct Officials to use with the telephone voting system.

(c) All ballots marked using the telephone voting system shall be printed in the offices of the State Election Board and subsequently shall be transmitted to the appropriate County Election Board. The County Election Board shall observe the procedure outlined in 230:50-9-9 to count the telephone ballots after the election. The results of the counted telephone ballots shall be added to the final election results for each appropriate precinct.

(d) All materials produced in the casting and counting of telephone ballots shall be retained by the County Election Board for 24 months following the election.

230:50-9-3. Telephone voting procedure [REVOKED]

(a) **Routine procedure.** If a voter chooses to use the telephone voting system, the following procedure shall be observed:

- (1) The Judge follows the instructions in 230:35-5-55(a) (1) through (7) to process the voter. Write "telephone voter" above the voter's name in the Precinct Registry. If the voter is casting a provisional ballot, see (b) of this Section.
- (2) The Judge prints the voter's name on the Telephone Voting System Roster and asks the voter to sign the Roster.
- (3) The Judge writes the appropriate ballot codes for the voter on the Roster.
- (4) The Judge indicates on the Roster whether the voter is casting a provisional ballot. If the voter is casting a provisional ballot, see (b) of this Section.
- (5) The Judge refers the voter to the Inspector or the Telephone Voting System Aide.
- (6) The Inspector escorts the voter to the designated telephone and explains the telephone

~~voting system to the voter. Tell the voter:~~

- ~~— (A) You must listen carefully to the recorded instructions.~~
- ~~— (B) You will vote the ballot using the telephone keypad.~~
- ~~— (C) You can confirm your vote in each race.~~
- ~~— (D) When you have finished voting your ballot, you can listen to the entire ballot read back to you.~~
- ~~— (E) You can go back and make changes to your ballot.~~
- ~~— (F) When you are certain that your ballot is marked correctly, you must press the "#" key to submit the ballot.~~
- ~~— (G) Do not hang up until you hear "Thank you for voting." After you hear this message, you may hang up the telephone and leave the polling place.~~
- ~~— (H) If you need help at any point during the voting process, please let me know. You can put the phone down during the voting process. The call will not end until you hang up.~~
- ~~— (I) If you are disconnected during the call, please tell me. Your ballot can be reissued as long as you have not submitted the ballot.~~
- ~~— (7) The Inspector dials the toll-free number for the telephone voting system and follows the recorded instructions to enter the six-digit precinct number and the ballot access code.~~
- ~~— (8) When prompted, the Inspector gives the telephone receiver to the voter and leaves the voter alone to vote.~~
- ~~— (9) The Inspector writes the time the call is initiated on the Roster.~~
- ~~— (10) If the voter informs the Inspector that he was unable to complete the ballot, the Inspector follows these steps to verify that the voter's ballot was not submitted:
 - ~~— (A) Dial the toll-free number again from the same telephone using the same line if there is more than one line available.~~
 - ~~— (B) Listen for a message that states the previous call from this telephone number was not completed. Write "call not completed" in the Comments column on the Roster.~~~~
- ~~— (11) The Inspector gives the voter the choice to continue voting by telephone or to vote by regular ballot with assistance as necessary.
 - ~~— (A) If the voter chooses to continue voting by telephone, reinitiate the voter's ballots by repeating steps (7) and (8). Write the time the call is reinitiated in the Comments column on the Roster.~~
 - ~~— (B) If the voter chooses to vote by regular ballot with assistance, issue the appropriate regular ballots to the voter and provide assistance as needed as outlined in 230:35-5-120. Indicate in the Comments column on the Roster that the voter continued voting with a regular ballot.~~~~

~~(b) **Provisional voting procedure.** If a voter who chooses to use the telephone voting system is casting a provisional ballot, the Inspector shall follow the instructions in 230:35-5-177 to fill out an Oklahoma Provisional Ballot Affidavit envelope for the voter. If necessary, make the following adjustments to the procedure:~~

- ~~— (1) If necessary, fill out the Oklahoma Voter Registration Application form for the voter. Offer the voter the use of a signature guide to use to sign the form. If the voter is unable to sign the form himself, print the voter's name on the signature line and write your own initials beside the printed name. Print your name in the space provided at the bottom of the form.~~
- ~~— (2) If necessary, read the information on the Oklahoma Provisional Ballot Affidavit envelope aloud to the voter and ask the voter to confirm its accuracy.~~

- ~~—(3) Offer the voter the use of a signature guide to sign the affidavit. If the voter is unable to sign, print the voter's name on the signature line and write your own initials beside the printed name.~~
- ~~—(4) The line number from the Telephone Voting System Roster on which the voter's name is printed will be used to identify this provisional ballot. Write this number on the upper right corner of the affidavit envelope. Enter this number into the telephone voting system when prompted to indicate that this is a provisional ballot.~~

230:50-9-4. Procedure when telephone is not available at polling place [REVOKED]

~~(a) In the event that a telephone for use with the telephone voting system is not available in a precinct polling place, any voter who wishes to use the telephone voting system must be referred to a polling place with a telephone. The Secretary of the County Election Board shall designate a polling place with an available telephone for each polling place where there is no telephone.~~

~~(b) When a voter who wants to use the telephone voting system must be referred to another polling place, the Judge follows these instructions:~~

- ~~—(1) Locate the voter's name in the Precinct Registry and tell the voter to sign the Precinct Registry, unless the voter is casting a provisional ballot. Write "telephone voter sent to Precinct (NUMBER)" above the voter's name.~~
- ~~—(2) If there is a message in the signature line beside the voter's name in the Precinct Registry, follow the appropriate instructions in the Precinct Problem Solver.~~
- ~~—(3) Fill out a Telephone Voting System Precinct Voucher.~~
 - ~~—(A) Write the voter's name on the Voucher.~~
 - ~~—(B) Write the six-digit precinct number and the ballot access code on the Voucher.~~
 - ~~—(C) Check the appropriate ballots on the Voucher.~~
 - ~~—(D) Indicate whether the voter is casting a provisional ballot.~~
 - ~~—(E) Write the name and address of the designated polling place on the voucher.~~
 - ~~—(F) Sign the Voucher in the space provided.~~
- ~~—(4) Tell the voter to give the Voucher to the Judge at the designated polling place.~~

230:50-9-5. Procedure when voter is referred from polling place without telephone [REVOKED]

~~When a voter presents a Telephone Voting System Precinct Voucher from another precinct to the Judge, the Judge immediately refers the voter to the Inspector. The Inspector takes the Telephone Voting System Precinct Voucher from the voter and uses it to fill out the Telephone Voting System Roster. This voter is required to sign the Roster in this precinct. Indicate in the "Comments" column of the Roster the precinct from which the voter was referred. Use the six-digit precinct number, ballot access code, and ballot information on the Telephone Voting System Precinct Voucher to access the voter's ballot. Attach the voucher to the Roster.~~

230:50-9-6. Telephone Voting System Aide responsibilities [REVOKED]

~~A Telephone Voting System Aide is a special-purpose precinct worker as described in 230:10-3-28.1. The same individual may also serve as a Provisional Voting Officer or as a~~

Registration Official at this election. (For payment purposes, a Telephone Voting System Aide is entered in OEMS as a Provisional Voting Officer or Registration Official.) When a Telephone Voting System Aide is employed in a precinct, the telephone voting system duties prescribed for the Inspector are instead performed by the Aide. A Telephone Voting System Aide has the following responsibilities:

- (1) Fill out information on the Telephone Voting System Roster form.
- (2) Explain the telephone voting process to the voter.
- (3) Escort the voter to the designated telephone.
- (4) Dial the toll-free number.
- (5) Enter the six-digit precinct number and the ballot access code.
- (6) Give phone to voter and leave voter alone to vote.

230:50-9-7. Telephone Voting System Precinct Log [REVOKED]

The Telephone Voting System Precinct Log is either a paper form or a Microsoft Word (TM) template form:

- (1) List all regular precincts using the six-digit OEMS precinct number on the Telephone Voting System Precinct Log.
- (2) Indicate whether a telephone is available for use with the telephone voting system in each precinct's polling place by placing a checkmark in the appropriate column.
- (3) Enter the number of signatures on the Telephone Voting System Roster for each precinct listed. If there are no signatures on the Roster, enter "0" in the "Number of Signatures" column. If there was not a telephone available in a precinct, enter a "0." Do not leave the "Number of Signatures" column blank for any listed precinct.
- (4) After returns have been received from all precincts, total the "Number of Signatures" column and enter the total in the space provided.
- (5) Fax or email the Telephone Voting System Precinct Log to the State Election Board.
- (6) Make copies of the Telephone Voting System Precinct Log and of the Telephone Voting System Rosters from each precinct and make the copies available for public inspection. Keep the originals in a secure location in your office.

230:50-9-8. Receiving telephone ballots by fax from State Election Board [REVOKED]

On Wednesday, the State Election Board staff faxes the telephone ballots to the County Election Board. The fax cover sheet lists the total number of pages transmitted, the total number of ballots transmitted, and identifies any provisional ballots. Upon receipt of the fax from the State Election Board, the Secretary takes the following steps to confirm the transmission and to secure the ballots:

- (1) Examine each page of the transmission to be certain that it is completely legible. If you cannot read a faxed ballot or cannot discern how it is marked, call the State Election Board immediately.
- (2) Use information recorded on the fax transmission cover sheet to verify that you received the entire transmission. If you do not receive the same number of pages indicated on the cover sheet, call the State Election Board immediately.
- (3) Sort the faxed ballots by precinct.

- ~~—(4) Use the Telephone Voting System Precinct Log to verify that you received by fax the same number of telephone ballots as were cast. If the number of ballots you received is not the same as the total number shown on the Precinct Log, call the State Election Board.~~
- ~~—(5) Identify and set aside any provisional telephone ballots.~~
- ~~—(6) Seal each faxed telephone ballot inside a ballot secrecy envelope and set them aside in a secure location in your office until the County Election Board meets on Friday.~~
- ~~—(7) Take these steps to process the telephone provisional ballots:~~
 - ~~—(A) Match the provisional ballot with the Oklahoma Provisional Ballot Affidavit envelope completed for the voter.~~
 - ~~—(B) Put the faxed ballot inside a ballot secrecy envelope, seal it, and place the secrecy envelope inside the affidavit envelope.~~
 - ~~—(C) Follow the procedures in Sections 230:35-3-125 through 230:35-3-130 to verify the telephone provisional ballots.~~
 - ~~—(D) If the telephone provisional ballot is verified and approved for counting, it must be counted along with the other telephone ballots as outlined in Section 230:50-9-9.~~

230:50-9-9. Counting telephone voting system ballots [REVOKED]

~~Upon receipt from the State Election Board of the ballots marked and printed by the telephone voting system, the Secretary of the County Election Board shall observe the same procedure outlined in 230:30-19-6 and in this Section to count the telephone ballots and to include them in the final election results for the appropriate precincts. These procedures shall be conducted in a public meeting of the County Election Board.~~

- ~~(1) Open the secrecy envelopes containing the faxed telephone ballots one at a time in the presence of the County Election Board members:
 - ~~(A) The Secretary selects the correct Optech absentee ballot style for each telephone ballot. Use the Ballot Style Listing by Precinct report to select the correct absentee ballot style.~~
 - ~~(B) Follow the procedure outlined in 230:30-19-6 to mark the Optech ballot to substitute for the faxed telephone ballot.~~~~
- ~~(2) Insert the absentee precinct memory pack in the voting device. If there is more than one absentee precinct for the election, be certain that the correct memory pack is used.~~
- ~~(3) Press the Print Totals key to obtain a Totals Printout. Verify that the totals exactly match the totals on the absentee Totals Printout obtained on election night.~~
- ~~(4) Enter the four-digit access code and follow the appropriate instructions to reopen the polls so that the voting device will accept ballots.~~
- ~~(5) Insert all the substitute telephone ballots in the voting device.~~
- ~~(6) Obtain a new Totals Printout after all substitute telephone ballots have been counted. The following message will print after each race on the Totals Printout: "Test Results Only. Results Are Not Official!" However, these results are official and this message should be disregarded.
 - ~~(A) Set the first new Totals Printout aside in a safe place. Do not put it in a ballot transfer case.~~
 - ~~(B) Print at least three more copies of the Totals Printout.~~~~
- ~~(7) Sign the Totals Printouts. The employee who counted the ballots and the members of~~

~~the County Election Board each shall sign all copies of the Totals Printout.~~

- ~~(8) Remove the counted telephone ballots from the ballot box and place them in a ballot transfer case with one signed copy of the Totals Printout. If telephone ballots for more than one precinct are placed in the same ballot transfer box, the ballots shall be separated by precinct. (The telephone ballots may be placed in the same ballot transfer case as the counted provisional ballots which also shall be separated by precinct.)~~
- ~~(9) Seal the ballot transfer case and affix to the box a short turquoise State Election Board seal signed by the County Election Board members and the employee who fed the ballots into the voting device. The Secretary shall check the "Counted Telephone Ballots" box on the seal and shall indicate the precinct number or numbers included in the ballot transfer box.~~
- ~~(10) Give the sealed ballot transfer case to the Sheriff, who shall provide security for the counted ballots until 5 p.m. or until the ballots are delivered to the court room for a recount.~~
- ~~(11) One copy of each of the new Totals Printouts shall be made available for public inspection in the County Election Board office.~~
- ~~(12) Follow the appropriate software instructions to read the absentee precinct memory pack into the computer.~~
- ~~(13) Print a Precinct Report for the absentee precinct. Proof the Precinct Report against the Totals Printout.~~