



Software Licensing Standard

Introduction

The State of Oklahoma has a responsibility to ensure software used by state employees and contractors is appropriately licensed. Individuals using or installing software must comply with the licensing agreement.

Purpose

This document establishes guidelines for the use of licensed software by State of Oklahoma agencies. The purpose is to help the state remain compliant with software licensing agreements.

Standard

Violating any software license agreement or copyright, including copying or redistributing copyrighted computer software, data or reports without proper, recorded authorization is prohibited. Software protected by copyright shall not be copied except as specifically stipulated by the owner of the copyright.

Protected software is not to be copied into, from or by any state facility or system, except by license. The number and distribution of copies must be handled in such a way that the number of simultaneous users in an agency or department does not exceed the number of original copies purchased, unless otherwise stipulated in the purchase contract.

All users of state technology resources are required to abide by and comply with all state and federal laws governing software license, leasing or copyright agreements.

Compliance

This standard shall take effect upon publication and is made pursuant to Title 62 O.S. §§ 34.11.1 and 34.12 and Title 62 O.S. § 35.8. OMES IS may amend and publish the amended standards policies and standards at any time. Compliance is expected with all published policies and standards, and any published amendments thereof. Employees found in violation of this standard may be subject to disciplinary action, up to and including termination.

Rationale

To coordinate and require central approval of state agency information technology purchases and projects to enable the chief information officer to assess the needs and capabilities of state agencies as well as streamline and consolidate systems to ensure that the state delivers essential public services to its citizens in the most efficient manner at the lowest possible cost to taxpayers.

Revision history

This standard is subject to periodic review to ensure relevancy.

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| Approved by: Joe McIntosh, Chief Information Officer | |