

**Minutes**  
**Capitol-Medical Center Improvement and Zoning Commission**  
**July 26, 2019**  
**8:15 a.m.**  
**Will Rogers Building, Rm. 216**  
**Oklahoma City, Oklahoma**

A meeting notice was filed with the Secretary of State and an agenda posted in accordance with the Open Meeting Act.

**MEMBERS PRESENT:** Brian Downs  
Hillary Farrell  
Joshua Greenhaw  
Jeremiah Jordan  
Paul Manzelli  
Dan Ross

**MEMBERS ABSENT:** Tiana Douglas  
Kirkland Hall  
Ken Phillips  
Janis Powers

**STAFF/GUESTS:** Casey Jones, OMES Zoning Assistant Planner  
Susan Stout, OMES  
Karl Kramer, OAG  
Bobby Krag, OK Farm Bureau  
Evangeline Bondzie, Resident

**A. Roll Call:**

Chairman Dan Ross called the meeting to order at 8:20 a.m. A roll call was taken and a quorum established. Mr. Ross was advised that notice of a meeting had been given and an agenda posted in accordance with the Open Meeting Act.

**B. Minutes:**

**1. Approval, disapproval and/or amendment of the minutes of May 22, 2019 meeting.**

Josh Greenhaw moved to approve the meeting minutes of May. Jeremiah Jordan seconded the motion. The following votes were recorded and the motion passed:

Mr. Downs, yes; Ms. Farrell, yes; Mr. Greenhaw, yes; Mr. Jordan, yes; Mr. Manzelli, yes;  
Mr. Ross, yes.

**C. Special Public Hearings: None.**

**D. Variance Requests: None.**

**E. Rezoning Requests: None.**

**F. Conditional Use Permits: None.**

**G. Building Permits:**

- 1. Discussion and possible action regarding D-18-19-9, a request by Oklahoma Farm Bureau Mutual Insurance Company for a building permit for demolition of the existing 1,206 square foot home on the property located at 312 NE 26<sup>th</sup> Street in Barrow's Addition of Oklahoma City.**

The Citizens' Advisory Committee recommended approval of this request at its June 13, 2019 meeting.

Staff recommended approval with the finding that the proposed work complies with applicable zoning rules.

Brian Downs moved to approve. Josh Greenhaw seconded the motion. The following votes were recorded and the motion passed:

Mr. Downs, yes; Ms. Farrell, yes; Mr. Greenhaw, yes; Mr. Jordan, yes; Mr. Manzelli, yes; Mr. Ross, yes.

- 2. Discussion and possible action regarding BP-18-19-74, a request by Evangeline Bondzie for building permit for construction of a 1,605 square foot single family dwelling and 350 square foot garage at 935 NE 17<sup>th</sup> Street in Lincoln Terrace Addition of Oklahoma City.**

The Historical Preservation and Landmark Board of Review granted a certificate of appropriateness for this development at its July 9, 2019 meeting.

The Citizens' Advisory Committee recommended approval of this request at its July 11, 2019 meeting.

Staff recommended approval with the finding that the proposed work complies with applicable zoning rules.

Josh Greenhaw moved to approve. Brian Downs seconded the motion. The following votes were recorded and the motion passed:

Mr. Downs, yes; Ms. Farrell, yes; Mr. Greenhaw, yes; Mr. Jordan, yes; Mr. Manzelli, yes; Mr. Ross, yes.

**H. Miscellaneous:**

- 1. Discussion and possible action to elect William "Bill" Morris to serve as a member on the Citizens' Advisory Committee.**

Jeremiah Jordan moved to approve. Josh Greenhaw seconded the motion. The following votes were recorded and the motion passed:

Mr. Downs, yes; Ms. Farrell, yes; Mr. Greenhaw, yes; Mr. Jordan, yes; Mr. Manzelli, yes;  
Mr. Ross, yes.

**I. Reports and possible discussion from Commissioners or Director:** None.

**J. Adjournment:**

There being no further business, Mr. Downs made a motion to adjourn. Mr. Jordan seconded the motion. Seeing no opposition, the meeting adjourned at 8:31 a.m.