



State Governmental Technology Applications Review Board
Office of Management and Enterprise Services
Special Meeting Minutes
OMES IS Data Center, Conference Room 2024
3115 N. Lincoln Blvd., Oklahoma City, OK 73105
Wednesday, Oct. 12, 2022, 2:00 p.m.

A meeting notice was filed with the Secretary of State, and the agenda was posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: Tom Robins
Kathy Aebischer
Dedra Blackwell
Eric Cannaday
Cathy Menefee
Matthew Phillips (Appeared Remotely)
Dr. Sujeet Sheno (Appeared Remotely)

MEMBERS ABSENT: None.

GUESTS: Joshua Huckleberry, OMES IS, Deputy General Counsel
Beverly Hicks, OMES
Trace Jones, OMES
Mason Campbell
Joshua Smith, BOT
Jessica Bowman, NIC OK
Tanner Hughes, NIC OK

I. Call to order and establish a quorum:

Chairman Tom Robins called the meeting to order at 2:06 p.m. A roll call was taken, and a quorum was established. Mr. Robins was advised that a meeting notice was filed with the Secretary of State, and the agenda was posted in accordance with the Open Meeting Act.

II. Welcome/introductions:

Chairman Robins welcomed the board members and guests to the meeting.

III. Discussion and possible action to approve Aug. 10, 2022, special meeting minutes:

Eric Cannaday moved to approve the meeting minutes of August. Kathy Aebischer seconded the motion. The following votes were recorded, and the motion passed:

Ms. Aebischer, yes; Ms. Blackwell, yes; Mr. Cannaday, yes; Ms. Menefee, yes;
Mr. Phillips, abstain; Mr. Robins, yes; Mr. Sheno, abstain.

IV. Review, discussion, and possible action on convenience fees and other fee proposals:
i. The Board of Tests for Alcohol and Drug Influence (BOT) – NIC Online licensing services and application fees. [Joshua Smith, Director]

Kathy Aebischer moved to approve. Eric Cannaday seconded the motion. The following votes were recorded, and the motion passed:

Ms. Aebischer, yes; Ms. Blackwell, yes; Mr. Cannaday, yes; Ms. Menefee, yes; Mr. Phillips, yes; Mr. Robins, yes; Mr. Shenoi, yes.

Discussion and possible action to approve 2023 meeting dates, all on Wednesday at 2 p.m.:

Jan 11	May 10	Sept 13
Feb 8	Jun 7	Oct 11
Mar 8	Jul 12	Nov 8
Apr 12	Aug 9	Dec 13

Kathy Aebischer moved to approve the meeting dates of 2023. Dedra Blackwell seconded the motion. The following votes were recorded, and the motion passed:

Ms. Aebischer, yes; Ms. Blackwell, yes; Mr. Cannaday, yes; Ms. Menefee, yes; Mr. Phillips, yes; Mr. Robins, yes; Mr. Shenoi, yes.

V. CIO’s Comments:
Supplier Expo

CIO Moore updated the members on the great turnout and success of the Supplier Expo, which encourages vendors/Oklahoma Companies to do business with the State.

State’s Strategic Plan – 2023-2025

Mr. Moore reported on the state’s strategic plan in the link below, which focuses on employee empowerment, digital transformation, technology management, continuing to look at the State’s network and its use, and significant pushes around state data enablement.

<https://oklahoma.gov/content/dam/ok/en/omes/documents/ITStrategicPlan2023-2025.pdf>

VI. Chair updates and discussion:

Discussion on opportunities and options for the future of GTARB:

Chairman Robins discussed the future of the Board’s role as technology evolves and the potential of the Board’s functions.

VII. Adjournment:

There being no further business, Kathy Aebischer made the motion to adjourn. Cathy Menefee seconded the motion. Seeing no opposition, the meeting adjourned at 2:43 p.m.